

**WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY
OFFICE OF THE CHIEF PROJECT DIRECTOR
LB-2, SECTOR-III, SALT LAKE, KOLKATA-700098
NOTICE INVITING QUOTATION**

NIQ. NO. 4/WBFBCP-2016-17 vide no. 1353 /WBFBCP/ 5-3 (2)/ 2015 dated 13.05.2016

Sealed offers are invited from reputed/ experienced Printing Press/Agencies for the items required by this office as denoted hereunder.

The rates offered should be final including of all taxes, cost of delivery charges to this office & incidental charges (if any).

The sealed offers should only be submitted along with a forwarding letter addressed to the undersigned in his own Letter Head of the Firm/Agency. Notice Inviting Quotation Number & Date must be written in bold on the sealed envelope and submitted **on or before 20.05.2016 up to 02.00 pm.**

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever. Moreover, participating in the Quotation process does not under any circumstances imply any commitment for work order from the undersigned.

SCHEDULE OF WORK

1. Cost of, designing, Printing & supplying Hand Book / Brochure of the following specification:-

- a) Size of Hand Book / Brochure :-8 inch X 5 inch in 4 colour
- b) Quality of Paper:- Inside & Cover Page Paper 170 GSM Art paper
(Only Good Quality paper will be accepted).
- c) No of Pages- 12 Pages + Cover page 4 Nos.
- d) No of Copy:- 1000 Nos- to 2000 Nos.

The sealed quotation will be **opened on 20.05.2016 at 3.00 pm** in the office chamber of the undersigned.

Khosh 13/05/16
Additional Project Director
Planning & Research
WBFBC Project

Copy to Notice Board of the Office of

1. The Chief Project Director, West Bengal Forest and Biodiversity Conservation Society
2. The Principal Chief Conservator of Forests (HOFF), West Bengal

Khosh 13/05/16
Additional Project Director
Planning & Research
WBFBC Project