

**Notice**

**N.I.Q No. – WBFBCP/NIQ-14/2016-17 ( 2nd Call)**

Project management Unit (PMU) of West Bengal Forest & Biodiversity Conservation Project invites NIQ No-14/WBFBCP/2016-17 for appointment of Statutory Auditor for the F.Y.-2015-16. The last date of bid submission is 17.08.2016 up to 1.00 P.M. For details please visit [www.wfbfbc.org](http://www.wfbfbc.org).

  
Project Director  
Monitoring & Evaluation  
WBFBC Project.

**WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY**  
**OFFICE OF THE CHIEF PROJECT DIRECTOR**  
**LB-2, SECTOR-III, SALT LAKE, KOLKATA-700106**  
**NOTICE INVITING QUOTATION**

**NIQ NO. - WBFBCP/NIQ-14 (e)/2016-17**

**Memo No: 2320 /WBFBCP/ 4-1/13**

**Dated – 25.07.2016**

**DECLARATION OF INTENT:**

The West Bengal Forest and Biodiversity Conservation Society, a registered society constituted under the aegis of Government of West Bengal, is implementing the West Bengal Forest and Biodiversity Conservation Project through Project Management UNIT. The Society, intends to appoint Statutory Auditor for conducting Statutory Audit of the accounts of Project Management UNIT, Divisional Management UNITS & Field Management UNITS during the Financial Year 2015-16. Quotation is therefore invited from bona fide Chartered Accountant firms fulfilling the following Pre-Qualification Criteria to carry out the Statutory Audit for the Financial Year 2015-16 for the Society.

**PRE QUALIFICATION CRITERIA**

- a. Chartered Accountant Firm at least Ten years' old.
- b. Chartered Accountant Firm with at least five partners.
- c. Chartered Accountant Firm with branches at Kolkata.
- d. Empanelment with CAG.
- e. Average Annual turn Over should be Rs. 25.00 Lakh and above.
- f. Experience as Statutory auditor in Government Organisation, PSU, Society on PAN INDIA basis in the similar type of work.[ Similar works' mean audit of Society/ Government Organisation/ PSU/ Govt Department]

**EXCLUSION CRITERIA**

- a. **The CA Firms or any other organisation who are associated with WBFBC Society as Internal Auditor or Maintenance of Accounts or in any other form in account related matter are not eligible to participate.**

**1. Nature of Work:**

To conduct Statutory Audit of the accounts of the Project Management UNIT, the Divisional Management UNIT (DMU) -34 Nos & the Field Management UNIT (FMU) -167 Nos during the Financial Year 2015-16.

**2. IMPORTANT DETAILS OF THE QUOTATION :**

**A. Detail Scope of Work:** The audit will be carried out in accordance with the relevant national standards of auditing, and will include such tests and controls as the auditor considers necessary under the circumstances. In conducting the audit, special attention should be paid to the following:

- a. All funds spent by WBFBCS, received from JICA through Government of India & Government of West Bengal under the said project have been used in accordance with the conditions as laid down in the WBFBCS guidelines / Operational Manual / Account Procedure and only for the purposes for which the funds were provided.
- b. All funds have been used in accordance with the relevant financing agreements,