

**WEST BENGAL FOREST
AND
BIODIVERSITY CONSERVATION SOCIETY**

**MINUTES OF THE 5TH MEETING
OF THE GOVERNING BODY
HELD ON 27TH NOV., 2014
AT ARANYA BHAVAN, KOLKATA**

WEST BENGAL FOREST
AND
BIO-DIVERSITY CONSERVATION SOCIETY

MINUTES OF THE 5TH MEETING
OF THE GOVERNING BODY
HELD ON 27TH NOV., 2014
AT RAJANVA BHAVAN, KOLKATA

West Bengal Forest & Biodiversity Conservation Society

Minutes of the 5th Meeting of the Governing Body Held on 27.11.2014

The 5th meeting of the Governing Body of West Bengal Forest and Biodiversity Conservation Society was held on 27th November, 2014 at Aranya Bhawan. The quorum for the meeting was complete with the following members present.

Members:

1. Shri C.Sinha, Principal Secretary, Dept. of Forests, West Bengal – Chairperson
2. Shri U.K.Bhattacharya, Principal Chief Conservator of Forests Wildlife and Chief Wild life Warden, West Bengal - Member
3. Shri A. Zaidi, Principal Chief Conservator of Forests General, West Bengal –Member
4. Shri P.Shukla, Principal Chief Conservator of Forests Research, Monitoring & Development – Member
5. Shri N.K.Pandey, Addl Principal Chief Conservator of Forests, Human Resource Development – Member
6. Shri R.K Mahtolia, Managing Director, West Bengal Wasteland Development Corporation Ltd. –Member
7. Dr. P.T. Bhutia, Spl. Addl Principal Chief Conservator of Forests & Chief Conservator of Forests Northern Circle, West Bengal - Member
8. Shri S.Dhaundyal, Chief Project Director, WBFBC Project –Secretary

Invitees:

9. Shri S.Barari, Spl Addl Principal Chief Conservator of Forests and Project Director (Finance), WBFBC Project
10. Shri S. Chaudhuri, Chief Conservator of Forests and Project Director (Implementation), WBFBC Project

The detailed agenda note was distributed to all the members well in advance. The members deliberated upon each agenda item and the following decisions were taken:-

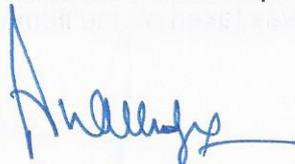
1. Confirmation of the minutes of the 3rd meeting held on 01.09.2013.

Decision: The minutes of the 4th meeting of the Governing Body held on 10th April, 2014 are confirmed.

2. Discussion on the Action Taken Report on the Resolutions of the minutes of the 4th meeting held on 10.04.2014.

The Action Taken Report attached as **Annexure-I** to the agenda notes was placed for deliberations. Discussion was centred around the points where follow up actions need to be taken. Decisions taken on each of the points are given below:

(i) **Revision of composition of G.B :-** In the 4th GB meeting it was resolved that the proposal for re-designation of PCCF (HoFF) as Vice Chairperson of the G.B, inclusion of PCCF RM&D, Addl PCCF North Bengal, Addl PCCF Finance as Members and replacement of Spl Secretary Finance Dept and Spl Secretary Forest Dept., with Spl. Secretary/Addl Secretary/Joint Secretary/ Financial Advisor of the respective departments, should be moved to Forest Dept. at the earliest. It was placed before the GB that the proposal would be submitted to the Forest Department shortly.



Decision: It was decided that the proposal for revision of composition of the Governing Body should be submitted in the next meeting of the Governing Body.

(ii) Opening of second account in SBI or UBI for facilitating transfer of fund to the DMU / FMU:- Though the proposal for opening second account during 2014-15 was approved in the 4th meeting of GB, it was further placed before the GB that the opening of second account in UBI or SBI may be done if any problem is faced in transfer of funds in future.

Decision: Opening of second account in DMUs / FMUs may be suspended for the present.

(iii) Modification/Addition of certain provisions of Operation Manual of the society:- In the 4th meeting it was decided that a consolidated notification encompassing all the modifications as approved by the G.B in its 3rd meeting, would be issued shortly. GB was informed that this will take a little more time.

Decision: The notification should be issued as soon as possible.

(iv) Ratification of Circular resolution no.1 dt 19.12.13 –Follow up action thereof :- The circular resolution for appointment of Auditor for audit of the accounts of the Society for 2012-13 and for completion of the process of obtaining Income Tax exemption was approved by the Governing Body in the 4th meeting. Also appointment of auditor for audit of 2013-14 books of accounts was done through Circular Resolution no.3 dt 29.8.2014. Audit of 2012-13 and 2013-14 have since been completed. It was placed before the G.B that application of exemption of income tax u/s 12 A of the I.T Act will be moved shortly, since audited reports of two financial years have been received.

Decision: The application for exemption of Income Tax u/s 12 A should be moved as soon as possible.

(v) Approval for engagement of additional personnel on contract basis for PMU and field Engagement of Field Supervisors at Circle / district level of few districts and 5 nos Research Assistants with minimum educational qualification of Honours graduate in Forestry or Master in Social work was approved by the G.B in its 4th meeting. It was placed before the G.B that the engagement would be made when the quantum of activities increases in the field from this year onwards.

Decision: The total engagement should be restricted to 15 or 16.

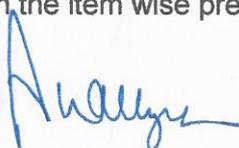
(vi) Approval of the Manual and Guidelines :- As decided in the 4th meeting of G.B it was decided that PCCF (HoFF) should constitute teams to accord technical vetting to the draft Manuals prepared by PMU. Presently, it was placed before the G.B that the technical vetting of five manuals is awaited.

Decision: Efforts should be taken to obtain the technical vetting of the Manuals by end of December, 2014.

3. Presentation of Status Report of WBFBC Project.

The Status Report of WBFBC Project attached as **Annexure-II** to the agenda notes was presented item wise through a power point presentation. Few clarifications sought by some of the members of the G.B were explained to their satisfaction.

Decision: No decision was taken on the item wise presentation.



4. **Ratification of Circular Resolution No. 3 dt 29.8.14 for appointment of Auditor for the Accounts of the Society for the year 2013-14**

For auditing the financial statements of 2013-14 quotations were invited from registered Chartered Accountant firms empanelled with CAG with at least five year experience of auditing society accounts. Out of nine bids received five qualified technically. Financial offers of these five technically qualified firms were opened and the offer of the lowest quotee, M/s J.Singh and Associates, was accepted by the members through Circular Resolution no. 3 dt 29.08.2014. The Circular Resolution was placed before the Governing Body for its ratification.

Decision: *The Circular Resolution no. 3 dt 29.08.2014 adopted by the G.B members for appointment of Statutory auditor, M/s J.Singh & Associates, for audit of financial statements of 2013-14 is ratified.*

5. **Approval of Accounts and Auditors Report on the Accounts of the Society for the year 2013-14**

The Society resolved through Circular Resolution No.3 dt 29.08.2014 that M/s J.Singh and Associates should be appointed as the Statutory auditor for auditing the financial statements for 2013-14. Work Order was issued accordingly and the auditor firm completed the audit and submitted the report to the PMU. The Auditor's Report along with the audited accounts of 2013-14 was placed as Annexure –III before the G.B for approval so that the same could be placed in the Annual General Meeting of the Society.

Decision: *The auditor's report and the audited accounts of the Society for 2013-14 are approved.*

6. **Approval for cancellation of contract of Architect for construction of Administrative Building at Siliguri and appointment of new architect :-**

M/s Creative Forum Pvt. Ltd. was appointed on contract for consultancy on architectural design of the proposed construction of the administrative building in Siliguri, to be funded under the WBFBC Project. The basic documents, viz: soil testing report, rough estimate of construction of G+III building and a set of plans which were received from Baikunthapur DMU were referred for technical evaluation to a reputed architect (as referral), with regard to the estimate, plan, layout design etc. The technical evaluation report showed the gaps in the technical input ought to have been provided by the consultant architect.

The important observations/recommendations of the referral architect were placed before the G.B. It was also proposed that the contract with M/s Creative Forum Pvt. Ltd. should be terminated, given that PCCF (HoFF) has already issued the termination notice of 2 months as required under clause 16 of the Agreement. The G.B was also requested simultaneously to offer the work to M/s MRC Prism Projects Pvt Ltd., who is working as a Third Party Quality Assurance (TPQA) architect for the new building coming up at AE-391 Salt Lake, in order to cope with the time lost due to the faulty architectural planning of Siliguri Administrative building.

While discussing the issue it was also pointed out that the contract of the consultant architect of Aranya Bhawan expansion and new construction at AE 391 Salt Lake projects need to be terminated owing to poor performance. Few members informed that the consultant architect has already been notified in this regard. It was also mentioned that simultaneously a reputed architect firm may be appointed on negotiation basis for these two projects.



Decision:

- (i) Fresh tender has to be floated for appointment of consultant architect for administrative building at Siliguri for preparation of the technical specifications, including designing, drawing, layout, estimation etc., as would be defined under the Terms of Reference.
- (ii) The termination of contract of the consultant architect for Aranya Bhawan expansion and new building construction at AE 391, Salt Lake is approved. The appointment of a reputed architect firm for these two projects may be done on negotiation basis.

7. Approval for procurement of Root Trainers through e-tender :

As per the advice of the G.B in its 4th meeting efforts were taken to procure root trainers through HPL, IPCL and NSIC etc., but it did not succeed since these organizations are not producing root trainers. In the meantime the re-tender of the earlier NIT No.01(e)/2004 was successful. The e-tender was processed through 2-bid system plus Endurance test of samples of the root trainers. There were 4 bidders who qualified technically and also in endurance test. Comparison of the financial bids of the 4 bidders showed the following L1 rates:

- For 150 cc root trainers – M/s Rajdeep Agro-products Pvt. Ltd.— Rs 2.93 per piece inclusive of all charges and taxes
- For 300 cc root trainers –M/s Global Traders — Rs. 4.74 per piece inclusive of all charges and taxes

The rates were accepted by the Chief Project Director so that the procurement of root trainers, which is critical for the success of setting up of Central nursery, could be started. The details of the matter was placed before the G.B for acceptance of the lowest rates (L1) of supply of 150 cc (Rs 20 lakhs) and 300cc (20 lakhs) root trainers ex-post facto and also financial approval of expenditure of Rs. 1,53,40,000/- only to be done for this purpose.

Decision: The lowest rates (L1) obtained for procurement of 150 cc and 300 cc root trainers are accepted ex-post facto. The financial approval of expenditure of Rs. 1,53,40,000/- only is granted.

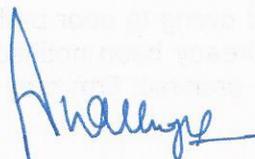
8. Approval for Annual Plan and Budget for the year 2014-15 :

The target for 2014-15 as per the Project document is Rs. 7416.00 lakhs

The detailed Annual Plan budget for 2014-15 was approved by the G.B in its 4th meeting held on 10th April, 2014. It also authorized the PMU to spend the unspent portion of the Annual Plan Budget of 2013 – 14.

The detailed budget for 2014-15 taking unutilized balance of 2013-14 and the Capital Grants – in – Aid to be released during 2014-15 into consideration was placed before the G.B as Annexure IV to the Agenda Notes for approval by the G.B.

Decision: The detailed budget for 2014-15 including the unutilized balance of 2013-14 and the capital grants-in-aid to be released in 2014-15, as placed before the G.B is approved. The approved budget of Rs 7416.00 lakhs is attached as Annexure 1 to these minutes.



9. **Approval for Common User Group facility to project implementers :**

To facilitate and co-ordinate the field works better, PCCF (HoFF) proposed to provide Group Calling facility (in telephones) to 102 officers through Airtel @ Rs 898/- per new connection.

PMU considered the proposal and also enquired about the facilities available with BSNL. It revealed that BSNL offers Common User Group (CUG) facility under different plans. In order to cover the functionaries at all levels the PMU made an assessment of the fund requirement vis-à-vis different plans available with BSNL. The following fund requirement was presented before the G.B with a request to approve the proposal.

SL. No.	Level	Plan	No. of members	Estimated monthly charges (Rs)
1	Addl PCCF and above (All)	725	18	14,400/-
2	CCF (All)	525	18	10,800/-
3	CF (All)	525	13	7,875/-
4	DCF (All)	325	56	18,200/-
5	ADFO (Project DMUs only)	225	40	9,000/-
6	FR & Dr/Fr (Project FMUs only)	99	480 (approx.)	47,520/-
		TOTAL	627	1,07,795/-
Charges for CUG facility @ Rs 20/- per member				12,540/-
Total Monthly				1,20,335/-
Service Charge @ 12.36%				14,875/-
Grand Total Monthly Charges				1,35,210/- Or say, 1,40,000/-

GB was also informed that the charges would be met under the non-reimbursable part of the project. However, it was informed that the supply of phones for this purpose from the project funds is not possible.

Decision: The proposal is approved in principle. However, before the scheme is implemented the modalities have to be finalized.

10. **Appointment of Internal Auditor :**

For the purpose of internal checks against irregularities, loss, fraud etc., for all the units working under the project, i.e; PMU, all DMUs and all FMUs, the appointment of Internal auditor is essential under clause 10.7 of the Operation Manual of the West Bengal Forest and Biodiversity Conservation Project.

With this aim, the PMU floated an open tender inviting Chartered and Cost Accountant firms. The 26 bids received were evaluated technically by a Committee constituted for this purpose. The financial bids of 10 technically qualified bidders were only opened. The range of quotes varied from Rs.1,16,288/- (L1) to Rs.11,23,068/- (L10). The lowest quotee (L1) is M/s C.K. Prusty & Associates, with a quote of Rs.1,16,288/- only. The whole matter was placed before the G.B for acceptance of the L1 offer.

Decision: The rate of Rs. 1,16,288/- only offered by the lowest quote, M/s C.K.Prusty & Associates is accepted.

11. **Approval for enhancement in estimated cost for extension of Aranya Bhawan :**

The G.B in its 3rd meeting, held on 01.09.13, accorded financial approval of Rs. 2,50,23,746.95 only for extension of two floors of Aranya Bhawan under the project. The PMU received a revised estimate of Rs. 3,00,00,000/- only from the Addl. PCCF (HRD) for the work, since there has been a revision of the rates effective from 1st July, 2014.

It was informed that the revised estimate, as vetted by competent authority, is Rs. 2,95,30,549/- only and contingency of Rs 4,69,451/- only (1.59%) is added to the vetted

Analysis

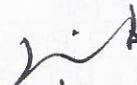
amount, the two adding up to Rs. 3,00,00,000/- only. The total area of expansion in the additional two floors is approx. 14400 sft.

The GB was also apprised that the total increase in budget from the previous approved cost is Rs. (3,00,00,000 - 2,50,23,747) = Rs. 49,76,253/- only, which is within the budgeted cost when 6.6% p.a escalation is taken into consideration.

The GB was requested to accord financial approval for the enhanced cost of construction of two additional floors of Aranya Bhavan.

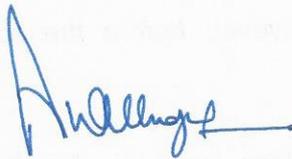
Decision: The enhanced cost, i.e; Rs. 3,00,00,000/- (Rupees Three crores) for construction of two additional floors of Aranya Bhavan under the WBFBC Project is approved.

The meeting ended with a vote of thanks to and from the Chair.



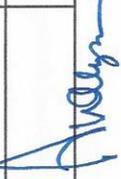
(C.Sinha)

Chairperson, Governing Body WBFBC Society &
Principal Secretary Forest Dept., Govt. of W.Bengal



ANNEXURE-1

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
Reimbursable Expenses							
R.1A1.02.LB	Plantation of Eucalyptus Clone in S. W Bengal-Creation-Labour	0.00		0.00	140.00	37,10,000.00	37,10,000.00
R.1A1.02.MT	Plantation of Eucalyptus Clone in S. W Bengal-Creation-Material	0.00		0.00	140.00	5,95,000.00	5,95,000.00
R.1A1.03.LB	Plantation of Eucalyptus Clone in S. W Bengal-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1A1.03.MT	Plantation of Eucalyptus Clone in S. W Bengal-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1A1.04.LB	Plantation of Eucalyptus Clone in S. W Bengal-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1A1.04.MT	Plantation of Eucalyptus Clone in S. W Bengal-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1A1.05.LB	Plantation of Eucalyptus Clone in S. W Bengal-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1A1.05.MT	Plantation of Eucalyptus Clone in S. W Bengal-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1A2.02.LB	Plantation of Sal and Associates in South West Bengal-Creation-Labour	0.00		0.00	176.00	64,68,000.00	64,68,000.00
R.1A2.02.MT	Plantation of Sal and Associates South West Bengal-Creation-Material	0.00		0.00	176.00	26,22,400.00	26,22,400.00
R.1A2.03.LB	Plantation of Sal and Associates South West Bengal-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1A2.03.MT	Plantation of Sal and Associates South West Bengal-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1A2.04.LB	Plantation of Sal and Associates South West Bengal-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1A2.04.MT	Plantation of Sal and Associates South West Bengal-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1A2.05.LB	Plantation of Sal and Associates in South West Bengal-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1A2.05.MT	Plantation of Sal and Associates in South West Bengal-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1A3.02.LB	Quick Growing Small Timber, Fuel & Fodder Species-Creation-Labour	0.00		0.00	255.00	67,57,500.00	67,57,500.00



Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
R.1A3.02.MT	Quick Growing Small Timber, Fuel & Fodder Species-Creation-Material	0.00		0.00	255.00	12,75,000.00	12,75,000.00
R.1A3.03.LB	Quick Growing Small Timber, Fuel & Fodder Species-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1A3.03.MT	Quick Growing Small Timber, Fuel & Fodder Species-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1A3.04.LB	Quick Growing Small Timber, Fuel & Fodder Species-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1A3.04.MT	Quick Growing Small Timber, Fuel & Fodder Species-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1A3.05.LB	Quick Growing Small Timber, Fuel & Fodder Species-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1A3.05.MT	Quick Growing Small Timber, Fuel & Fodder Species-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1A4.08.LB	Coppice-Labour	0.00		0.00	2,500.00	1,25,00,000.00	1,25,00,000.00
R.1A4.08.MT	Coppice-Material	0.00		0.00	2,500.00	41,25,000.00	41,25,000.00
R.1A4.09.LB	MSC-Labour	0.00		0.00		0.00	0.00
R.1A4.09.MT	MSC-Material	0.00		0.00		0.00	0.00
R.1A5.02.LB	Pltn of Misc. Spp. in N Bengal-Creation-Labour	0.00		0.00	30.00	8,88,000.00	8,88,000.00
R.1A5.02.MT	Pltn of Misc. Spp. in N Bengal-Creation-Material	0.00		0.00	30.00	1,47,000.00	1,47,000.00
R.1A5.03.LB	Pltn of Misc. Spp. in N Bengal-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1A5.03.MT	Pltn of Misc. Spp. in N Bengal-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1A5.04.LB	Pltn of Misc. Spp. in N Bengal-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1A5.04.MT	Pltn of Misc. Spp. in N Bengal-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1A5.05.LB	Pltn of Misc. Spp. in N Bengal-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1A5.05.MT	Pltn of Misc. Spp. in N Bengal-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1A6.02.LB	Pltn of Sal and Associate Spp. in N Bengal-Creation-Labour	0.00		0.00	20.00	6,08,000.00	6,08,000.00
R.1A6.02.MT	Pltn of Sal and Asso. Spp. in N Bengal-Creation-Material	0.00		0.00	20.00	1,00,000.00	1,00,000.00
R.1A6.03.LB	Pltn of Sal and Associate Spp. in N Bengal-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1A6.03.MT	Pltn of Sal and Associate Spp. in N Bengal-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1A6.04.LB	Pltn of Sal and Associate Spp. in N Bengal-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1A6.04.MT	Pltn of Sal and Associate Spp. in N Bengal-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1A6.05.LB	Pltn of Sal and Associate Spp. in N Bengal-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1A6.05.MT	Pltn of Sal and Associate Spp. in N Bengal-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1B1.01.LB	Strip Plantation of Roadside/canalside/railwayside-Adv Works-Labour	0.00		0.00	579.12	43,72,356.00	43,72,356.00

Ahalya

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
R.1B1.01.MT	Strip Plantation of Roadside/canal side/railwayside-Adv Works-Material	0.00		0.00	579.13	9,26,608.00	9,26,608.00
R.1B1.02.LB	Strip Plantation of Roadside/canal side/railwayside-Creation-Labour	0.00		0.00	124.13	48,78,309.00	48,78,309.00
R.1B1.02.MT	Strip Plantation of Roadside/canal side/railwayside-Creation-Material	0.00		0.00	124.13	4,46,868.00	4,46,868.00
R.1B1.03.LB	Strip Plantation of Roadside/canal side/railwayside-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1B1.03.MT	Strip Plantation of Roadside/canal side/railwayside-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1B1.04.LB	Strip Plantation of Roadside/canal side/railwayside-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1B1.04.MT	Strip Plantation of Roadside/canal side/railwayside-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1B1.05.LB	Strip Plantation of Roadside/canal side/railwayside-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1B1.05.MT	Strip Plantation of Roadside/canal side/railwayside-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1B2.01.LB	Block Pltn in Non-Forest Areas-Advance Works-Labour	0.00		0.00	480.00	36,24,000.00	36,24,000.00
R.1B2.01.MT	Block Pltn in Non-Forest Areas-Adv Works-Material	0.00		0.00	480.00	7,68,000.00	7,68,000.00
R.1B2.02.LB	Block Pltn in Non Forest Areas-Creation-Labour	0.00		0.00	45.00	15,57,000.00	15,57,000.00
R.1B2.02.MT	Block Pltn in Non Forest Areas-Creation-Material	0.00		0.00	45.00	1,62,000.00	1,62,000.00
R.1B2.03.LB	Block Pltn in Non Forest Areas-Maint Y1-Labour	0.00		0.00		0.00	0.00
R.1B2.03.MT	Block Pltn in Non Forest Areas-Maint Y1-Material	0.00		0.00		0.00	0.00
R.1B2.04.LB	Block Pltn in Non Forest Areas-Maint Y2-Labour	0.00		0.00		0.00	0.00
R.1B2.04.MT	Block Pltn in Non Forest Areas-Maint Y2-Material	0.00		0.00		0.00	0.00
R.1B2.05.LB	Block Pltn in Non Forest Areas-Maint Y3-Labour	0.00		0.00		0.00	0.00
R.1B2.05.MT	Block Pltn in Non Forest Areas-Maint Y3-Material	0.00		0.00		0.00	0.00
R.1C1	Soil & Moisture Conservn. in A1 Treatment	0.00		0.00	135.00	10,59,750.00	10,59,750.00
R.1C2	Soil & Moisture Conservn. in A2 Treatment	0.00		0.00	176.00	13,81,600.00	13,81,600.00
R.1C3	Soil & Moisture Conservn. in A3 Treatment	0.00		0.00	255.00	20,01,750.00	20,01,750.00
R.1C4	Soil & Moisture Conservn. in A4 Treatment	0.00		0.00	2,500.00	1,96,25,000.00	1,96,25,000.00
R.1D1	Capital Cost of Setting Up of Hi.Tech Central Nursery	6,25,00,000.00	0.00	6,25,00,000.00	5.00	6,15,00,000.00	12,40,00,000.00
R.1D2	Capacity Expansion of Existing Hi.Tech Central Nursery	1,87,50,000.00	0.00	1,87,50,000.00	5.00	7,41,50,000.00	9,29,00,000.00
R.1D3.02	Production of 1 Year Old Quality Clone-Creation	15,00,000.00	0.00	15,00,000.00	3,55,000.00	17,04,000.00	32,04,000.00

Analysis

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
R.1D3.03	Production of 1 Year Old Quality Clone-Maint Y1	0.00	0.00	0.00	2,70,000.00	3,24,000.00	3,24,000.00
R.1D4.02	Production of 1 Year Old Quality Seedling-Creation	3,68,00,000.00	0.00	3,68,00,000.00	73,55,000.00	3,93,49,250.00	7,61,49,250.00
R.1D4.03	Production of 1 Year Old Quality Seedling-Maint Y1		0.00	0.00	9,62,000.00	23,08,800.00	23,08,800.00
R.2A1.01.LB	Fodder Tree Planting in PAs in N Bengal-Advance Works-Labour		0.00	0.00	100.00	13,55,000.00	13,55,000.00
R.2A1.01.MT	Fodder Tree Planting in PAs in N Bengal-Adv. Works-Material		0.00	0.00	100.00	1,95,000.00	1,95,000.00
R.2A1.02.LB	Fodder Tree Planting in PAs in N Bengal-Creation-Labour		0.00	0.00		0.00	0.00
R.2A1.02.MT	Fodder Tree Planting in PAs in N Bengal-Creation-Material		0.00	0.00		0.00	0.00
R.2A1.03.LB	Fodder Tree Planting in PAs in N Bengal-Maint Y1-Labour		0.00	0.00		0.00	0.00
R.2A1.03.MT	Fodder Tree Planting in PAs in N Bengal-Maint Y1-Material		0.00	0.00		0.00	0.00
R.2A1.04.LB	Fodder Tree Planting in PAs in N Bengal-Maint Y2-Labour		0.00	0.00		0.00	0.00
R.2A1.04.MT	Fodder Tree Planting in PAs in N Bengal-Maint Y2-Material		0.00	0.00		0.00	0.00
R.2A2.01.LB	Bamboo Underplanting in Mahananda WLS-Advance-Works Labour		0.00	0.00	20.00	2,71,000.00	2,71,000.00
R.2A2.01.MT	Bamboo Underplanting in Mahananda WLS-Adv. Works-Material		0.00	0.00	20.00	1,60,000.00	1,60,000.00
R.2A2.02.LB	Bamboo Underplanting in Mahananda WLS-Creation-Labour		0.00	0.00		0.00	0.00
R.2A2.02.MT	Bamboo Underplanting in Mahananda WLS-Creation-Material		0.00	0.00		0.00	0.00
R.2A2.03.LB	Bamboo Underplanting in Mahananda WLS-Maint Y1-Labour		0.00	0.00		0.00	0.00
R.2A2.03.MT	Bamboo Underplanting in Mahananda WLS-Maint Y1-Material		0.00	0.00		0.00	0.00
R.2A2.04.LB	Bamboo Underplanting in Mahananda WLS-Maint Y2-Labour		0.00	0.00		0.00	0.00
R.2A2.04.MT	Bamboo Underplanting in Mahananda WLS-Maint Y2-Material		0.00	0.00		0.00	0.00
R.2A3.06.LB	Fodder Tree Planting After Removal of Maling Bamboo-Nursery-Labour		0.00	0.00	25.00	3,38,750.00	3,38,750.00
R.2A3.06.MT	Fodder Tree Planting After Removal of Maling Bamboo-Nursery-Material		0.00	0.00	25.00	48,750.00	48,750.00
R.2A3.01.LB	Fodder Tree Pltn After Removal of Maling Bamboo-Adv Works-Labour		0.00	0.00	25.00	3,38,750.00	3,38,750.00
R.2A3.01.MT	Fodder Tree Pltn After Removal of Maling Bamboo-Adv Works-Material		0.00	0.00	25.00	48,750.00	48,750.00

Andhaya

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
R.2A3.02.LB	Fodder Tree Planting After Removal of Maling Bamboo-Creation-Labour		0.00	0.00		0.00	0.00
R.2A3.02.MT	Fodder Tree Planting After Removal of Maling Bamboo-Creation-Material		0.00	0.00		0.00	0.00
R.2A3.03.LB	Fodder Tree Planting After Removal of Maling Bamboo-Maint Y1-Labour		0.00	0.00		0.00	0.00
R.2A3.03.MT	Fodder Tree Planting After Removal of Maling Bamboo-Maint Y1-Material		0.00	0.00		0.00	0.00
R.2A3.04.LB	Fodder Tree Planting After Removal of Maling Bamboo-Maint Y2-Labour		0.00	0.00		0.00	0.00
R.2A3.04.MT	Fodder Tree Planting After Removal of Maling Bamboo-Maint Y2-Material		0.00	0.00		0.00	0.00
R.2B1.11.FI	Elephant-New Fence Iron Angle Post		0.00	0.00	4.00	9,68,000.00	9,68,000.00
R.2B1.11.FW	Elephant-New Fence Wooden Post		0.00	0.00	6.00	10,92,000.00	10,92,000.00
R.2B1.11.OF	Elephant-Old Fence		0.00	0.00	9.00	5,44,500.00	5,44,500.00
R.2B1.13.VP	Mobile Squad-Vehicle Purchase	55,00,000.00	0.00	55,00,000.00		0.00	55,00,000.00
R.2B1.13.VH	Mobile Squad-Vehicle Hire	0.00	0.00	0.00		11,68,500.00	11,68,500.00
R.2B1.13.EQ	Mobile Squad-Equipment	21,87,500.00	0.00	21,87,500.00		66,000.00	22,53,500.00
R.2B1.13.WT	Mobile Squad-Watch Tower	8,12,500.00	0.00	8,12,500.00		0.00	8,12,500.00
R.2B1.13.LB	Mobile Squad-Labour	0.00		0.00		17,36,000.00	17,36,000.00
R.2B1.14.VH	Elephant-Driving-Off Operations-Vehicle Hire	0.00	0.00	0.00		14,25,000.00	14,25,000.00
R.2B1.14.EQ	Elephant-Driving-Off Operations-Equipment	21,87,500.00	0.00	21,87,500.00		5,40,000.00	27,27,500.00
R.2B1.14.WT	Elephant-Driving-Off Operations-Watch Tower	8,12,500.00	0.00	8,12,500.00		0.00	8,12,500.00
R.2B1.14.LB	Elephant-Driving-Off Operations-Labour	0.00		0.00		46,24,000.00	46,24,000.00
R.2B2.EQ	Leopard Capture / Rescue-Equipment	10,31,250.00	0.00	10,31,250.00		0.00	10,31,250.00
R.2B2.LB	Leopard Capture / Rescue-Labour	0.00		0.00		3,75,000.00	3,75,000.00
R.2B3.11.NF	Tiger in Sunderbans-New Fence	0.00		0.00	3.00	18,18,000.00	18,18,000.00
R.2B3.11.OF	Tiger in Sunderbans-Old Fence	0.00		0.00	4.00	7,28,000.00	7,28,000.00
R.2B3.13.BP	Tiger in Sunderbans-Mobile Squad-Boat Purchase	37,50,000.00	0.00	37,50,000.00		0.00	37,50,000.00
R.2B3.13.VH	Tiger in Sunderbans-Mobile Squad-Vehicle/Boat Hire	0.00		0.00	2.00	29,08,000.00	29,08,000.00
R.2B3.13.EQ	Tiger in Sunderbans-Mobile Squad-Equipment	14,25,000.00	0.00	14,25,000.00		0.00	14,25,000.00
R.2B3.13.LB	Tiger in Sunderbans-Mobile Squad-Labour	0.00		0.00		6,00,000.00	6,00,000.00

Handwritten signature

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
R.2B4.VH	Smaller Animals in Central Bengal Capture/Rescue-Vehicle/Boat Hire	0.00		0.00	18.00	6,57,000.00	6,57,000.00
R.2B4.EQ	Smaller Animals in Central Bengal Capture/Rescue-Equipment	36,97,500.00	0.00	36,97,500.00		0.00	36,97,500.00
R.2B4.LB	Smaller Animals in Central Bengal Capture/Rescue-Labour	0.00		0.00	1,800.00	9,00,000.00	9,00,000.00
R.2B4.VS	Smaller Animals in Central Bengal Capture/Rescue-Veterinary Services	0.00		0.00	1.00	7,27,000.00	7,27,000.00
R.2B4.SS	Smaller Animals in Central Bengal Capture/Rescue-Services	0.00		0.00	1.00	7,27,000.00	7,27,000.00
R.2C1	Study of Status Survey for Butterflies in N.Bengal	0.00		0.00	0.40	16,96,000.00	16,96,000.00
R.2C2	Study of Status Survey of Gaur and Leopard in N Bengal Foothills	0.00		0.00	0.30	14,50,000.00	14,50,000.00
R.2C3	Study of Tiger Ecology for Conservation	0.00		0.00	0.20	9,70,000.00	9,70,000.00
R.2C4	Study of Elephant Ecology for Management	0.00		0.00	0.30	14,50,000.00	14,50,000.00
R.2C5	Study of Impact Assessment of Habitat Management	0.00		0.00	0.20	9,70,000.00	9,70,000.00
R.3A1	Meeting with FPCs	37,50,000.00	0.00	37,50,000.00	300.00	36,00,000.00	73,50,000.00
R.3B1	Preparation Microplan	37,50,000.00	87,238.00	36,62,762.00	300.00	36,00,000.00	72,62,762.00
R.3C1.24	Revolving Fund	0.00		0.00	600.00	7,26,00,000.00	7,26,00,000.00
R.3C1.25	Income Generation Activities-NGO Services	31,25,000.00	0.00	31,25,000.00	10.00	60,60,000.00	91,85,000.00
R.3D1	Community Infrastructure Development Support Activities	0.00		0.00	600.00	14,40,00,000.00	14,40,00,000.00
R.4A1	Survey of Forest Resources	37,50,000.00	0.00	37,50,000.00		0.00	37,50,000.00
R.4A2	Survey of Socio-Economic Conditions	18,75,000.00	0.00	18,75,000.00		0.00	18,75,000.00
R.4B1.31	Senior Officer Study Tour-Foreign Institute	1,06,25,000.00	0.00	1,06,25,000.00	10.00	51,50,000.00	1,57,75,000.00
R.4B1.32	Senior Officer Study Tour-Other States	18,75,000.00	5,81,343.00	12,93,657.00	5.00	9,10,000.00	22,03,657.00
R.4B2.33	Middle and Junior Level Officers-Training-Long Term	6,25,000.00	0.00	6,25,000.00	5.00	6,05,000.00	12,30,000.00
R.4B2.34	Middle and Junior Level Officers-Training-Short Term	3,12,500.00	0.00	3,12,500.00	5.00	3,05,000.00	6,17,500.00
R.4B3.35	Junior Level Officers and FRs-Training-Indian Institutes	8,75,000.00	0.00	8,75,000.00	14.00	8,54,000.00	17,29,000.00
R.4B3.36	Junior Level Officers and FRs-Instructions-Field	11,25,000.00	0.00	11,25,000.00	275.00	16,50,000.00	27,75,000.00
R.4B4.37	Frontline Staff and FPC/EDC/SHG PRA, Microplan	1,50,00,000.00	3,07,150.00	1,46,92,850.00	300.00	1,09,50,000.00	2,56,42,850.00
R.4B4.38	Frontline Staff and FPC/EDC/SHG Microfinance, Accounting	1,29,37,500.00	0.00	1,29,37,500.00	300.00	1,09,50,000.00	2,38,87,500.00
R.4C1.41	Construction of Beat Officer Office Complex (1)	42,18,750.00	4,70,000.00	37,48,750.00	6.00	33,00,000.00	70,48,750.00

Ananya

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
R.4C1.42	Construction of Beat Officer Office Complex (2)	37,50,000.00	0.00	37,50,000.00	4.00	28,00,000.00	65,50,000.00
R.4C1.43	Construction of RO's Office Complex	24,37,500.00	0.00	24,37,500.00	2.00	18,00,000.00	42,37,500.00
R.4C1.44	Expansion of Existing Administrative Building	3,60,00,000.00	2,64,073.00	3,57,35,927.00		0.00	3,57,35,927.00
R.4C1.45	Building at Salt Lake	1,87,50,000.00	1,03,245.00	1,86,46,755.00		0.00	1,86,46,755.00
R.4C1.46	Administrative Building at Siliguri	6,25,00,000.00	0.00	6,25,00,000.00		0.00	6,25,00,000.00
R.4C2.EQ	GIS/MIS-Pilot Project-Equipment	6,00,00,000.00	2,67,266.00	5,97,32,734.00		50,000.00	5,97,82,734.00
R.4C2.SS	GIS/MIS-Pilot Project-Services.	25,00,000.00	39,550.00	24,60,450.00		0.00	24,60,450.00
R.4C3.48	Purchase of Vehicles	1,25,00,000.00	0.00	1,25,00,000.00		0.00	1,25,00,000.00
R.4C3.49	Purchase of Motorbikes	62,50,000.00	0.00	62,50,000.00		0.00	62,50,000.00
R.4C4.51.SW	PMU Staff-Skilled	12,00,000.00	2,04,524.00	9,95,476.00	4.00	11,64,000.00	21,59,476.00
R.4C4.51.UW	PMU Staff-Semi Skilled	3,00,000.00	1,21,937.00	1,78,063.00	2.00	2,90,000.00	4,68,063.00
R.4C4.52.SW	Incremental Staff DMU-Skilled	1,50,00,000.00	0.00	1,50,00,000.00	55.00	1,45,50,000.00	2,95,50,000.00
R.4C4.52.UW	Incremental Staff DMU-Semi Skilled	37,50,000.00	0.00	37,50,000.00	25.00	36,25,000.00	73,75,000.00
R.4C4.52.EW	Incremental Staff DMU-Extension Workers	15,00,000.00	0.00	15,00,000.00	120.00	1,72,80,000.00	1,87,80,000.00
R.4C4.54.PM	PMU Audit	5,000.00	8,000.00	-3,000.00	1.00	5,000.00	2,000.00
R.4C4.54.DM	DMU Audit	1,65,000.00	0.00	1,65,000.00	10.00	50,000.00	2,15,000.00
R.4C4.54.FP	FPC Audit	15,00,000.00	0.00	15,00,000.00	100.00	5,00,000.00	20,00,000.00
R.4C4.56.OE	PMU-Office Expenses	25,00,000.00	9,21,655.00	15,78,345.00	0.10	1,11,000.00	16,89,345.00
R.4C4.56.EQ	PMU-Office Equipment	10,00,000.00	18,63,982.00	-8,63,982.00	0.10	15,84,500.00	7,20,518.00
R.4C4.56.TE	PMU-Travel Expenses	10,00,000.00	4,04,582.00	5,95,418.00	0.10	4,84,500.00	10,79,918.00
R.4D1	Research Work in Tree Improvement Programme /Tree Breeding	33,75,000.00	0.00	33,75,000.00	1.00	32,71,000.00	66,46,000.00
R.4D2	Field Research Nursery Technique Protocol	11,25,000.00	0.00	11,25,000.00	1.00	10,90,000.00	22,15,000.00
R.4D3	Field Research Plantation Model Protocol	11,25,000.00	0.00	11,25,000.00	1.00	10,90,000.00	22,15,000.00
R.4E1	MidTerm M&E Including Periodic Biodiversity & Community Dev	0.00	0.00	0.00		0.00	0.00
R.4F1	End Term Monitoring and Evaluation	0.00	0.00	0.00		0.00	0.00
5CS	CONSULTING SERVICES	4,54,00,000.00	1,42,50,528.00	3,11,49,472.00	1.00	2,52,77,809.00	5,64,27,281.00
		48,84,30,000.00	1,98,95,073.00	46,85,34,927.00		63,03,88,000.00	1,09,89,22,927.00

A. Williams

Code	Description	Allotment 2013-14	Advance Utilised during 2013-14	Unutilised Amount of 2013-14 Carried over to 2014-15	Phy 2014-15	Allotment for 2014-15	Total Allotment for 2014-15 including Unutilised Amount of 2013-14
Non-reimbursable Expenses							
N.55.PA	Pay	75,60,000.00	0.00	75,60,000.00	9.00	41,40,000.00	1,17,00,000.00
N.55.DA	Dearness Allowance	0.00	0.00	0.00	9.00	45,90,000.00	45,90,000.00
N.55.HR	House Rent Allowance	0.00	0.00	0.00	9.00	10,80,000.00	10,80,000.00
N.55.GP	Special Allowance	0.00	0.00	0.00	9.00	36,000.00	36,000.00
N.55.LS	Leave Salary Contribution	0.00	0.00	0.00	9.00	4,59,000.00	4,59,000.00
N.55.DP	Deputation Allowance	0.00	0.00	0.00	9.00	5,04,000.00	5,04,000.00
N.55.PC	Pension Contribution	0.00	0.00	0.00	9.00	7,92,000.00	7,92,000.00
N.56.WB	WBH Scheme	0.00	0.00	0.00	1.00	5,00,000.00	5,00,000.00
N.56.MR	Medical & Children Edu Allowance Reimbursements	5,00,000.00	0.00	5,00,000.00	1.00	3,00,000.00	8,00,000.00
N.56.OC	PMU Operation Costs-Other Charges	61,00,000.00	14,81,253.00	46,18,747.00	1.00	70,11,000.00	1,16,29,747.00
N.56.PO	PMU Operation Costs-Hire/POL	22,68,000.00	2,45,677.00	20,22,323.00	12.00	48,00,000.00	68,22,323.00
N.56.WA	PMU Operation Costs-Wages	9,70,000.00	3,66,924.00	6,03,076.00	12.00	24,00,000.00	30,03,076.00
N.56.RR	PMU Operation Costs-RRT	16,80,000.00	3,85,200.00	12,94,800.00	12.00	18,00,000.00	30,94,800.00
N.57.OC	DMU Operation Costs-Other Charges	2,50,00,000.00	6,79,093.00	2,43,20,907.00	1.00	2,10,00,000.00	4,53,20,907.00
N.57.PO	DMU Operation Costs-Hire/POL	1,00,00,000.00	0.00	1,00,00,000.00	8.00	32,00,000.00	1,32,00,000.00
N.57.WA	DMU Operation Costs-Wages	50,00,000.00	0.00	50,00,000.00	12.00	18,00,000.00	68,00,000.00
N.57.RR	DMU Operation Costs-RRT	15,00,000.00	0.00	15,00,000.00	12.00	6,00,000.00	21,00,000.00
N.57.TE	DMU Operation Costs-Travel Expenses	10,00,000.00	0.00	10,00,000.00	1.00	10,00,000.00	20,00,000.00
N.57.BM	DMU Operation Costs-Building Maintenance	0.00	0.00	0.00	600.00	1,80,00,000.00	1,80,00,000.00
N.58.MP	Plantation Monitoring	0.00	0.00	0.00	4,000.00	20,00,000.00	20,00,000.00
N.58.VT	Other Expenses-VAT	21,00,000.00	91,122.00	20,08,878.00		60,00,000.00	80,08,878.00
N.58.ST	Other Expenses-Service Tax	21,00,000.00	18,81,541.00	2,18,459.00		60,00,000.00	62,18,459.00
N.58.OT	Other Expenses-Other Taxes	21,30,000.00	38,767.00	20,91,233.00		2,00,000.00	22,91,233.00
N.58.PB	Publications/Publicity	15,00,000.00	4,93,067.00	10,06,933.00		1,10,00,000.00	1,20,06,933.00
C	Commitment Charges with Contingencies	65,00,000.00		65,00,000.00		1,20,00,000.00	1,85,00,000.00
		7,59,08,000.00	56,62,644.00	7,02,45,356.00		11,12,12,000.00	18,14,57,356.00
		56,43,38,000.00	2,55,57,717.00	53,87,80,283.00		74,16,00,000.00	1,28,03,80,283.00

Analyst