

**WEST BENGAL FOREST AND BIODIVERSITY
CONSERVATION SOCIETY**

**7TH MEETING OF THE
GOVERNING BODY**

AGENDA NOTES

**PROJECT MANAGEMENT UNIT OFFICE
LB-2, SALT LAKE, KOLKATA**

17TH NOVEMBER, 2015

WESTBANK FOREST AND RIVERFRONT

CONSERVATION SOCIETY

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18-19/11/2011

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AGENDA NOTES FOR THE 7th MEETING OF THE GOVERNING BODY OF THE WEST BENGAL FOREST & BIODIVERSITY CONSERVATION SOCIETY

1. Confirmation of the minutes of the 6th meeting held on 10th June, 2015

No communication has been received in respect of the minutes from any member. As such the minutes may be considered as confirmed.

2. Discussions on the Action Taken Report on the Resolutions of the minutes of the 6th meeting held on 10th June, 2015

The action taken report is attached as **Annexure I** to these notes. Members are requested to kindly peruse the same.

3. Presentation of Status Report of WBFBC Project

The Status Report of WBFBC Project is attached as **Annexure II** to these notes. Members are requested to kindly peruse the same.

4. Acceptance of the Internal Auditor's Report

M/s C.K.Prusty & Associates was appointed as the Internal Auditor for the period 1.4.2014 to 31.3.2015, to check the system of accounting, irregularities, loss, fraud etc. for the PMU and all the DMUs and FMUs under it as approved by the Governing Body in its 5th meeting held on 27th Nov., 2014. The appointment letter was issued vide memo no.02 / WBFBCP/ 4-1(1)/14 dt 02.01.2015, and the agreement signed on 9th January, 2015. The salient feature of the report is placed in **Annexure III** to these notes for perusal of the members and discussions.

5. Acceptance of the Statutory Auditor's Report on the Accounts of the Society for the year 2014-15

M/s J.Singh and Associates was appointed as statutory auditor of the Society for the financial year 2014-15, following the approval of the Governing Body against sl.4 of the agenda of its 6th meeting. The letter of appointment was issued vide memo no.1536 / WBFBCP/ 4-1/13 dt. 16.06.15. The auditor's report is placed in **Annexure IV** to these notes for acceptance of the Governing Body, so that the same could be placed in the 3rd Annual General Meeting.

6. Appointment of Internal Auditor for the period 01.04.2015 to 31.03.2016

For the purpose of internal checks against irregularities, loss, fraud, systemic errors and persuasive guidance and course corrections of accounting systems etc., appointment of internal auditor is essential. It is therefore proposed that:

- (a) Internal Auditor for the period 01.04.2015 to 31.03.2016 be appointed by calling open paper tender with two envelope system;
- (b) only the Chartered and Cost Accountant firms may be allowed for competing the tender;
- (c) the evaluation of the tenders may be done on Quality cum Cost Basis (QCBS) at 80:20 (technical : financial) ratio by a Committee.

7. Administrative and Financial approval for appointment of Architect for construction of Administrative Building at Siliguri

Under the Infrastructure component of the project, Construction of Administrative Building at Siliguri is one of the important schemes. As per the project document, an amount of about Rs 6.25 Crores has been earmarked for this purpose including

escalation cost and physical contingency. An architect firm need to be appointed for the purpose of planning, design and cost estimation. An open tender, which was called by Head Baikunthapur DMU for appointment of an Architect, was technically evaluated by a Committee. The following five firms participated in the tender

- (i) Archon Vision, 57 Model Town, Garia, Kolkata
- (ii) Dynamic Projects Private Ltd, 196 A/G Arabinda Sarani, Kolkata
- (iii) R.C. Bysack, 14/3B Sovaram Bysack St., Kolkata
- (iv) Creative Forum Pvt. Ltd., 158/1, Bakul Bagan Road, Kolkata
- (v) Biplob Nandy & Associates, 1/1 Aban Thakur Sarani, Deshbandhu Para, Siliguri

Three, out of five firms were declared technically qualified. The Technically Qualified firms are –

- (i) Dynamic Projects Private Ltd, 196 A/G Arabinda Sarani, Kolkata
- (ii) R.C. Bysack, 14/3B Sovaram Bysack St., Kolkata
- (iii) Creative Forum Pvt. Ltd., 158/1, Bakul Bagan Road, Kolkata

Under the QCBS evaluation system – Technical score 80% : Financial Score 20% - M/s Dynamic Projects Pvt. Ltd. scored highest. The financial bid of the highest scorer is Rs. 12,05,000/- (24.3% less than estimated cost). The Chief Project Director under the powers conferred on him in para 8.2, Sl. No.13 of Chapter 8 — Delegation of Powers of the Operation Manual, have accepted the offered rates of the highest scorer as described above on 15.10.15. Offer for acceptance has been issued by Head Baikunthapur DMU. The work order will be issued as soon as the offer is accepted and other formalities completed by the firm. This is placed before the members for appraisal.

8. Extension of Afforestation activities beyond 2016

(i) Afforestation in forest areas

Under the project, the Creation of plantation under A1, A2, A3, A5 and A6 models of afforestation activities stretches from 2014 to 2016. Raising of seedlings in root Trainers in Central Hi-tech nurseries for afforestation for these models is a new parameter in nursery practice and a high point in the project. Since establishment of Hi-tech Central nurseries with root trainers took some time, the afforestation targets of A1, A2, A3, A5 and A6 could not be achieved to the extent it should. Also the target of A4, i.e., Regeneration of Degraded Sal forest by cutting of stumps, could not be achieved, since finalisation of the FPCs and identification of the potential areas took time and huge areas of Sal coppice forests of Jhargram and Bankura (S) DMUs, which were kept excluded being LWE area, have since been included. A4 model, as per the MoD, also spreads from 2014 to 2016. Given below is a table showing the balance of target against each model – A1 through A6 — after 2016 afforestation season.

Model	Total target in ha. as per MoD	Target Achieved in 2014 in ha	Target Achieved in 2015 in ha	Proposed target for 2016 in ha.	Total expected Achievement (including 2014, 2015 & 2016)	Balance of target after 2016 in ha.
A1	450	141	166	143	450	0
A2	3430	176	406	455	1037	2393
A3	6000	257	1641	2017	3915	2085
A4	7500	1129	3626*	800	5555	1945
A5	1050	30	160	392	597	453
A6	540	20	110	185	260	280

* Work to be completed between Dec 2015 and Feb 2016.

Afforestation component comprise about 35% of the project outlay. It is surmised that the balance of targets could be achieved, if Creation and RDF operations of Sal under Afforestation is allowed in 2017 and 2018 for A2, A3, A4, A5 and A6. The matter is placed before the members for consideration. If approved, JICA authorities will be moved to concur with the approval.

(ii) Afforestation in non-forest areas (Tree Plantation Outside Forest Areas)

As per the project document, models B1 and B2, respectively called Strip Plantation and Block Plantation, have total targets of 1400 hectares each. The prescription stipulates

that, the B1 plantation should be implemented through selected Beneficiary Groups (BGs) who would raise field nursery and create, protect and maintain roadside or canal side plantations. Also, B2 plantations may be taken up in the land available under various govt. institutions or departments with their formal consent. For both the models the financial support to the BGs or Institutions would be given in phases at fixed rates as prescribed under the project.

Though the PMU, through the concerned Social Forestry DMUs, tried to achieve the targets of B1 and B2 models, the achievement so far has not been encouraging. The table below shows the target, achievement and balance of area of the two models.

Model	Total target in ha. as per MoD	Target Achieved in 2014 in ha	Target Achieved in 2015 in ha	Proposed target for 2016 in ha.	Total target (including 2014, 2015 & 2016)	Balance in ha. after 2016
B1	1400	119	311	435	865	535
B2	1400	45	19	95	159	1241

Tree Plantation Outside Forest Area (TPOFA) is one of the major components of Afforestation under the project. Therefore, we may take up Creation of B1 and B2 models in 2017 and 2018. The matter is placed before the members for consideration. If approved, JICA will be moved to concur with the approval.

The members are hereby apprised that the fund allocated in the project budget upto 2016 Creation is backed up with suitable escalation and physical contingency. Also as per the project document, the plantations created in 2016 have been adequately budgeted for maintenance upto 2019, i.e; 3 years maintenance. While according approval, for both the categories — Plantation in Forest areas and TPOFA — members are requested to consider that the following costs will have to be borne from sources other than the project fund —

- (a) escalated cost of Creation of plantations beyond 2016 (due to increased labour rate)
- (b) cost of maintenance of plantations created beyond 2016, i.e; 2017 and 2018, which need to be maintained till 2021.

9. Revision of approved FPC/EDC List

In the last Governing Body meeting, the list of 530 FPCs and 29 EDCs selected was approved. However, few DMUs approached the PMU for revision of some of the FPCs, viz: Bankura North, Bankura South, Panchet, Kharagpur DMUs, ostensibly due to some local problems and inadequate plantable area. These revisions have been made and revised list intimated to the concerned DMUs. The abstract of the revision of these DMUs is tabulated below. Also revised FPC list for the DMUs is placed in Annexure V for the perusal of the members.

DMU	No. of regd. FPC qualifying for selection for project	No. of FPC to be approved for selection	Total area protected by the FPC in revised proposal in ha	Total Pltn. area available in revised list of FPC in ha.	Total Coppice area available in revised list of FPC in ha.
Bankura (N)	55	55	6,506	821	475
Bankura (S)	45	45	6,662	1,376	2,637
Panchet	45	45	7,775	1,652	430
Kharagpur	21	21	4,710	407	475

It may be apprised that the firming up of the FPC list is very important on the following counts:

- (a) For creation and finalization of clusters of 5 each, following which extension workers would be appointed by selection from the eligible candidates of the FPCs of each cluster.

- (b) For categorization of the FPCs of each district for the purpose of allocation of fund for the Community Development component. According to MoD (Project document), the Community Development fund should be allocated as per the following rule:

Top 100 FPCs/EDCs.....Rs. 6,00,000/-
 Next 200 FPCs/EDCs.....Rs. 4,50,000/-
 Rest 300 FPCs/EDCs.....Rs. 2,00,000/-

The FPCs/EDC lists which have not undergone revision after the 5th GB meeting stands firmed up. The DMUs for which the revision is proposed may be approved for firming up their FPC list once for all. No further revision of FPC lists may be allowed.

10. Tenders on six Research topics on Biodiversity Conservation

There are six research topics against the Biodiversity Conservation component which are included in project. They are:

- Study on the ecology of Leopard in North Bengal
- Study on the ecology of Gaur in North Bengal
- Study on the ecology of Tiger in North Bengal
- Study on the Impact of Habitat Management
- Study on the Population dynamics, movement and habitat of Elephant in North Bengal
- Study on the Population dynamics, movement and habitat of Elephant in South Bengal

Six e-tenders were floated on 23rd July, 2015 for award of the research topics on contractual basis to reputed institutions. The last date of submission of tenders was 25th August, 2015. Out of the six tenders floated, the following three were cancelled owing to inadequate no. of bidders:-

- Study on the ecology of Leopard in North Bengal –Single tender
- Study on the ecology of Tiger in North Bengal –Two tenders
- Study on the Impact of Habitat Management – Single tender

Three bids each were received against the rest three tenders. Tenders were technically evaluated by a Committee of senior officers, followed by financial evaluation of the technically qualified bidders. All the bidders in each of the three tenders qualified technically, scoring a minimum of 65 marks out of 100. The final score was calculated on QCBS basis with 80% technical: 20% financial score. The final result is tabulated below:

Tender Topic	Highest scorer on 80:20 basis	Total score of the highest scorer	Estimated cost (Rs)	Rate offered by highest scorer (Rs)
Study on the ecology of Gaur in North Bengal	Aranyak	83.2	15,84,000/-	15,66,000/-
Study on the Population dynamics, movement and habitat of Elephant in South Bengal	Salim Ali Centre for Conservation of Nature (SACON)	80.16	26,39,000/-	34,70,285/-
Study on the Population dynamics, movement and habitat of Elephant in North Bengal	Aranyak	93.12	26,39,000/-	25,76,000/-

The results have been published in website and the Chief Project Director under the powers conferred on him in para 8.2, Sl. No.13 of Chapter 8 — Delegation of Powers of the Operation Manual have accepted the offered rates of the highest scorers as described above on 6th Oct, 2015. The work order is being issued shortly. Since the offered rate in case of Elephant in South Bengal is higher than the estimated cost, the G.B may allow to book the excess amount of 8,31,825/- under non-reimbursable fund.

11. Tender on Socio-economic Base line Survey

The Socio-economic Base line survey of the FPC/EDCs selected under the WBFBC Project is an important activity under the project. The survey will be done at two levels— Household level and Community level. Accordingly, the PMU called open tender in e-tender platform for deploying reputed institutes / organisation / firm on contract, for accomplishing the task of socio-economic baseline survey on fixed parameters for 600 FPC and EDCs. In keeping with the procurement policy of JICA, the selection procedure of the bidders was based on final scoring of 80% Technical score + 20% Financial score.

We received three tenders from M/s JPS Associates Pvt. Ltd., Hauz Khas Enclave, N.Delhi, NABARD Consultancy Services Pvt. Ltd., Mumbai and Webcon Consulting (India) Ltd., Kolkata. The technical evaluation was done by a Committee comprising of the following persons:

- (a) Shri S. Sengupta, CF Research – Member
- (b) Shri A.K.Samanta, Addl Project Director (P&R) WBFBC Project -Member
- (c) Shri S.Chaudhuri, Project Director M&E, WBFBC Project - Member
- (d) Shri N.V. Rajasekhar, Addl PCCF M&E –Chairman

All the three firms were technically qualified as per the evaluation and recommendations of the Committee. The financial bids of the three technically qualified firms were opened and based on the scoring policy described above, the final result that emerged is given below:

Name of Bidder	Technical Score		Financial Score		Final Total Marks (80% + 20%)	Rank
	Marks Obtd.	80% of score	Marks Obtd.	20% of score		
NABARD Consultancy Services	76	60.8	51.4	10.28	71.08	First
Webcon Consulting (India) Ltd.	62	49.6	100	20.0	69.6	Second
JPS Associates Pvt. Ltd.	71	56.8	41.12	8.22	65.02	Third

The total contract value of NABARD Consultancy Services (NABCONS) is **Rs. 22.50 lakhs with taxes**. The Chief Project Director under the powers conferred on him in para 8.2, Sl. No.13 of Chapter 8 — Delegation of Powers of the Operation Manual, have accepted the offered rates of the highest scorer as described above. NABCONS, vide their letter No. NABCONS/ WB/ RO/2383 dt 13.08.15, has accepted the offer given to them being the highest scorer. Security Deposit amounting Rs 1,00,000/- (Rupees One Lakh) only has been received on 10.9.15. NABCON has been requested to execute a formal agreement, following which the formal work order will be issued. This is for the appraisal of the members. Guidance of the Governing Body with regard to monitoring the progress of survey works is requested.

12. Approval of revised cost of extension of two floors of Aranya Bhawan.

The Governing Body in its 6th meeting held on 10th June, 2015 approved the revised cost estimate of Extension of Aranya Bhavan of Rs 3,19,57,762/- only. The lowest bid given by M/s Krishna Enterprise, i.e; Rs. 2,88,97,794/- was also approved by the G.B. As per the power bestowed by the G.B the contract was signed and work order issued. Recently, the PCCF General, vide memo no. 3911/CS/2M-509/2013 (Pt.II) dt 30.07.15 informed that the cost of Aranya Bhavan Extension will have to further revised to Rs. 3,77,00,000/- instead of Rs. 3,19,57,762/- only approved by the G.B in its last meeting. This increase has understandably been necessitated owing to the mandatory fire safety works for the whole building. He suggested that the matter be discussed in the next Governing Body meeting. PCCF (HoFF) West Bengal, vide his memo no. 5759/CS/2M-509/2013 (Pt.II) dt 06/10/2015, endorsed the view of PCCF General. Accordingly, the facts are placed before the Governing Body for consideration.

- (i) Estimated cost as per the MoD, at 2011 base year = Rs 2,88,00,000
- (ii) Escalation permissible upto 2013 (@13.64%) = Rs. 39,28,320
- (iii) Total permissible cost (Est cost + Escalation) = Rs. 3,27,28,320

- | | | |
|------|--|-------------------|
| (iv) | Add physical contingency @ 10% | = Rs. 32,72,832 |
| (v) | Grand Total of cost as per MoD, (iii) + (iv) | = Rs. 3,60,01,152 |

It is discernible that, the **maximum cost** including the physical contingency of 10% that can be provided from the reimbursable cost of the project is **Rs. 3.60 Crores**. The PCCF(HoFF) and PCCF General suggested that the balance of cost required for the Expansion of Aranya Bhavan be provided from Non-reimbursable cost or from the Interest earnings of the Society. While resolving the issue the G.B should consider the fact that

- (a) Finance Dept., GoWB, may, in future, adjust the grant released from the State govt. against the interest accrued.
- (b) Enhanced cost of plantation or other activities beyond the designated period of project will have to be adjusted from the interest earnings.
- (c) Since, as per the MoD, non-reimbursable cost covers administrative costs only, booking of the extra cost for the completion of the extension of Aranya Bhavan may not be done without the concurrence of JICA.

The matter is placed before the G.B for decision.

13. Mid-term review of the project

The mid-term review of JICA assisted is usually taken up 3-4 years after the project initiation for the purpose of course corrections and / or modifications of project specifics. Since the project is presently in the 4th year (started from 2012-13) we may request JICA authorities to initiate the mid-term review of the project. In this connection it is worthwhile to mention that six specific proposals seeking concurrence on proposed modifications of prescription or other specific issues have been referred to JICA authorities by the PMU as well as MoEF through the PCCF General which are mentioned below:

- (i) Closure of Buxa Tiger Reserve and distribution of the target. This has been approved by the Governing Body earlier.
- (ii) Approval for additional requirement of vehicle and motor cycles in Forest Dept. within the budget available under the Infrastructure Development component.
- (iii) Modification of minimum viable area under Tree Plantation Outside Forest Area.
- (iv) Regarding involvement of NGO in capture and release of small animals in Central Bengal
- (v) Approval of modification of the prescriptions of afforestation models of South Bengal
- (vi) Approval of modification of the prescriptions of afforestation models of North Bengal

Neither the JICA authorities have taken any precipitate action on the proposals nor the MoEF has communicated its stand. In one communication, JICA has only informed that the issues would be reviewed during mid-term review. The members may be apprised that in the review meeting of JICA projects chaired by the Director General Forests, MoEF on 12th October, 2015, where JICA representative were also present, the six issues and the additional issue of allowing the PMU to continue planting programme upto 2018 were presented by the Chief Project Director. It was impressed upon the DG Forests that since we are planting one year old seedlings, we have to plan much in advance and therefore decision on extension of Plantation programme upto 2018 is urgent. The Director General Forests, MoEF expressed that the mid-term review should be taken up by JICA as early as possible. Following this, a letter dt. 15th Oct, 2015 has been received from JICA in which they have expressed their willingness to conduct Mid-term review between Dec 2015 and Jan 2016. The G.B is therefore requested to decide on the issue so that it could be communicated to JICA authority under intimation to MoEF. It may also be decided whether the extension of the afforestation programme upto 2018 should be sought even before the mid-term review since the plantation programme would require planning one year in advance.

14. Approval of the proposed foreign training of officers

Training of senior officers in foreign institutes is an integral part of the Training & Capacity Building component under the Institutional Capacity Development. Till now no

foreign training could be organised owing to the absence of Capacity Development expert in PMC. The Capacity Building expert who has joined PMC recently, along with the team leader, has worked on the possibilities of visiting foreign institutes of repute. On the recommendation of the PMC and primarily agreed to by the PMU, a correspondence was made with the Regional Community Forestry Training Centre for Asia (RECOFTC), Bangkok, Thailand, an international non-profit organization. We received a communication from the RECOFTC addressed to the team leader of PMC, agreeing inter alia, to the following in the Letter of Agreement (LoA):

- (i) To organize a customized training and study tour on Participatory Management of Community Forests and Protected Areas in Thailand and Vietnam during 18-27 January, 2016.
- (ii) The delegation will comprise of 12-16 officials of the West Bengal Forest Dept working under JICA assisted project
- (iii) The total estimated cost for the programme comprising 12 persons for Thailand and Vietnam would be USD 52,349 only, which is equivalent to Rs. 34,07,400/- only (1 USD = 65.09 INR, as on 13.10.15). This includes Service Cost, Travel/trips in the two countries, Accommodation, Meals, Wrap up WS, Insurance, contingencies and Administrative charges @ 15% of the total cost. The cost could be revised if the no. of participants is increased.
- (iv) The roles and responsibilities of RECOFTC and the Client (WBFBCP) has been outlined in the Annex 2 of the LoA
- (v) As per Annex 2 of the LoA, the responsibility of the WBFBCP are
 - (a) the identification of participants,
 - (b) Co-ordination with participants about program agenda, itinerary etc and
 - (c) arrangements for international travel and visa.

The letter ref no. CDTs/112/2015 dt 9th Oct, 2015 received from RECOFTC, Bangkok alongwith the LoA, Annexures and Proposed Budget is enclosed with this note as **Attachment 1** for perusal of the members.

The members are requested to consider the proposal and approve / decide on the following:

- (a) Approve the proposal received from RECOFTC in principle
- (b) Approve the budgeted cost. As per the proposed budget the per person cost (for a group of 12) works out to Rs.2,83,950/- or say Rs.2,84,000/- only, which is within the budget provided in the project.
- (c) Approve the principle of selection of the officers as suggested below:-
 - (i) Should be in the rank of DFO or above with at least 3 yrs service left;
 - (ii) Officers should be involved with the project in some capacity;
 - (iii) Officers at field level who has performed well should be given preference;
 - (iv) Preference should be given to officers who have not visited foreign institutes in the last 3 years;
- (d) In principle approve the cost of travel of the Team Leader of PMC, so that he can accompany the team of officers.

15. Revision of cost for purchase of Speed boats for Sunderban Biosphere Reserve

In WBFBC Project Man-Animal Conflict is an important section under the Biodiversity Conservation component. The project provides for purchase of Speed Boats with spare engine under the sub-section "Tiger in Sunderbans" under section Man-Animal Conflict. Tenders floated in the past has failed. Subsequently, the matter was discussed in a meeting held on 1.10.15 with the Sunderban Biosphere Reserve (SBR) officials under the chairmanship of the Director SBR. It revealed that the budgeted cost for Speed Boat provided under the project is Rs. 30,00,000/- for 2 speed boats @ 15,00,000/- each at base year 2011, which with escalation (allowed upto 2013) and physical contingency @ 10% works out to Rs.37,50,000/- for 2 nos.

Director SBR vide his letter no. 722(6)/SBR/BD-106/2011 dt 9.10.15, endorsed the letter 2773/FD/2B-56/2015 dt 07.10.15 of Dy. Director SBR in which he has given an estimated cost of Rs 25,00,000/- without taxes for a single speed boat. The

specifications of the speed boat which suits the purpose of mobile squads for tiger protection, rescue and patrolling in Sunderbans areas suggested in the letter are given below —

Attributes	Specifications
Boat	LANCER
Type	Monsoon 21 (Cabin model)
Length	21 feet
Draft	0.36 mt.
Power	150 Hp
Capacity	8 persons
Speed	Maximum 25 knots+

Since purchase of 2 nos. speed boats is not possible within the budget cost provided in the project, it is proposed that we may either-

- (i) purchase one speed boat at the total cost provided for two speed boats and inform JICA authority; or
- (ii) purchase two speed boats of the given specifications — one from the reimbursable cost provide in the project and another from the Non-reimbursable cost with prior concurrence of JICA authority.

ANNEXURE I

ACTION TAKEN REPORT ON THE DECISIONS OF THE 6TH MEETING OF WEST BENGAL FOREST & BIODIVERSITY CONSERVATION (WBFBC) SOCIETY HELD ON 10TH JUNE, 2015

Sl.	Issue	Resolution	Action Taken
1.	Confirmation of the minutes of the 5 th meeting held on 27 th Nov., 2014	The minutes of the 5 th meeting of the Governing Body held on 27 th Nov., 2014 are confirmed	Action complete.
2.	Discussion on the Action Taken Report on the Resolutions of the minutes of the 5 th meeting held on 27 th Nov., 2014		
	(i) Modifications in the Composition of the Governing Body by a Committee constituted for this purpose	Constitution of Committee for suggesting modifications of Governing Body is not required. The revised composition of the Governing Body was finalized, which would be notified by Forest Dept.	Draft notification send to Forest Dept vide memo no. 2852 / WBFBCP / 7-1 dt 7.10.15 for its concurrence and publication. ✓
	(ii) Exemption of Income Tax filed u/s 12A of the I.T Act	The matter should be followed up.	Refund of Income Tax of Rs. 26,11,219 and Rs 37,60,088/- against A.Y 2014-15 & 2015-16 respectively has been acknowledged by Income Tax authority and shown in ITR V As understood from the IT Consultant the formal order is expectedly shortly.
	(iii) Regarding engagement of additional personnel on contract basis	Engagement of additional personnel on contractual basis for PMU and field formations should be restricted to 16 ✓	Action will be taken within 2015-16.
	(iv) Regarding approval of Manuals and Guidelines	The Manual for Microplanning, Guideline for preparation of Forest Dwellers Development Plan, Guidelines for TPOFA and Manual for establishment of nursery infrastructure are approved. Action proposed for revision of Nursery Manual for production of QPM is approved.	Action complete. No further action required. Revision will be taken up with the Forestry Expert during his next mobilization in Nov., 2015.
	(v) Regarding Common User Group (CUG) facility	Proposal of providing CUG facility may be dropped. PMU to explore possibilities of installing video conferencing facilities with service providers like BSNL and IRCTC	Action complete. No further action required. Not much headway could be done. PMU will explore other possibilities.
3.	Presentation of the Status Report of WBFBC Project	PCCF General will follow up the submission of microplans with the DMUs in addition to the pursuance by PMU.	Persuasion by PCCF General and PMU has resulted in submission of 407 microplans (as on 30.9.15) from 185 reported in the last GB meeting.

		<p>Quarterly review of implementation of WBFBCP at PCCF level and monthly review by Circle Incharges should be taken.</p> <p>PCCF General may devise a mechanism so that the performance of FMU and DMU heads in implementing WBFBC Project is reflected in their ACRs / PARs.</p> <p>The DMUs excluding the recent additions, not performing well should be identified by the PMU and separate meetings will be taken by the concerned PCCF's within a short time.</p>	<p>Review meeting by PCCF HoFF's done on 30.9.15 and the minutes circulated to all concern.</p> <p>No action need be taken by the PMU.</p> <p>Assessment of performance of DMUs will be done after closing of September 2015 accounts.</p>
4	Appointment of Auditor for auditing the accounts of the Society for 2014-15	Engagement of M/s J. Singh & Associates for statutory audit of the Society for 2014-15 is approved. The engagement of the auditor should be under the same terms and conditions under which they were engaged for statutory audit for 2013-14	M/s J. Singh & Associates was engaged for statutory audit of Society for 2014-15 vide no. 1536/WBFBCP/4-1 / 13 dt 16.6.15 under the same terms & conditions under which they were appointed for audit of 2013-14. The Statutory audit report is presented against agenda no. 5 of this note.
5.	Approval of Annual Plan and budget for 2015-16	The proposed Revised Estimate of 2015-16 amounting to Rs 7416.20 lacs is approved. The PMU is authorized to spend the unspent amount of G-I-A during the year 2015-16	The head wise budget for 2015-16 has been allocated to all the DMUs vide no. 1386/WBFBCP/2-1 (Vol II) dt 2.6.2015 within the approved estimate of Rs 7416.20 lacs)
6.	Approval for deviations of Accounting procedure	Project Director Finance is authorized to condone the deviations of accounting procedure during 2014-15	Project Director Finance, vide memo no. 2787/WBFBCP/1-4 dt. 29.9.15 has condoned such deviations
7.	Delegation of power to prescribe various forms for Accounts of the Society	Project Director Finance is authorized to add / delete / modify the prescribed forms without modifying the fabric of the approved accounting procedure	The matter is under constant review by the PMU. Project Director Finance will take action for notifying the changes, as required.
8.	Operation of Account(s) of the Society	Operation of bank account(s) of the Society will be done by any two of the following designated officers—Project Director (Fin.), Addl. Project Director (Impl.), CAO/Joint PD looking after the works of CAO	The PMU is following this directive. The banker has been informed accordingly, vide no. 1550/WBFBCP/7-1 dt 16.6.15
9.	Approval for selection of FPCs / EDCs	The FPC list comprising 530 FPCs and 29 EDCs (as presented in Annexure IV to the Agenda notes) is approved	Revision proposed in Agenda no. 9 of this note for consideration of the members

10.	Procurement of additional root trainers of 150cc and 300cc capacity	Procurement of addl. Qty of 150cc and 300cc root trainers to the tune of 4 lacs nos. each is approved. The procurement will be done from M/s Rajdeep and M/s Global Traders at the same rate and terms and conditions (as done earlier).	Order for procurement of 4 lac nos. of 150 cc root trainers and 4 lacs nos. of 300cc root trainer has been issued under memo nos. 1956/WBFBFP/5-3(8) dt 23.7.15 and 1575/ WBFBFP /5-3(8) dt. 19.6.15. Supplies are almost complete.
11.	Repairs of frontline staff's quarters	Proposal of repairing 250 staff quarters in 2015-16 is approved at Rs 40000/- each. The total expd. should be limited to Rs. 1.00 Crore under non-reimbursable part.	The proposals have been received in the Circle wise review meetings and discussed in PCCF HoFF's quarterly review meeting on 30 th Sept, 2015. Accordingly the PMU will fix the allocation of no. of units based on percentage of utilization of fund in 2014-15, extent of participation in project activity by the DMU & performance in general of the DMU and allocate budget by Nov 2015.
12.	Administrative & Financial approval for extension of Aranya Bhawan, Salt Lake	Revised estimated cost of Rs 3,19,57,762 is approved. The issuance of e-tender is approved. Lowest quote of M/s Krishna Enterprise, i.e; Rs 2,88,97,794 is accepted Chief Project Director is authorized to accord approval for signing the contract with the successful bidder and to issue work order through PCCF(G)	Further revision proposed by PCCF & placed in agenda 12. No further action required No further action required Approval accorded by Chief Project Director to sign contract and issue work order through PCCF(G), vide memo no. 1556/WBFBFP/12-3/13-15 dt 16.06.2015
13.	Modification of desirable qualifications for Extension Workers	Proposed amendment to the educational qualification of the Extension workers from Class VIII pass to Class XII pass is approved. Addition of desirable qualification of knowledge of working with computers and commercial accounts is approved	The PMU, vide memo no. 2026 / WBFBFP/20-5/15 dt 28.07.15 has provided the guidelines to DMUs for selection of Extn. workers. However, till the cluster formation of the FPCs is finalized DMUs will not be given go ahead for appointing extension workers
14.	Inclusion of Revision of target areas under the project	Selection of 530 FPCs and 29 EDCs is approved under agenda 9 of the meeting. Selection of remaining 20 FPCs and 21 EDCs may not be done at present	No further action.

1. The purpose of this study is to determine the effect of the independent variable on the dependent variable.

2. The study is a quantitative study.

3. The study is a descriptive study.

4. The study is a correlational study.

5. The study is an experimental study.

6. The study is a quasi-experimental study.

7. The study is a non-experimental study.

8. The study is a mixed-methods study.

9. The study is a case study.

10. The study is a phenomenological study.

11. The study is a grounded theory study.

12. The study is a narrative study.

13. The study is a participatory action research study.

14. The study is a community-based participatory research study.

15. The study is a qualitative study.

16. The study is a quantitative study.

Status Report
(As on 30.09.2015)

1. Establishment of PMU, DMUs and FMUs

- 1.1. The State Government, vide its no. 2623-For/G/6M-38/12 dated 21.12.2012, adopted the resolution that the West Bengal Forest and Biodiversity Conservation Society will establish the administrative, supervisory and monitoring mechanism in respect of WBFBC Project and will get the project implemented by the Project Management Unit (PMU) to be set up within the **Society and that** at the field level, **Divisional Management Units (DMUs) and Field Management Units (FMUs)** will be established under the Society.
- 1.2. In total 36 DMUs have been established till date. 34 DMUs are participating in the Project activities.
- 1.3. Total no. of FMUs established till 30.09.2015 is 162, under 28 DMUs

2. Consolidation of Legal System for Institutionalization of Society and PMU

- 2.1. The Regulations and Byelaws of the Society have been duly framed.
- 2.2. The Operational Manual for the West Bengal Forest and Biodiversity Conservation Society has been prepared and approved by the Governing Body (GB) of the Society in its meeting held on 25.03.2013. Delegation of Financial Powers has also been approved by Governing Body of the Society.
- 2.3. Accounting Procedure for the Society has also been prepared and communicated to the DMUs. This has also been displayed in the website of the Society.
- 2.4. The changes adopted by the Governing Body in its 6th meeting with regard to operation of bank account has been given effect from June 16th 2015

3. Deployment of Staff

- 3.1. The G.O. for establishment of exclusive PMU for the Project has been issued vide No. 1162-For/G/6M-12/12 (Pt. I) dated 13.06.2014.
- 3.2. The Department of Forest, Govt. of W.B. issued orders for the appointment of five (5) officers to the PMU, as Chief Project Director, Project Director, Finance and Project Director, Monitoring & Evaluation, Addl. Project Director, Implementation and Addl. Project Director, Planning & Research. All the officers have since joined the Society on deputation.
- 3.3. On 27th August, 2015 Shri S.Dhaundyal, CPD was relieved on promotion to join as M.D WBFDC Ltd. and Shri S.Barari, the P.D Finance took charge as the CPD of the Project. Shri S.Dasgupta APCCF has joined as PD Finance on 1st September, 2015. Also on 16th October, 2015, Shri K.L Ghosh joined as APD (P&R) replacing Shri A.K.Samanta, who was relieved for his new posting as Director Zoological Garden, Alipore on the same day.
- 3.4. The Governing Body (GB) of West Bengal Forest and Biodiversity Conservation Society, in its meeting, held on 01.09.2013, had approved recruitment of personnel - 6 for the PMU and 81 for the DMUs under various categories - by the Society through Service Provider under the Provision "Support Staff of PMU and DMU" of the Chapter "Recruitment and Service Rules." In addition the GB of the Society, in its meeting held on 01.09.2013, had approved engagement of retired personnel on contract basis for PMU. Accordingly, one Joint Project Director and one Range Officer have also been engaged by the PMU.

The comprehensive list of persons working (as on 30.09.2015) in the PMU and the mode of their engagement is tabulated below:

Sl. No.	Position	Mode of Engagement	Category under which expenses are to be met
1.	Chief Project Director	On Deputation	Non-reimbursable
2.	Project Director, Finance	On Deputation	Non-reimbursable
3.	Project Director, Monitoring & Evaluation	On Deputation	Non-reimbursable
4.	Addl. Project Director, Implementation	On Deputation	Non-reimbursable
5.	Addl. Project Director, Planning & Research	On Deputation	Non-reimbursable
6.	Addl. Project Director, Co-ordination	Contractual Retired	Non-reimbursable
6.	Joint Project Director, HRD	Contractual Retired personnel	Non-reimbursable
7.	Forest Ranger	Contractual Retired personnel	Non-reimbursable
8.	Accountant	Contractual through Service Provider	Reimbursable
9.	Office Assistant	Contractual through Service Provider	Reimbursable
10.	Office Assistant	Contractual through Service Provider	Reimbursable
11.	Office Assistant	Contractual through Service Provider	Reimbursable
12.	Office Assistant	Contractual through Service Provider	Reimbursable
13.	Office Attendant	Contractual through Service Provider	Reimbursable
14.	Office Attendant	Contractual through Service Provider	Reimbursable
15.	Office Attendant	From PCCF Office	NA

The status of the deployment of contractual staff in different DMUs is given below. All of them have been deployed through the Webel Technology Ltd (WTL).

Sl. No.	Category	No.
1.	Accountant	22
2.	Computer Operator cum Office Assistant	45
3.	Office Attendant	6

4. Preparation of Manuals

Following Manuals/Guidelines have been prepared.

- ✓ Standard Management Manual/ Guidelines for PMU-Operation Manual
- ✓ Manual of Accounting Procedure for PMU
- ✓ Manual of Accounting Procedure for DMUs
- ✓ Manual of Accounting Procedure for FMUs and FPCs/EDCs
- ✓ Guidelines for Preparation of Micro-plan
- ✓ Guidelines for Preparation of Forest Dwellers Development Plan
- ✓ Nursery Techniques- Establishment of Infrastructure
- ✓ Nursery Techniques- Production of QPM
- ✓ Guidelines for Tree Plantation Outside Forest Areas

4.1. The PMU has taken a decision of printing the important Manuals/Guidelines in sufficient nos. so that they could be of use to staff. In the first phase, 3 Manuals—Operation Manual, Guidelines for preparation of Microplan and Guidelines for Tree Plantation Outside Forest Areas – will be printed shortly, incorporating the suggestions given by the Committee of Manuals.

4.2. The PMU will approach the Committee again for approving two volumes of Nursery Manuals.

5. Afforestation

- 5.1. Plantation created under the Project during 2014-15 including all the models is 1917.93 ha. The Preliminary works, i.e; raising of 1 yr. old QPM (specially Sal and associates) for creation of about 3192 ha in 2016, is in progress.
- 5.2. The model-wise break-up of plantations created in 2015 is as follows-

Model	Area (ha)
A1	166
A2	406
A3	1641
A4	3626 (proposed in Jan-2016)
A5	160
A6	110
B1	310.50
B2	19
Total	6439 (A4 3266 proposed in Jan-2016)

5.3. Production of Quality Planting Material

A no. of Central Nurseries have either been newly established or expanded. Targets for establishment of 20 units of New Central Nurseries and for expansion of 20 units of existing Nurseries were allotted to different DMUs sometime back. Funds have also been advanced to the respective DMUs for implementing the works. The draft guidelines, as prepared by the Afforestation Expert of PMC, in consultation with the PMU and field officers of the Forest Directorate, have also been circulated to the field officers for implementation.

Till end of September, 2015, works of establishment 20 units of new nurseries and expansion of another 14 units of existing central nurseries were completed. Works in other areas are under progress. The Central nurseries meant for producing Quality Planting Material (QPM) are based on root trainer system. QPM have been raised for planting 2014 and 2015 plantations. Action has been taken by the units for raising root trainer based QPM for planting in the following years, i.e, 2016 and 2017. Composting and use of compost based media has been integrated into the root trainer based central nurseries. Trainings for nursery operations are being organized through the Team Leader and Forestry Expert of the PMC. Monitoring of QPM and nursery infrastructure will be taken up by Monitoring wing.

6. Preparation of Micro-plans

- 6.1. The exercise for preparation of micro-plans is being carried out in the field. About 465 micro-plans have been finalized & submitted.
- 6.2. The checking and correction of microplans have been assigned to NAEB, Regional Office, Jadavpur University campus. 100 nos. of microplans have been checked and returned by NAEB. These are being sent to the respective DMUs for incorporating the corrections.

7. Institutional Capacity Development

7.1. Baseline Survey

- 7.1.1. The tender for Socio-economic Baseline Survey has been finalized. The 1st ranked bidder is Nabard Consultancy Services (NABCONS) and the contract value is Rs. 22.50 lakhs with taxes. NABCONS has accepted the offer and deposited security money. Work Order will be issued shortly.
- 7.1.2. FSI. Govt of India was approached for taking up the forest resources baseline survey but they expressed their inability. EOI for Baseline Survey of Forest Resources has been finalized & e- Tender will be again invited as the last e-Tender was not successful.

7.2. Construction of Administrative Buildings

- 7.2.1. The construction of new building at AE-391, Salt Lake, Kolkata is under progress and is expected to be completed by the end of the financial year.
- 7.2.2. Construction of extension of Aranya Bhawan, Salt Lake, Kolkata is under progress and is expected to be completed by the end of the year 2016. Providing additional cost as per revision, as proposed by PCCF has been placed in 7th GB meeting for decision.
- 7.2.3. E-Tender has been initiated for selection of Architect in respect of the administrative building at Siliguri. The tender evaluation will be done shortly and is expected to be finalized by end of November, 2015.
- 7.2.4. The construction of buildings for field staff is also under progress. Till end of September, 2015, 15 no. Group D quarters, 9 nos. group C quarters and 4 nos. ROs quarters/Range offices were completed against the target of 30 nos.

7.3. Trainings /Study Tours / Exposure Tours

- 7.3.1. Training Workshops for Frontline staff and FPC members have been organized for hands on experience on micro-plan preparation (57 nos.). Frontline staff (1297 nos.) and FPC members (about 24,500 nos.) have participated in these trainings.
- 7.3.2. Hands on trainings (44 nos.) have also been conducted by the MIS & GIS Expert of the PMC for the field staff (about 751 nos.) of Western, Central, South East, South West, Northern, Wildlife North and Hill Circles.
- 7.3.3. Hands on trainings on Accounting Procedure (41 nos.) have also been conducted for the Heads of DMU (DFOs), Heads of FMUs (ROs) & Accountants/Computer Operators (about 306 nos.).
- 7.3.4. Hands on trainings on Nursery Technique-Composting & Potting mixture (9 nos.) have also been conducted for the Heads of FMUs (ROs), Dr/Frs & other front line staff in North & South Bengal (about 280 nos.).
- 7.3.5. Training Workshops for Frontline staff and Beneficiary Committee members (14 nos.) have been organized for hands on experience on Tree Plantation Outside Forest Area (TPOFA) Frontline staff (73 nos.) and Beneficiary Committee members (about 370 nos.) have participated in these trainings in North & South Bengal.
- 7.3.6. In addition two groups of officers and field staff (Total 30 nos.) have completed the Study Tours of Odisha and Tamilnadu where JICA assisted Forestry Projects are being implemented.
- 7.3.7. Under the training component for Middle and Junior officers in Indian Institutes Short term training (10-15 days), 15 nos. of Officials have been trained at Indian Institute of Remote Sensing, Dehradun.
- 7.3.8. Correspondence with KFRI for training in Tropical Forestry & nursery (15 officials have been nominated), IIRS for GIS (15 officials have been nominated), ICAR for Soil & moisture conservation techniques (14 officials have been nominated) and SACON for Wildlife management (12 officials have been nominated) is in final stage.
- 7.3.9. Under the training component for Jr. officers, FR and Front Line Staff (in-house or Indian Institutes), 27 nos. of officials have been trained in the School of Oceanography, Jadavpur University in GPS based GIS.

7.4. Procurements

Vehicles

10 Mahindra Scorpio with 2 wheel drive vehicle, 100 Hero Super Splendor motor-cycles and 2 Maruti Suzuki Ertiga VDI Diesel have been procured and distributed to different field units under the Project. JICA has been approached for approval of purchasing more vehicles and motorcycles within the allocated budget provision.

GIS Equipment

226 GPS and 85 cameras were procured and distributed to 33 DMUs. Orders have been placed with WTL for additional GPS and cameras to cover the new FMUs

Computers and Printers

34 Computers and 34 Printers have been procured and distributed to 34 DMUs.

Tally Software for accounting has also been loaded and made functional in 34 DMUs.

8. Biodiversity Conservation Component

- 8.1. Six e-tenders were floated on 23rd July, 2015 for award of the research topics on contractual basis to reputed institutions. The last date of submission of tenders was 25th August, 2015. Out of the six tenders floated, the following three were cancelled owing to inadequate no. of bidders. Three bids each were received against the rest three tenders. Tenders were technically evaluated by a Committee of senior officers. By the first week of October, 2015 the evaluation process and declaration of the results following QCBS (80 Tech : 20 Fin.) is expected to be completed.
- 8.2. The procurement of equipment for the Squads (N. Bengal and Sundarban Tiger Reserve) is under process.
- 8.3. Under the component Grass land fodder plantation in PAs of N.Bengal, 60 ha of Grass land plantation at Jaldapara and 50 ha of Grass land plantation at Gorumara has been created.

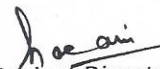
9. Utilisation of Grants

- 9.1. The Society received Rs. 55.08 crores as Grants-in Aid during the year 2013-14. The Society had also received Rs. 1.3525 crores in the year 2012-13. No utilization could be made during the FY 2012-13.
- 9.2. Utilisation of Grants to the tune of Rs. 2.56 crores, (audited figures), consisting of reimbursable and non- reimbursable parts, was made during 2013-14.
- 9.3. During 2014-15 utilisation of Grants to the tune of 21.20 crores was made.
- 9.4. During 2015-16 utilisation of Grants to the tune of 18.22 crores has been made till 30.9.2015. The Society has released 19.09 crores to DMUs till 30.9.2015 for the programmed implementation.

Thus total utilisation under the Project stands as follows-

Items	Particulars	Achievements 2012-13	Achievements 2013-14	Achievements 2014-15 (upto 31.03.15)	Achievements 2015-16 (upto 31.09.15)	Total achievement (Upto 30.09.15)	
		Financial Rs. Lakhs	Financial Rs. Lakhs	Financial Rs. Lakhs	Financial Rs. Lakhs	Financial Rs. Lakhs	Remarks
Utilisation of Grants	Reimbursible	-	198.87	1,702.96	1,614.45	3,516.28	Total Grant Received Rs6855.75 lakh as on 10.10.15
	Non-reimbursable	-	56.63	295.50	161.77	513.90	
	Total (Reimbursable + Non- Reimbursable)	-	255.50	1,998.46	1,776.22	4,030.18	
	Non-Grant Fund	-	-	121.79	46.14	167.93	
	Grand Total of Utilisation	-	255.50	2,120.25	1,822.36	4,198.11	
Re- imburse- ments	Reimbursable	-	176.90	1,320.38	1,614.45	3,111.73	
	Non-Grant Fund	-	-	121.79	46.14	167.93	
	Total	-	176.90	1,442.17	1,660.59	3,279.66	

Reimbursement Claims for 3,279.66 lakhs have been settled by JICA till 30.9.15.


Chief Project Director
W.B.F.B.C Project

Progressive Statement of Achievements

Activities	Particulars	Unit	Achievements 2012-13	Achievements 2013-14	Achievements 2014-15	Achievements 2015-16 (upto 10.10.15)	Total achievement (upto 10.10.15)	Remarks
Establishment of PMU & Institutionalisation of Society								
Establishment of PMU		no.	-	-	1	-	1	G.O. No. 1162- For/G/6M-12/12 (Pt. I) dated 13.06.2014. PMU in place.
Establishment of DMUs		no.	-	32	4	-	36	BTR E & BTR W are not participating in the Project activities
Establishment of FMUs		no.	-	63	78	21	162	7 more FMU are to be formed to take up Afforestation Component
Posting of Officers on Deputation to the Society of PMU		no.	-	-	5	-	5	
Deployment of "Support Staff" to PMU and DMU	At PMU	no.	-	3	7	-	10	
	At DMUs	no.	-	6	67	-	73	
Preparation of Manuals	Manuals/Guidelines.	no.	-	6	9	-	15	

Activities	Particulars	Unit	Achievements 2012-13	Achievements 2013-14	Achievements 2014-15	Achievements 2015-16 (upto 10.10.15)	Total achievement (upto 10.10.15)	
			Physical	Physical	Physical	Physical	Physical	Remarks
Afforestation								
Afforestation	A1	ha.	-	-	141.50	166.00	307.50	
	A2	ha.	-	-	176.00	406.00	582.00	
	A3	ha.	-	-	257.00	1,641.00	1,898.00	
	A4	ha.	-	-	1,129.00	3,626.00	4,755.00	To be taken up in Jan-Feb 2016
	A5	ha.	-	-	30.00	160.00	190.00	
	A6	ha.	-	-	20.00	110.00	130.00	
	B1	ha.	-	-	119.15	311.00	430.15	
	B2	ha.	-	-	45.28	19.00	64.28	
	Total	ha.	-	-	1,917.93	6,439.00	8,356.93	
Central Nursery	New	units	-	-	15.75	4.50	20.25	Target 20 nos.
	Expansion	units	-	-	6.50	7.50	14.00	Target 20 nos.

Activities	Particulars	Unit	Achievements 2012-13	Achievements 2013-14	Achievement 2014-15	Achievements 2015-16 (upto 10.10.15)	Total achievement (upto 10.10.15)	
			Physical	Physical	Physical	Physical	Physical	Physical
Institutional Capacity Development								
Preparation of Micro-plans		no.	-		-	185	240	425
Baseline Survey	Survey of Forest Resources	no.	-		-			RFP drafted. E-tender floated
	Socio-economic Survey	no.						Work order issued
Construction of Building at AE-391		no.	-		-	-		Work under progress. (Expected to be completed by March '16)
Other buildings	Group D quarters	no.	-		1	6	8	15
	Group C quarters	no.	-		-	8	1	9
	ROs quarters/Range office	no.	-		-	1	3	4
								Target 5 nos.
								Target 10 nos.
								Target 15 nos.

Trainings & Capacity building	Inhouse training for Front line Staff : Micro-plan preparation	no.	-		23.00	33.00	1	57	No. of Trainings
		no. of Participants	-		419	854	24	1,297	Frontline staff
		no. of Participants	-		10,000	14,300	200	24,500	FPC members
		no.	-		4	27	13	44	No. of Trainings
Trainings & Capacity building	Inhouse training for Front line Staff : Usage of GPS	no. of Participants	-		100	582	69	751	Frontline staff
		nos.	-		-	31	10	41	No. of Trainings
	Inhouse training for Front line Staff : Accounting Procedure	no. of Participants	-		-	247	59	306	Head of DMUS, Head of FMUs & Support Staff
		nos.	-		-	14		14	No. of Trainings
	Inhouse training for Front line Staff : Tree Plantation Outside Forest Area (TPOFA)	no. of Participants	-			443		443	Frontline staff & Beneficiaries
		nos.	-		-	4	5	9	nos.
	Inhouse training for Front line Staff : Nursery Techniques	no. of Participants	-		-	113	167	280	Head of DMUS, Head of FMUs & Frontline Staff

Trainings & Capacity building	Package 2 for Middle and Junior officers in Indian Institutes Short term training (10-15 days)	no. of Participants	-	-	-	15	15	Correspondance with KFR(15 nominated), IIRS (15 nominated), ICAR (12 nominated), AMU, SACON (12 nominated)
	Package 3 for Jr. officers, FR and Front Line Staff (inhouse or Indian Institutes)	no. of Participants	-	-	-	27	27	
	Study Tours	nos.	-	-	2	-	2	2 nos. planned & approved in 2015-16
		no. of Participants	-	-	30	-	30	Officers & frontline staff

Activities	Particulars	Unit	Achievements 2012-13		Achievements 2013-14		Achievements 2014-15		Achievements 2015-16 (upto 10.10.15)		Total achievement (upto 10.10.15)		Remarks
			Physical	Physical	Physical	Physical	Physical	Physical	Physical	Physical	Physical	Physical	
Procurement	Vehicles- Mahindra Scorpio	nos.	-	10	-	10	-	10	-	10	10	10	Distributed to 10 DMUs
	Vehicles-Maruti Suzuki Ertiga	nos.	-	2	-	2	-	2	-	2	2	2	At HQ
	Hero Super Splendor motor-cycles	nos.	-	100	-	100	-	100	-	100	100	100	Distributed to 80 FMUs in 30 DMUs & 2 Training Centres
	Equipment-GPS	nos.	-	90	-	90	46	90	46	226	226	226	Distributed to 34 DMUs & PMU
	Equipment-Camera	nos.	-	90	-	90	47.00	90	47.00	137	137	137	Distributed to 33 DMUs & PMU
	Equipment-Computers	nos.	-	13	-	43	2.00	43	2.00	58	58	58	Distributed to 34 DMUs & PMU
	Equipment-Printers	nos.	-	5	-	45	2.00	45	2.00	52	52	52	Distributed to 34 DMUs & PMU
	Tally Software	nos.	-	25	-	12	-	12	-	37	37	37	Software for accounting in 34 DMUs & PMU

Activities	Particulars	Unit	Achievements	Achievements	Achievements	Achievements	Total achievement		
			2012-13	2013-14	2014-15	2015-16	(upto 10.10.15)		
			Physical	Physical	Physical	Physical	Physical	Physical	Remarks
Biodiversity Conservation									
Studies	Studies	nos.	-	-	-	-	-	Work order for 3 Studies issued. Retender for 3 remaining topics	
Equipment	Nylon Net	Sq. m.	-	-	500.00	-	500.00		
Equipment	Searchlights	nos.	-	-	25.00	-	25.00		
Equipment	Fiel gear	nos.	-	-	175.00	-	175.00		
Grass land fodder plantation in PAs of N.Bengal	Grass land fodder plantation in PAs of N.Bengal: Jaldapara, Gorumara	ha	-	-	-	100.00	100.00		

Utilisation of Grants								
Items	Particulars	Unit	Achievements 2012-13	Achievements 2013-14	Achievements 2014-15 (upto 31.03.15)	Achievements 2015-16 (upto 31.09.15)	Total achievement (Upto 30.09.15)	
			Financial	Financial	Financial	Financial	Financial	Remarks
Utilisation of Grants	Reimbursible	Rs. Lakhs	-	198.87	1,702.96	1,614.45	3,516.28	Grant Received during 2015-16 is 6855.75 lakh as on 10.10.2015
	Non-reimbursible	Rs. Lakhs	-	56.63	295.50	161.77	513.90	
	Total	Rs. Lakhs	-	255.50	1,998.46	1,776.22	4,030.18	
	Non-Grant Fund	Rs. Lakhs	-	-	121.79	46.14	167.93	
	Grand Total	Rs. Lakhs	-	255.50	2,120.25	1,822.36	4,198.11	
	Reimbursible	Rs. Lakhs	-	176.90	1,320.38	1,614.45	3,111.73	
Re-imbursements	Non-Grant Fund	Rs. Lakhs	-	-	121.79	46.14	167.93	
	Total	Rs. Lakhs	-	176.90	1,442.17	1,660.59	3,279.66	

Salient points of
Internal Audit Report for the year 2014-15

West Bengal Forest and Biodiversity Conservation Society

Conducted by

M/S C.K.Prusty & Associates

Chartered Accountant

Netaji Subash Villa, 18, Karunamoyee Ghat Road, 3rd Floor, Flat 3C,

Kolkata-700082

Internal Audit Report

for the year 2014-15

West Bengal Forest and Biodiversity Conservation Society

Conducted by

M/S CK Prusty & Associates

Chartered Accountants

Metapal Villa, 1A, Kanchanjaya Street Road, 7th Floor, Flat 3C,

Kolkata - 700013

Internal Audit Report of PMU for the year 2014-15 (Part 1)

SL. No	Areas	Observation	Suggestion	Remarks of PMU
1	Accounting System	Double entry mercantile system of accounting has been adopted by Divisional Management Units. Financial year of the society commences from 1st April and ends on 31st March of each year. Each Divisional Management Unit's and Field Management Unit's maintain individual books of accounts	Such accounting system has been adequately adopted by PMU, DMU's and FMU's and same level of consistency is expected to be maintained in due course of time.	No comments
2	Accounting Principles And Procedures	The accounting principles and procedures have been framed for West Bengal Forest & Biodiversity Conservation Society keeping in view the standards set by West Bengal Financial Rules (WBFR) and parameters specifically elaborated in Operational Manual	Following policies have been adequately adhered to by the society during the aforementioned period:- a. Record of expenses and exercise of financial propriety. B. Management Information System (MIS) reporting on periodical basis. C. Maintenance of record of assets and liabilities, incomes and expenditures and receipts and payments. d. Internal control over practices of the society	No comments
3	Control Of Expenditure	A conscious effort has been taken to exercise control over expenditures of various natures	Same level of diligence to be maintained in due course of time	No comments
4	BOOKS OF ACCOUNTS	Books of accounts was maintained in TALLY ERP 9 platforms properly	No such changes need to be made in that regard.	No comments
5	Adoption of financial propriety	Principal of propriety has been adequately exercised when it comes to expending resources.	Same level of financial propriety to be maintained and adoption of such standards to be adhered to in due course of time	No comments
6	Statutory Compliances	Matters relating to statutory compliances are systematically managed and payments and returns are disposed off within relevant due dates	Further care should be exercised in order to ensure complete compliance with respect to taxation	No comments
7	Maintenance of books of accounts	At certain Field Management Units cash book has not been maintained. At Divisional Management Unit transaction of cash and bank are recorded in TALLY ERP platform	It is suggested to maintain a cash book in all Field Management Units in order to exercise better internal control over cash	No comments

Internal Audit Report of PMU for the year 2014-15 (Part 1)

SL. No	Areas	Observation	Suggestion	Remarks of PMU
8	Submission of accounts of FMU's and DMU's to Project Management Unit	It has been observed during the course of audit that there has been a general delay/ non-adherence of prescribed timelines, pertaining to submission of accounts from Field Management Units to Divisional Management Units and as a result the same issue cascades down at the time of reporting from Divisional Management Units to Project Management Unit	A generally acceptable timeline prescribed by Project Management Unit taking into consideration the volume of work and statutory due dates for preparation and presentation of accounts is to be strictly adhered to by all Divisional Management Units and Field Management Units	Circular for timely submission of accounts at all level has been issued.
9	Deduction of TDS and STDS	During the course of vouching of various expenditures incurred during the aforementioned period, it has been observed that excess TDS (Tax Deducted at Source) has been charged and deducted from the bill/ invoice amount of various parties/ vendors. Remittance of such TDS to Government has been done within the prescribed due dates	The provisions of section 194C/ 194J of Income Tax Act 1961 is to be adhered to strictly when deducting Tax Deducted at Source from parties/ vendors.	Proper care has been taken at all level to strictly follow the provisions of TDS & STDS. Several training was organised in this regard up to FMU level.
10	Expenditure on car Hire Charges	Car hire charges during the period has been expended as per rates specified by Government regulations	However it is suggested to implement tendering process when it comes to enlistment of various car hire vendors/ service providers	E-tender was floated three consecutive time-but single bid was received all the time at higher rate.

Internal Audit Report of DMU Level for the year 2014-15 (Part 2)

SL. No	Areas	Observation	Suggestion	Remarks of PMU
1	BOOKS OF ACCOUNTS	Books of accounts was maintained in TALLY ERP 9 platforms properly.	No such changes need to be made in that regard.	No Comments
2	BANK RECONCILIATION	Monthly bank reconciliation statements was verified, the bank reconciliation was made in tally ERP 9.	Entries to bank passbook's and cash book maintain in Tally ERP 9 are accurate and balances are properly reconciled. System of accounting is satisfactory and no such changes are necessary in that regard. Refer Annexure 2.	No Comments
3	CASH BOOK	It was observed that the books of accounts was maintained in Tally ERP 9 Platform but no manual Cash book was maintained for Receipts & Payments entries.	We suggest that manual Cash Book need to be implemented in the DMU level for proper maintenance of accounts.	As Books of Accounts are maintained in Tally- no need of maintain Cash Book
4	FUND ALLOCATION	The funds are allocated to the FMU With proper requisition.	We suggest that for proper understanding the DMU need to maintain a Tax register.	No Comments
5	CHEQUE REGISTER	Cheque Register was maintained properly	No such changes need to be made in that regard.	No Comments
6	TAX REGISTER	Tax register was not maintained by the DMU.	We suggest that for proper understanding the DMU need to maintain a Tax register.	Guidelines issued to maintain Separate Register for TDS/STDS
7	Statutory Dues	TDS were deducted properly from different party's/ vendor's under section 194C & 194J of Income Tax Act 1961 and deposited to the government within the stipulated time.	Same level of diligence to be maintained in due course.	No Comments
8	Tender for supply of Root Trainers	It was observed during the audit that a payment of Rs. 94,710/- was paid to M/s Global Traders for supply of Root Trainers on 11/03/2015 as per order no. 563/WBFBCEP/5-3(8)/14 Dated: 02/03/2015 but for that no TDS was deducted by the DMU, PAN No. was not mentioned in the invoice. As per their clarification the same would be deducted by PMU	Our suggestion is such that since payment had been made by the DMU, TDS deduction should also be made at the same level.	TDS is deducted at DMU level

Internal Audit Report of FMU Level for the year 2014-15 (Part 3)

SL. No	Areas	Observation	Suggestion	Remarks of PMU
1	Books of Account	Books of accounts was maintained in TALLY ERP 9 platforms properly.	No such changes need to be made in that regard.	No Comments
2	Bank Reconciliation Statement	Monthly bank reconciliation statements was verified, the bank reconciliation was made in tally ERP 9.	Entries to bank passbook's and cash book maintain in Tally ERP 9 are accurate and balances are properly reconciled. System of accounting is satisfactory and no such changes are necessary in that regard.	No Comments
3	FUND ALLOCATION	It was observed that the funds that are allotted to the FMU as per the sanctioned budget.	No such changes to be made in this regard.	No Comments
4	CHEQUE REGISTER	CHEQUE REGISTER	Cheque register was not maintained by the FMU.	Guidelines issued to maintain Cheque Register
5	TAX REGISTER	No tax register was maintained by them.	We recommend that the Tax register should be implanted by the FMU.	Guidelines issued to maintain Separate Register for TDS/STDS
6	Tendering process	It was observed that a payment made to Mr. Shyamal Saha for construction of seed drying platform over (6x6M) at Central nursery for Rs. 30000.00 but no TDS had been deducted.	FMU should deduct TDS as per norms of Income Tax Act 1961.	Guidelines issued to deduct TDS as per Income Tax Act



INDEPENDENT AUDITOR'S REPORT

The Governing Body
West Bengal Forest and Biodiversity Conservation Society
Kolkata

Report on the Financial Statements

We have audited the financial statements of West Bengal Forest and Biodiversity Conservation Society (WBFBCS) for the Financial Year 2014-15, which comprise the Balance Sheet as at 31 March 2015, & the Statement of Income and Expenditure for the year ended 31st March 2015 and the Receipt and Payments Account for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position & financial performance of the Society in accordance with the Accounting Manual which state that "The accounting principles to be followed by WBFBCS shall broadly be in conformity with the West Bengal Financial Rules (WBFR), unless otherwise specified in the Operational Manual (OM) " and Accounting Standards prescribed by The Institute of Chartered Accountants of India.

This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- i. in the case of the Balance Sheet, of the state of affairs of the Society as at 31 March 2015;
- ii. in the case of the Statement of Income and Expenditure, of the surplus for the year ended on 31st March 2015; and
- iii. In the case of the Receipts and Payments Account for the period 1st April 2014 to 31st March 2015.



We report that:

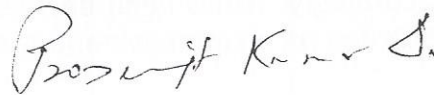
We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;

In our opinion proper books of account as required by law have been kept by the Society so far as appears from our examination of those books;

The Balance Sheet, Statement of Income and Expenditure and Receipts and Payments Account dealt with by this Report are in agreement with the books of account and with the returns received from DMU's.

In our opinion, the Balance Sheet & Statement of Income and Expenditure Account comply with the Accounting Standards published by ICAI.

For J Singh & Associates
Chartered Accountants



Prosenjit Kumar De, FCA
Partner

Place: Kolkata
Date: 8th October 2015

FRN No: 110266W
Membership No : 053952



Notes on AccountsGeneral Information and Objective

West Bengal Forest & Biodiversity Conservation Society (The Society) has been established under the WB Societies Registration Act 1961 dated 19th July 2012, vide registration no S/IL/93991/2012-2013.

Significant Accounting Policies

1. Based on the objectives of the Society, the funds received are reflected in the accounts as Capital contribution on a cash basis;
2. As per the directives contained in the Bye Laws of the Society the funds pending disbursement shall be kept in an appropriate scheme so as to maximize returns on the idle balance. It is also noted that interest earned on bank deposits shall be retained by the Society and utilized for the implementation of the Project as per guidelines of the scheme. Accordingly, it has been decided that interest on bank deposits shall be recorded on a cash basis and it shall form part of capital fund.
3. Expenditure to be incurred on acquisition of capital assets as well as on creation of the same, shall be reflected in the accounts as Fixed Assets. Recurring expenditure shall be treated so and reflected in the Statement of Expenditure and in the Balance Sheet. The Society has decided to show their expenditure on Fixed Assets in the Income Expenditure Account. However, the Fixed Asset register is being maintained in the relevant format.

Recommendation:

In order to make internal controls more effective and meaningful, it is recommended that the process of Internal Audit be done on a concurrent basis



Annexure to Audit Report

1. The Society maintains its Accounts in Tally as approved by the Governing Body.
2. The Society is required to maintain the following Books of Accounts and subsidiary books

Books of Accounts	Status
Cash Book - Imprest	Maintained
Bank Book	Maintained in Tally Pass book available
Journal Book	Maintained in Tally
General Ledger	Maintained in Tally
Grants Ledger	Needs to be modified to be commensurate with the nature of work

Subsidiary Book	Status
Register of Drafts/ Cheques received	Not Applicable
Register of Fixed Deposits	NA
Stock Register of Cheque Books	Yes Maintained
Register of Outgoing Cheques	Yes maintained
Stock Register of Money Receipt Books	To be updated
Register of Misc. Advances	Yes Maintained
Salary Register	NA
Tax Deducted at Source Register	Is being maintained now
Fixed Assets Register	Being compiled
Stock & Store Register	Maintained in PMU, Not required in DMU during FY 13-14
Any other register that may be found necessary	NA





CONFIDENTIAL - SECURITY

The following information is being furnished to you for your information only.

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Item	Description
1	Item 1
2	Item 2
3	Item 3
4	Item 4
5	Item 5
6	Item 6
7	Item 7
8	Item 8
9	Item 9
10	Item 10

Item	Description
1	Item 1
2	Item 2
3	Item 3
4	Item 4
5	Item 5
6	Item 6
7	Item 7
8	Item 8
9	Item 9
10	Item 10



WB Forest & Biodiversity Conservation Society
Arana Bhawan Block LA 10A Sector III, Salt Lake City, Kolkata 700098

BALANCE SHEET

Sources of Funds	Note	31-03-2015	31-03-2014	Application of Funds	Note	31-03-2015	31-03-2014
Capital Account **							
Reserve & Surplus		36,57,78,638.93	53,87,82,199.00	Current Assets	18	40,73,56,382.03	56,58,31,315.93
Reserve Fund		2,68,49,240.93	6,917.00				
Add: Excess of Income over Expenditure		33,89,29,398.00	53,87,75,282.00				
Capital Account		<u>4,03,94,920.10</u>	<u>2,68,42,323.93</u>				
		40,61,73,559.03	56,56,24,522.93				
Current Liabilities	17	11,82,823.00	2,06,793.00				
		<u>40,73,56,382.03</u>	<u>56,58,31,315.93</u>			<u>40,73,56,382.03</u>	<u>56,58,31,315.93</u>

* Figures have been reclassified wherever necessary to maintain uniformity of Cash Basis of Accounting
** Represents net of Grant utilisation

For J Singh & Associates (FRN 110266W)
Chartered Accountants

Sd/-
Prosenjit Kumar De
Partner
Membership No 053952

Sd/-
Project Director, Finance

Sd/-
Secretary, WBFBC Society

Sd/-
Chairperson, WBFBC Society

This is the Balance Sheet referred to in our report of even date

WB Forest & Biodiversity Conservation Society
Arana Bhawan Block LA 10A Sector III, Salt Lake City, Kolkata 700098

INCOME AND EXPENDITURE ACCOUNT

Expenditure	Note	31-03-2015	31-03-2014	Income	Note	31-03-2015	31-03-2014
Reimbursable Expenses Incurred	13	17,02,95,711.70	1,98,87,073.00	Indirect Income Received	16	25,24,20,095.44	5,23,92,041.33
Non Reimbursable Expenses Incurred	14	2,95,50,172.64	56,62,644.40				
EXPENDITURE ON CONSULTANCY (THRU LETTER OF CREDIT)	15	1,21,79,291.00		Excess of Expenditure over income			
Excess of Income over Expenditure		4,03,94,920.10	2,68,42,323.93				
		<u>25,24,20,095.44</u>	<u>5,23,92,041.33</u>			<u>25,24,20,095.44</u>	<u>5,23,92,041.33</u>

* Figures have been reclassified wherever necessary to maintain uniformity of Cash Basis of Accounting

For J Singh & Associates (FRN 110266W)
Chartered Accountants

sd/-
Prosenjit Kumar De
Partner
Membership No 053952

sd/-
Project Director, Finance

sd/-
Secretary, WBFBC Society

sd/-
Chairperson, WBFBC Society

This is the Income Expenditure Account referred to in our report of even date

WB Forest & Biodiversity Conservation Society
Aranya Bhawan Block LA 10A Sector III, Salt Lake City, Kolkata 700098

RECEIPTS AND PAYMENTS ACCOUNT

Receipts	Note	31-03-2015	31-03-2014	Payments	Note	31-03-2015	31-03-2014
Cash & Bank Opening Balance		51,73,09,713.93	1,35,31,917.00	Deposits & Taxes paid	7	55,56,303.00	17,18,881.00
Grant Receipts	1	-	55,08,00,000.00	Advances to DMU, TDS and Operating Advances	8	18,03,67,654.00	4,97,31,379.00
Duties and Taxes Collected	2	65,32,052.00	19,25,674.00	Reimbursable Expenses	9	17,15,86,650.70	1,98,90,783.00
Advances Recovered	3	14,90,71,981.17	2,25,419.00	Non Reimbursable Expenses	10	2,96,81,507.94	56,62,644.40
				Indirect Incomes (Income Indirect)	11	54,348.28	
DMU Expenses Adjusted	4	1,31,616.30	16,06,933.00	Cash & Bank Closing Balance	12	32,43,91,519.20	51,73,09,713.93
REIMBURSABLE EXPENSES (Expenses Direct)	5	12,90,939.00	-				
Interest and Other Income	6	3,73,01,680.72	2,62,23,458.33				
		<u>71,16,37,983.12</u>	<u>59,43,13,401.33</u>			<u>71,16,37,983.12</u>	<u>59,43,13,401.33</u>

* Figures have been reclassified wherever necessary to maintain uniformity of Cash Basis of Accounting

For J Singh & Associates (FRN 110266W)
Chartered Accountants

sdh
Prosenjit Kumar De
Partner
Membership No 053952

sdh
Project Director, Finance
sdh
Secretary, WBFBC Society

sdh
Chairperson, WBFBC Society

This is the Receipt Payments Account referred to in our report of even date

WB Forest & Biodiversity Conservation Society
Aranya Bhawan Block LA 10A Sector III, Salt Lake City, Kolkata- 700098

NOTES TO ANNUAL FINANCIAL STATEMENTS

1 Grants in Aid

Nil

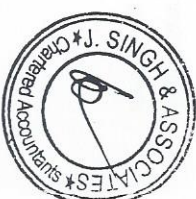
6532052.00

2 Current Liabilities

Duties & Taxes	69918.00	4368674.00
Cess & Other Taxes	4200.00	
GIS	1125000.00	
GPF(S)	6890.00	
Professional Tax Agst Salaries	33356.00	
STDS (VAT Deduction)	31149.00	
STDS (VAT Deduction) - @ 3%	2207.00	
STDS (VAT Deduction) - @ 5%	3129310.00	
TDS (Income Tax)	1006786.00	
TDS U/s 192- Agst Salaries	163698.00	
TDS U/s 194 C-Agst Company @ 2%	32990.00	
TDS U/s 194 C- Agst Non Co. @ 1%	127088.00	
TDS U/s 194 I- Agst Rent @ 10%	1798748.00	
TDS U/s 194 J- Agst Professional Fees @ 10%	2163378.00	
Deposits (Current Liabilities)	1162648.00	
Earnest Money Deposit	1000730.00	
Security Deposit		
		149071981.17

3 Current Assets

Loans & Advances (Asset)	76373.00
Interest Received at DMU	6441.00
Advances	6441.00
Operating Advance to Staffs	148989167.17
Advances to DMU/FMU/FPC	



Advances to Baikunthapur	3018828.00
Advances to Bankura North	14133971.85
Advances to Bankura South	9365006.50
Advances to Birbhum	8605103.64
Advances to Burdwan	12015446.68
Advances to Buxa Tiger Reserve East	987247.00
Advances to Buxa Tiger Reserve West	987247.00
Advances to Coochbehar	4832127.00
Advances to Darjeeling	1133115.00
Advances to Durgapur	4725696.00
Advances to Howrah Social Forestry	113973.00
Advances to Jalpaiguri	8285672.00
Advances to Jalpaiguri Social Forestry	98014.00
Advances to Kangsabati North	5032563.00
Advances to Kangsabati South	13936215.00
Advances to Kharagpur	13244907.00
Advances to Kurseong	910252.00
Advances to Malda	275687.00
Advances to Medinipur	12425433.00
Advances to Monitoring North	98553.00
Advances to Monitoring South	117082.00
Advances to Nadia - Murshidabad	238443.00
Advances to Panchet	13433633.00
Advances to Purulia	2245064.00
Advances to Purulia Extension	553533.00
Advances to Raiganj	4511543.00
Advances to Rupnarayan	9039619.00
Advances to Siliguri Social Forestry	685435.00
Advances to Silviculture Hills	92364.00
Advances to Silviculture North	152702.00
Advances to Silviculture South	94776.00
Advances to Wildlife HQ	834363.00
Advances to Wildlife - I	838443.00



Advances to Wildlife - II
Advances to Wildlife - III

827045.00
1100064.50

131616.30

4 NON REIMBURSABLE EXPENSES (Expenses Indirect)

Administration Expenses (N)

DMU Operation Costs (N.57)

DMU Operation Costs Building Maintenance (N.57.BM)

DMU Operation Costs Hire/POL (N.57.PO)

DMU Operation Costs Other Charges (N.57.OC)

Other Expenses (N.58)

Publications/Publicity (N.58.PB)

PMU Operation Costs (N.56)

PMU Operation Costs Other Charges (N.56.OC)

86297.00
29999.00
56206.00
92.00
44859.00
44859.00
460.30
460.30

1290939.00

1290939.00

1098408.00

Procurement/Construction (R)

Afforestation and Allied Works (R.1)

Capital Cost of Setting Up of Hi. Tech Central Nursery (R.1D1)

Block Pltn in Non Forest Areas (R.1B2)

Block Pltn in Non Forest Areas Creation (R.1B2.02)

Block Pltn in Non Forest Areas Creation Material (R.1B2.02.MT)

Economic Pltn of Misc. Spp. In N Bengal (R.1A5)

Economic Pltn of Misc. Spp. in N Bengal Creation (R.1A5.02)

Pltn of Misc. Spp. in N Bengal Creation Labour (R.1A5.02.LB)

Plantation of High Yielding Eucalyptus Hybrid Clones in South W Bengal (R.1A1)

Plantation of Eucalyptus Clone in S. W Bengal Creation (R.1A1.02)

Plantation of Eucalyptus Clone in S. W Bengal Creation Material (R.1A1.02.MT)

Plantation of Quick Growing Small Timber, Fuel & Fodder Species (R.1A3)

Plantation of Quick Growing Small Timber, Fuel & Fodder Species Creation (R.1A3.02)

Plantation of QGS Timber, Fuel & Fodder Species Creation Material (R.1A3.02.MT)

Quick Growing Small Timber, Fuel & Fodder Species Creation Material (R.1A3.02.MT)

Plantation of Sal and Associates in South West Bengal (R.1A2)

Plantation of Sal and Associates in South West Bengal Creation (R.1A2.02)

189427.00
31824.00
31824.00
31824.00
228259.00
228259.00
228259.00
228259.00
52794.00
52794.00
52794.00
52794.00
37738.00
37738.00
37738.00
37738.00
102100.00
102100.00
102100.00



Plantation of Sal and Associates in South West Bengal Creation Labour (R.1A2.02.LB)	100387.00
Plantation of Sal and Associates South West Bengal Creation Material (R.1A2.02.MT)	1713.00
Production of 1 Year Old Quality Clone (R.1D3)	49276.00
Production of 1 Year Old Quality Clone Creation (R.1D3.02)	1276.00
Production of 1 Year Old Quality Clone Maint Y1 (R.1D3.03)	48000.00
Production of 1 Year Old Quality Seedling (R.1D4)	326000.00
Production of 1 Year Old Quality Seedling Creation (R.1D4.02)	326000.00
Soil & Moisture Conservation (R.1C)	80990.00
Soil & Moisture Conservn. in A2 Treatment (R.1C2)	80990.00
Biodiversity Conservation (R.2)	72508.00
Elephant/Gaur in North & South West Bengal (R.2B1)	72508.00
Elephant Driving Off Operations (R.2B1.14)	72508.00
Elephant Driving Off Operations Labour (R.2B1.14.LB)	53008.00
Elephant Driving Off Operations Vehicle Hire (R.2B1.14.VH)	19500.00
Community Development (R.3)	12706.00
Meeting with FPCs (R.3A1)	12000.00
Preparation Microplan (R.3B1)	706.00
Institutional Capacity Development (R.4)	107317.00
Miscellaneous Management Inputs (R.4C4)	107017.00
Incremental Staff DMU (R.4C4.52)	29167.00
Incremental Staff DMU Extension Workers (R.4C4.52.EW)	29167.00
Operation Cost PMU (R.4C4.56)	77850.00
PMU Travel Expenses (R.4C4.56.TE)	77850.00
Package III for Junior Level Officers and FRs (R.4B3)	300.00
Junior Level Officers and FRs Instructions Field (R.4B3.36)	300.00

6 Indirect Incomes (Income Indirect)

Interest Income	37235180.72
Interest From Banks	19252.00
Interest From Deposits- Auto Sweep	37215928.72
Sale Proceeds	66500.00
Sale of Forms	66500.00
	37301680.72



7 Current Liabilities

Duties & Taxes	
Cess & Other Taxes	
GIS	
GPF(S)	
Professional Tax Agst Salaries	
STDS (VAT Deduction)	
STDS (VAT Deduction) - @ 3%	
STDS (VAT Deduction) - @ 5%	
TDS (Income Tax)	
TDS U/s 192- Agst Salaries	
TDS U/s 194 C-Agst Company @ 2%	
TDS U/s 194 C- Agst Non Co. @ 1%	
TDS U/s 194 I- Agst Rent @ 10%	
TDS U/s 194 J -Agst Professional Fees @ 10%	
Deposits (Current Liabilities)	
Earnest Money Deposit	
Security Deposit	

8 Current Assets

Loans & Advances (Asset)	
TDS Receivable	
Advances to DMU/FMU/FPC	
Advances to Baikunthapur	
Advances to Bankura North	
Advances to Bankura South	
Advances to Birhum	
Advances to Burdwan	
Advances to Coochbehar	
Advances to Darjeeling	
Advances to Durgapur	
Advances to Howrah Social Forestry	
Advances to Jalpaiguri	

	5556303.00
	4373655.00
69918.00	
4200.00	
1125000.00	
6890.00	
33356.00	
31149.00	
2207.00	
3134291.00	
1006786.00	
163698.00	
37690.00	
127088.00	
1799029.00	
1182648.00	
902648.00	
280000.00	
180367654.00	
3716158.00	
176651496.00	
2417968.00	
18727293.00	
11261117.00	
9544500.00	
11420900.00	
5058800.00	
2512789.00	
2758800.00	
67248.00	
10310877.00	
180367654.00	



Advances to Jalpaiguri Social Forestry

Advances to Jhargram

Advances to Kangsabati North

Advances to Kangsabati South

Advances to Kharagpur

Advances to Kurseong

Advances to Malda

Advances to Medinipur

Advances to Monitoring North

Advances to Monitoring South

Advances to Nadia - Murshidabad

Advances to Panchet

Advances to Purulia

Advances to Purulia Extension

Advances to Raiganj

Advances to Rupnarayan

Advances to Siliguri Social Forestry

Advances to Silviculture Hills

Advances to Silviculture North

Advances to Silviculture South

Advances to Wildlife HQ

Advances to Wildlife - I

Advances to Wildlife - II

Advances to Wildlife - III

9 REIMBURSABLE EXPENSES (Expenses Direct)

CONSULTING SERVICES (SCS)

Consulting Services (Thru Reimbursement Procedure) (SCS.1)

Procurement/Construction (R)

Afforestation and Allied Works (R.1)

Capacity Expansion of Existing Hi. Tech Central Nursery (R.1D2)

Capital Cost of Setting Up of Hi. Tech Central Nursery (R.1D1)

Block Pltn in Non Forest Areas (R.1B2)

208678.00

2610000.00

9175250.00

15973900.00

10365455.00

4346400.00

1262600.00

13880250.00

111812.00

367274.00

319000.00

14455001.00

795000.00

665474.00

4901000.00

12620369.00

941819.00

270711.00

219200.00

1168711.00

1161200.00

3390200.00

2426900.00

935000.00

171586650.70

3133350.00

3133350.00

168453300.70

113761645.77

14446651.42

37365669.35

1820874.00



Production of 1 Year Old Quality Seedling (R.1D4)	23515349.00
Production of 1 Year Old Quality Seedling Creation (R.1D4.02)	21389515.00
Production of 1 Year Old Quality Seedling Maint Y1 (R.1D4.03)	2125834.00
Soil & Moisture Conservation (R.1C)	4812615.00
Soil & Moisture Conservn. in A1 Treatment (R.1C1)	997685.00
Soil & Moisture Conservn. in A2 Treatment (R.1C2)	1462388.00
Soil & Moisture Conservn. in A3 Treatment (R.1C3)	1724542.00
Soil & Moisture Conservn. in A4 Treatment (R.1C4)	628000.00
Strip Pltn on Roadside/canalside/railwayside (R.1B1)	4530305.00
Strip Pltn on Roadside/canalside/railwayside Advance Works (R.1B1.01)	70542.00
Strip Plantation of Roadside/canalside/railwayside Adv Works Labour (R.1B1.01.LB)	46562.00
Strip Plantation of Roadside/canalside/railwayside Adv Works Material (R.1B1.01.MT)	23980.00
Strip Pltn on Roadside/canalside/railwayside Creation (R.1B1.02)	4459763.00
Strip Plantation of Roadside/canalside/railwayside Creation Labour (R.1B1.02.LB)	4027848.00
Strip Plantation of Roadside/canalside/railwayside Creation Material (R.1B1.02.MT)	431915.00
Biodiversity Conservation (R.2)	4217499.00
Elephant/Gaur in North & South West Bengal (R.2B1)	4105624.00
Elephant Driving Off Operations (R.2B1.14)	3658166.00
Elephant Driving Off Operations Equipment (R.2B1.14.EQ)	448829.00
Elephant Driving Off Operations Labour (R.2B1.14.LB)	2287121.00
Elephant Driving Off Operations Vehicle Hire (R.2B1.14.VH)	922216.00
Mobile Squad (R.2B1.13)	447458.00
Mobile Squad Equipment (R.2B1.13.EQ)	43096.00
Mobile Squad Labour (R.2B1.13.LB)	348156.00
Mobile Squad Vehicle Hire (R.2B1.13.VH)	56206.00
Leopard in the North Bengal (R.2B2)	111875.00
Leopard Capture / Rescue Equipment (R.2B2.EQ)	111875.00
Community Development (R.3)	2744526.05
Meeting with FPCs (R.3A1)	1362190.05
Preparation Microplan (R.3B1)	1382336.00
Institutional Capacity Development (R.4)	47729629.88
Base Line Survey (R.4A)	197674.00
Survey of Forest Resources (R.4A1)	197674.00



Block Pltn in Non Forest Areas Advance Works (R.1B2.01)	65497.00
Block Pltn in Non-Forest Areas Advance Works Labour (R.1B2.01.LB)	64536.00
Block Pltn in Non-Forest Areas Adv Works Material (R.1B2.01.MT)	961.00
Block Pltn in Non Forest Areas Creation (R.1B2.02)	1755377.00
Block Pltn in Non Forest Areas Creation Labour (R.1B2.02.LB)	1548769.00
Block Pltn in Non Forest Areas Creation Material (R.1B2.02.MT)	206608.00
Economic Pltn of Misc. Spp. in N Bengal (R.1A5)	1214514.00
Economic Pltn of Misc. Spp. in N Bengal Creation (R.1A5.02)	1214514.00
Pltn of Misc. Spp. in N Bengal Creation Labour (R.1A5.02.LB)	1116393.00
Pltn of Misc. Spp. in N Bengal Creation Material (R.1A5.02.MT)	98121.00
Enrichment of Degraded Forests of S.W. Bengal Through Coppice Reg. (R.1A4)	1973930.00
Coppice (R.1A4.08)	1973930.00
Coppice Labour (R.1A4.08.LB)	1542680.00
Coppice Material (R.1A4.08.MT)	431250.00
Plantation of High Yielding Eucalyptus Hybrid Clones in South W Bengal (R.1A1)	4225046.00
Plantation of Eucalyptus Clone in S. W Bengal Creation (R.1A1.02)	4225046.00
Plantation of Eucalyptus Clone in S. W Bengal Creation Labour (R.1A1.02.LB)	3748893.00
Plantation of Eucalyptus Clone in S. W Bengal Creation Material (R.1A1.02.MT)	476153.00
Plantation of Quick Growing Small Timber, Fuel & Fodder Species (R.1A3)	7582368.00
Plantation of QGS Timber, Fuel & Fodder Species Creation (R.1A3.02)	7582368.00
Quick Growing Small Timber, Fuel & Fodder Species Creation Labour (R.1A3.02.LB)	6732048.00
Quick Growing Small Timber, Fuel & Fodder Species Creation Material (R.1A3.02.MT)	850320.00
Plantation of Sal and Associates in South West Bengal (R.1A2)	9430778.00
Plantation of Sal and Associates in South West Bengal Creation (R.1A2.02)	9430778.00
Plantation of Sal and Associates in South West Bengal Creation Labour (R.1A2.02.LB)	6492865.00
Plantation of Sal and Associates South West Bengal Creation Material (R.1A2.02.MT)	2937913.00
Pltn of Sal and Associate Spp. in N Bengal (R.1A6)	618520.00
Pltn of Sal and Associate Spp. in N Bengal Creation (R.1A6.02)	618520.00
Plnt of Sal and Asso. Spp. in N Bengal Creation Material (R.1A6.02.MT)	10500.00
Pltn of Sal and Associate Spp. in N Bengal Creation Labour (R.1A6.02.LB)	608020.00
Production of 1 Year Old Quality Clone (R.1D3)	2225026.00
Production of 1 Year Old Quality Clone Creation (R.1D3.02)	1876116.00
Production of 1 Year Old Quality Clone Maint Y1 (R.1D3.03)	348910.00



Construction of Administrative Buildings (R.4C1)	14841195.67
Administrative Building at Siliguri (R.4C1.46)	25000.00
Building at Salt Lake (R.4C1.45)	6461625.00
Construction of Beat Officer Office Complex (1) (R.4C1.41)	3736001.67
Construction of Beat Officer Office Complex (2) (R.4C1.42)	3749117.00
Construction of RO's Office Complex (R.4C1.43)	669226.00
Expansion of Existing Administrative Building (R.4C1.44)	200226.00
Field Research (R.4D)	9920.00
Field Research Nursery Technique Protocol (R.4D2)	9920.00
GIS & MIS (R.4C2)	8277319.00
GIS/MIS Pilot Project Equipment (R.4C2.EQ)	8150769.00
GIS/MIS Pilot Project Services (R.4C2.SS)	126550.00
Miscellaneous Management Inputs (R.4C4)	10562168.43
Audit (R.4C4.54)	105393.00
PMU Audit (R.4C4.54.PM)	105393.00
Incremental Staff DMU (R.4C4.52)	6687281.97
Incremental Staff DMU Extension Workers (R.4C4.52.EW)	56267.00
Incremental Staff DMU Semi Skilled (R.4C4.52.UW)	910702.72
Incremental Staff DMU Skilled (R.4C4.52.SW)	5720312.25
Incremental Staff PMU (R.4C4.51)	1113884.46
PMU Staff Semi Skilled (R.4C4.51.UW)	270851.46
PMU Staff Skilled (R.4C4.51.SW)	843033.00
Operation Cost PMU (R.4C4.56)	2655609.00
PMU Office Equipment (R.4C4.56.EQ)	743821.00
PMU Office Expenses (R.4C4.56.OE)	900065.00
PMU Travel Expenses (R.4C4.56.TE)	1011723.00
Package II for Middle and Junior Level Officers (R.4B2)	18700.00
Middle and Junior Level Officers Training Short Term (R.4B2.34)	18700.00
Package III for Junior Level Officers and FRs (R.4B3)	431675.00
Junior Level Officers and FRs Instructions Field (R.4B3.36)	431675.00
Package IV for Frontline Staff and FPC/EDC/SHG (R.4B4)	868096.00
Frontline Staff and FPC/EDC/SHG Microfinance, Accounting (R.4B4.38)	619244.00
Frontline Staff and FPC/EDC/SHG PRA, Microplan (R.4B4.37)	248852.00



Purchase of Vehicles /Motorbikes (R.4C3)
Purchase of Motorbikes (R.4C3.49)
Purchase of Vehicles (R.4C3.48)

12522881.78
4805256.00
7717625.78

10 NON REIMBURSABLE EXPENSES (Expenses Indirect)

Administration Expenses (N)

DMU Operation Costs (N.57)

DMU Operation Costs Building Maintenance (N.57.BM)

DMU Operation Costs Hire/POL (N.57.PO)

DMU Operation Costs Other Charges (N.57.OC)

DMU Operation Costs Travel Expenses (N.57.TE)

DMU Operation Costs Wages (N.57.WA)

Other Expenses (N.58)

Other Expenses Other Taxes (N.58.OT)

Other Expenses Service Tax (N.58.ST)

Other Expenses VAT (N.58.VT)

Publications/Publicity (N.58.PB)

PMU Operation Costs (N.56)

Medical & Children Edu Allowance Reimbursements (N.56.MR)

PMU Operation Costs Hire/POL (N.56.PO)

PMU Operation Costs Other Charges (N.56.OC)

PMU Operation Costs RRT (N.56.RR)

PMU Operation Costs Wages (N.56.WA)

PMU Salaries (N.55)

Dearness Allowance (N.55.DA)

House Rent Allowance (N.55.HR)

Pay (N.55.PA)

Special / Others Allowance (N.55.GP)

29681507.94

29681507.94

8991728.35

6119362.00

1049414.00

1768468.35

1134.00

53350.00

6784897.87

1042656.67

3042618.36

1594978.84

1104644.00

8313205.72

305249.00

2042060.00

3846816.72

1270884.00

848196.00

5591676.00

2551903.00

557483.00

2376685.00

105605.00

11 Indirect Incomes (Income Indirect)

Interest Income

Interest From Deposits- Auto Sweep

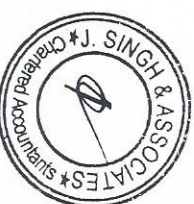
54348.28

54348.28

54348.28



12 Closing Balance		
Bank Accounts	324379840.20	324391519.20
Cash-in-hand	11679.00	
13 REIMBURSABLE EXPENSES (Expenses Direct)		
CONSULTING SERVICES (5CS)	3133350.00	170295711.70
Procurement/Construction (R)	167162361.70	
14 NON REIMBURSABLE EXPENSES (Expenses Indirect)		
Administration Expenses (N)	29550172.64	29550172.64
15 EXPENDITURE ON CONSULTANCY (THRU LETTER OF CREDIT)		
CONSULTING SERVICES (Thru Direct Payment Procedure) (5CS.2)	12179291.00	12179291.00
16 Indirect Incomes (Income Indirect)		
Interest Income	40146970.44	252420095.44
Sale Proceeds	247950.00	
Utilization of Grants in Aid	199845884.00	
Utilization of Non Fund Based Grant	12179291.00	
17 Current Liabilities		
Duties & Taxes	-	1182823.00
Provisions	1182823.00	
Deposits (Current Liabilities)		407356382.03
18 Current Assets		
Closing Stock	82964862.83	
Loans & Advances (Asset)	11679.00	
Cash-in-hand	324379840.20	
Bank Accounts		



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WB Forest & Biodiversity Conservation Society

Aranya Bhawan Block LA 10A Sector III

Salt Lake City


Kolkata- 700098

Trial Balance

1-Apr-2014 to 31-Mar-2015

Page 1

Particulars	Opening Balance	Transactions		Closing Balance	
		Debit	Credit		
Capital Account	53,87,82,199.00 Cr	21,38,55,362.00	4,08,51,801.93	36,57,78,638.93 Cr	
Reserves & Surplus (Retained Earnings)	6,917.00 Cr		2,68,42,323.93	2,68,49,240.93 Cr	
Excess of Income Over Expenditure.	6,917.00 Cr		2,68,42,323.93	2,68,49,240.93 Cr	
Reserve Fund	53,87,75,282.00 Cr	21,38,55,362.00	1,40,09,478.00	33,89,29,398.00 Cr	
Grants in Aid	53,87,75,282.00 Cr	21,38,55,362.00	1,40,09,478.00	33,89,29,398.00 Cr	
State Government	53,87,75,282.00 Cr	20,16,76,071.00	18,30,187.00	33,89,29,398.00 Cr	
Normal	26,93,87,641.00 Cr	10,08,38,035.00	9,15,093.00	16,94,64,699.00 Cr	
SCP	18,85,71,349.00 Cr	7,05,86,624.00	6,40,565.00	11,86,25,290.00 Cr	
TSP	8,08,16,292.00 Cr	3,02,51,412.00	2,74,529.00	5,08,39,409.00 Cr	
Non Fund Based Grant (Direct Payment Procedure)		1,21,79,291.00	1,21,79,291.00		
Current Liabilities	2,06,793.00 Cr	55,56,303.00	65,32,333.00	11,82,823.00 Cr	
Duties & Taxes	4,700.00 Cr	43,73,655.00	43,68,955.00		
STDS (VAT Deduction)		33,356.00	33,356.00		
STDS (VAT Deduction) - @ 3%		31,149.00	31,149.00		
STDS (VAT Deduction) - @ 5%		2,207.00	2,207.00		
TDS (Income Tax)	4,700.00 Cr	31,34,291.00	31,29,591.00		
TDS U/s 192- Agst Salaries		10,06,786.00	10,06,786.00		
TDS U/s 194 C-Agst Company @ 2%		1,63,698.00	1,63,698.00		
TDS U/s 194 C- Agst Non Co. @ 1%	4,700.00 Cr	37,690.00	32,990.00		
TDS U/s 194 I- Agst Rent @ 10%		1,27,088.00	1,27,088.00		
TDS U/s 194 J -Agst Professional Fees @ 10%		17,99,029.00	17,99,029.00		
Cess & Other Taxes		69,918.00	69,918.00		
GIS		4,200.00	4,200.00		
GPF(S)		11,25,000.00	11,25,000.00		
Professional Tax Agst Salaries		6,890.00	6,890.00		
Deposits (Current Liabilities)	2,02,093.00 Cr	11,82,648.00	21,63,378.00	11,82,823.00 Cr	
Earnest Money Deposit	1,22,095.00 Cr	9,02,648.00	11,62,648.00	3,82,095.00 Cr	
Security Deposit	79,998.00 Cr	2,80,000.00	10,00,730.00	8,00,728.00 Cr	
Current Assets	56,58,31,315.93 Dr	1,50,93,09,395.97	1,66,77,84,329.87	40,73,56,382.03 Dr	
Loans & Advances (Asset)	4,85,21,602.00 Dr	18,35,54,575.00	14,91,11,314.17	8,29,64,862.83 Dr	
Advances	6,441.00 Dr		6,441.00		
Operating Advance to Staffs	6,441.00 Dr		6,441.00		
Advances to DMU/FMU/FPC	4,52,85,077.00 Dr	17,66,61,496.00	14,89,99,167.17	7,29,47,405.83 Dr	
Advances to Baikunthapur	31,75,000.00 Dr	24,17,968.00	30,18,828.00	25,74,140.00 Dr	
Advances to Bankura North	12,21,017.00 Dr	1,87,27,293.00	1,41,33,971.85	58,14,338.15 Dr	
Advances to Bankura South	11,67,200.00 Dr	1,12,61,117.00	93,65,006.50	30,63,310.50 Dr	
Advances to Birbhum	31,74,900.00 Dr	95,44,500.00	86,05,103.64	41,14,296.36 Dr	
Advances to Burdwan	52,46,603.00 Dr	1,14,20,900.00	1,20,15,446.68	46,52,056.32 Dr	
Advances to Buxa Tiger Reserve East	9,87,247.00 Dr		9,87,247.00		
Advances to Buxa Tiger Reserve West	9,87,247.00 Dr		9,87,247.00		
Advances to Coochbehar	9,37,500.00 Dr	50,58,800.00	48,32,127.00	11,64,173.00 Dr	
Advances to Darjeeling		25,12,789.00	11,33,115.00	13,79,674.00 Dr	
Advances to Durgapur	34,75,000.00 Dr	27,58,800.00	47,25,696.00	15,08,104.00 Dr	
Advances to Howrah Social Forestry	57,100.00 Dr	67,248.00	1,13,973.00	10,375.00 Dr	
Advances to Jalpaiguri	10,12,500.00 Dr	1,03,10,877.00	82,95,672.00	30,27,705.00 Dr	
Advances to Jalpaiguri Social Forestry		2,18,678.00	98,014.00	1,20,664.00 Dr	
Advances to Jhargram		26,10,000.00		26,10,000.00 Dr	
Advances to Kangsabati North	33,49,680.00 Dr	91,75,250.00	50,32,563.00	74,92,367.00 Dr	
Advances to Kangsabati South	10,85,485.00 Dr	1,59,73,900.00	1,39,36,215.00	31,23,170.00 Dr	
Advances to Kharagpur	45,38,378.00 Dr	1,03,65,455.00	1,32,44,907.00	16,58,926.00 Dr	
Carried Over		2,68,42,323.93 Dr	1,72,87,21,060.97	1,71,51,68,464.80	4,03,94,920.10 Dr





WB Forest & Biodiversity Conservation Society

Trial Balance : 1-Apr-2014 to 31-Mar-2015

Particulars	Opening Balance	Transactions		Page Closing Balance
		Debit	Credit	
Brought Forward	2,68,42,323.93 Dr	1,72,87,21,060.97	1,71,51,68,464.80	4,03,94,920.10 Cr
Advances to Kurseong		43,46,400.00	9,10,252.00	34,36,148.00 Cr
Advances to Malda		12,62,600.00	2,75,687.00	9,86,913.00 Cr
Advances to Medinipur	33,75,000.00 Dr	1,38,80,250.00	1,24,25,433.00	48,29,817.00 Cr
Advances to Monitoring North		1,11,812.00	98,553.00	13,259.00 Cr
Advances to Monitoring South		3,67,274.00	1,17,082.00	2,50,192.00 Cr
Advances to Nadia - Murshidabad		3,19,000.00	2,38,443.00	80,557.00 Dr
Advances to Panchet	25,47,119.00 Dr	1,44,55,001.00	1,34,33,633.00	35,68,487.00 Cr
Advances to Purulia	32,75,000.00 Dr	7,95,000.00	22,45,064.00	18,24,936.00 Dr
Advances to Purulia Extension		6,65,474.00	5,53,533.00	1,11,941.00 Dr
Advances to Raiganj		49,01,000.00	45,11,543.00	3,89,457.00 Dr
Advances to Rupnarayan	13,87,540.00 Dr	1,26,20,369.00	90,39,619.00	49,68,290.00 Dr
Advances to Siliguri Social Forestry		9,41,819.00	6,85,435.00	2,56,384.00 Dr
Advances to Silviculture Hills		2,70,711.00	92,364.00	1,78,347.00 Dr
Advances to Silviculture North		2,19,200.00	1,52,702.00	66,498.00 Dr
Advances to Silviculture South		11,68,711.00	94,776.00	10,73,935.00 Dr
Advances to Wildlife HQ		11,61,200.00	8,34,363.00	3,26,837.00 Dr
Advances to Wildlife - I		33,90,200.00	8,38,443.00	25,51,757.00 Dr
Advances to Wildlife - II	11,10,561.00 Dr	24,26,900.00	8,27,045.00	27,10,416.00 Dr
Advances to Wildlife - III	31,75,000.00 Dr	9,35,000.00	11,00,064.50	30,09,935.50 Dr
Interest Received at DMU	5,95,665.00 Dr	29,33,125.00	1,05,706.00	34,23,084.00 Dr
Sale Proceeds Received at DMU	23,200.00 Dr	1,81,450.00		2,04,650.00 Dr
TDS Receivable	26,11,219.00 Dr	37,78,504.00		63,89,723.00 Dr
Cash-in-hand	562.00 Dr	14,70,57,197.17	14,70,46,080.17	11,679.00 Dr
Cash		3,66,188.00	3,66,188.00	
Cash Imprest	562.00 Dr	10,40,336.00	10,29,219.00	11,679.00 Dr
Recovery By Expenditure		14,56,50,673.17	14,56,50,673.17	
Bank Accounts	51,73,09,151.93 Dr	1,17,86,97,623.80	1,37,16,26,935.53	32,43,79,840.20 Dr
Corporation Bank (A/c No. 0663/CLSB/01/120015)	1,96,358.63 Cr	69,42,52,001.26	69,40,43,423.47	12,219.16 Dr
Deposit - Auto Sweep	51,75,05,510.56 Dr	48,44,45,622.54	67,75,83,512.06	32,43,67,621.04 Dr
REIMBURSABLE EXPENSES (Expenses Direct)		17,15,86,650.70	12,90,939.00	17,02,95,711.70 Dr
CONSULTING SERVICES (5CS)		31,33,350.00		31,33,350.00 Dr
Consulting Services (Thru Reimbursement Procedure) (5CS.1)		31,33,350.00		31,33,350.00 Dr
Procurement/Construction (R)		16,84,53,300.70	12,90,939.00	16,71,62,361.70 Dr
Afforestation and Allied Works (R.1)		11,37,61,645.77	10,98,408.00	11,26,63,237.77 Dr
Block Pltn in Non Forest Areas (R.1B2)		18,20,874.00	31,824.00	17,89,050.00 Dr
Block Pltn in Non Forest Areas Advance Works (R.1B2.01)		65,497.00		65,497.00 Dr
Block Pltn in Non Forest Areas Advance Works Labour (R.1B2.01.LB)		64,536.00		64,536.00 Dr
Block Pltn in Non Forest Areas Adv Works Material (R.1B2.01.MT)		961.00		961.00 Dr
Block Pltn in Non Forest Areas Creation (R.1B2.02)		17,55,377.00	31,824.00	17,23,553.00 Dr
Block Pltn in Non Forest Areas Creation Labour (R.1B2.02.LB)		15,48,769.00		15,48,769.00 Dr
Block Pltn in Non Forest Areas Creation Material (R.1B2.02.MT)		2,06,608.00	31,824.00	1,74,784.00 Dr
Economic Pltn of Misc. Spp. in N Bengal (R.1A5)		12,14,514.00	2,28,259.00	9,86,255.00 Dr
Economic Pltn of Misc. Spp. in N Bengal Creation (R.1A5.02)		12,14,514.00	2,28,259.00	9,86,255.00 Dr
Pltn of Misc. Spp. in N Bengal Creation Labour (R.1A5.02.LB)		11,16,393.00	2,28,259.00	8,88,134.00 Dr
Pltn of Misc. Spp. in N Bengal Creation Material (R.1A5.02.MT)		98,121.00		98,121.00 Dr
Enrichment of Degraded Forests of S.W. Bengal Through Coppice Reg. (R.1A4)		19,73,930.00		19,73,930.00 Dr
Coppice (R.1A4.08)		19,73,930.00		19,73,930.00 Dr
Coppice Labour (R.1A4.08.LB)		15,42,680.00		15,42,680.00 Dr
Coppice Material (R.1A4.08.MT)		4,31,250.00		4,31,250.00 Dr
Plantation of High Yielding Eucalyptus Hybrid Clones in South W Bengal (R.1A1)		42,25,046.00	52,794.00	41,72,252.00 Dr
Plantation of Eucalyptus Clone in S. W Bengal Creation (R.1A1.02)		42,25,046.00	52,794.00	41,72,252.00 Dr
Plantation of Eucalyptus Clone in S. W Bengal Creation Labour (R.1A1.02.LB)		37,48,893.00		37,48,893.00 Dr
Plantation of Eucalyptus Clone in S. W Bengal Creation Material (R.1A1.02.MT)		4,76,153.00	52,794.00	4,23,359.00 Dr

Carried Over



2,68,42,323.93 Dr 1,90,03,07,711.67 1,71,64,59,403.80 21,06,90,631.80 Dr

WB Forest & Biodiversity Conservation Society

Trial Balance : 1-Apr-2014 to 31-Mar-2015

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Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Brought Forward	2,68,42,323.93 Dr	1,90,03,07,711.67	1,71,64,59,403.80	21,06,90,631.80 Dr
Plantation of Quick Growing Small Timber, Fuel & Fodder Species (R.1A3)	75,82,368.00	37,738.00		75,44,630.00 Dr
Plantation of QGS Timber, Fuel & Fodder Species Creation (R.1A3.02)	75,82,368.00	37,738.00		75,44,630.00 Dr
Quick Growing Small Timber, Fuel & Fodder Species Creation Labour (R.1A3.02.LB)	67,32,048.00			67,32,048.00 Dr
Quick Growing Small Timber, Fuel & Fodder Species Creation Material (R.1A3.02.MT)	8,50,320.00	37,738.00		8,12,582.00 Dr
Plantation of Sal and Associates in South West Bengal (R.1A2)	94,30,778.00	1,02,100.00		93,28,678.00 Dr
Plantation of Sal and Associates in South West Bengal Creation (R.1A2.02)	94,30,778.00	1,02,100.00		93,28,678.00 Dr
Plantation of Sal and Associates in South West Bengal Creation Labour (R.1A2.02.LB)	64,92,865.00	1,00,387.00		63,92,478.00 Dr
Plantation of Sal and Associates South West Bengal Creation Material (R.1A2.02.MT)	29,37,913.00	1,713.00		29,36,200.00 Dr
Pltn of Sal and Associate Spp.in N Bengal (R.1A6)	6,18,520.00			6,18,520.00 Dr
Pltn of Sal and Associate Spp. in N Bengal Creation (R.1A6.02)	6,18,520.00			6,18,520.00 Dr
Plnt of Sal and Asso. Spp. in N Bengal Creation Material (R.1A6.02.MT)	10,500.00			10,500.00 Dr
Pltn of Sal and Associate Spp. in N Bengal Creation Labour (R.1A6.02.LB)	6,08,020.00			6,08,020.00 Dr
Production of 1 Year Old Quality Clone (R.1D3)	22,25,026.00	49,276.00		21,75,750.00 Dr
Production of 1 Year Old Quality Clone Creation (R.1D3.02)	18,76,116.00	1,276.00		18,74,840.00 Dr
Production of 1 Year Old Quality Clone Maint Y1 (R.1D3.03)	3,48,910.00	48,000.00		3,00,910.00 Dr
Production of 1 Year Old Quality Seedling (R.1D4)	2,35,15,349.00	3,26,000.00		2,31,89,349.00 Dr
Production of 1 Year Old Quality Seedling Creation (R.1D4.02)	2,13,89,515.00	3,26,000.00		2,10,63,515.00 Dr
Production of 1 Year Old Quality Seedling Maint Y1 (R.1D4.03)	21,25,834.00			21,25,834.00 Dr
Soil & Moisture Conservation (R.1C)	48,12,615.00	80,990.00		47,31,625.00 Dr
Soil & Moisture Conservn. in A1 Treatment (R.1C1)	9,97,685.00			9,97,685.00 Dr
Soil & Moisture Conservn. in A2 Treatment (R.1C2)	14,62,388.00	80,990.00		13,81,398.00 Dr
Soil & Moisture Conservn. in A3 Treatment (R.1C3)	17,24,542.00			17,24,542.00 Dr
Soil & Moisture Conservn. in A4 Treatment (R.1C4)	6,28,000.00			6,28,000.00 Dr
Strip Pltn on Roadside/canalside/railwayside (R.1B1)	45,30,305.00			45,30,305.00 Dr
Strip Pltn on Roadside/canalside/railwayside Advance Works (R.1B1.01)	70,542.00			70,542.00 Dr
Strip Plantation of Roadside/canalside/railwayside Adv Works Labour (R.1B1.01.LB)	46,562.00			46,562.00 Dr
Strip Plantation of Roadside/canalside/railwayside Adv Works Material (R.1B1.01.MT)	23,980.00			23,980.00 Dr
Strip Pltn on Roadside/canalside/railwayside Creation (R.1B1.02)	44,59,763.00			44,59,763.00 Dr
Strip Plantation of Roadside/canalside/railwayside Creation Labour (R.1B1.02.LB)	40,27,848.00			40,27,848.00 Dr
Strip Plantation of Roadside/canalside/railwayside Creation Material (R.1B1.02.MT)	4,31,915.00			4,31,915.00 Dr
Capacity Expansion of Existing Hi.Tech Central Nursery (R.1D2)	1,44,46,651.42			1,44,46,651.42 Dr
Capital Cost of Setting Up of Hi.Tech Central Nursery (R.1D1)	3,73,65,669.35	1,89,427.00		3,71,76,242.35 Dr
Biodiversity Conservation (R.2)	42,17,499.00	72,508.00		41,44,991.00 Dr
Elephant/Gaur in North & South West Bengal (R.2B1)	41,05,624.00	72,508.00		40,33,116.00 Dr
Elephant Driving Off Operations (R.2B1.14)	36,58,166.00	72,508.00		35,85,658.00 Dr
Elephant Driving Off Operations Equipment (R.2B1.14.EQ)	4,48,829.00			4,48,829.00 Dr
Elephant Driving Off Operations Labour (R.2B1.14.LB)	22,87,121.00	53,008.00		22,34,113.00 Dr
Elephant Driving Off Operations Vehicle Hire (R.2B1.14.VH)	9,22,216.00	19,500.00		9,02,716.00 Dr
Mobile Squad (R.2B1.13)	4,47,458.00			4,47,458.00 Dr
Mobile Squad Equipment (R.2B1.13.EQ)	43,096.00			43,096.00 Dr
Mobile Squad Labour (R.2B1.13.LB)	3,48,156.00			3,48,156.00 Dr
Mobile Squad Vehicle Hire (R.2B1.13.VH)	56,206.00			56,206.00 Dr
Leopard in the North Bengal (R.2B2)	1,11,875.00			1,11,875.00 Dr
Leopard Capture / Rescue Equipment (R.2B2.EQ)	1,11,875.00			1,11,875.00 Dr
Community Development (R.3)	27,44,526.05	12,706.00		27,31,820.05 Dr
Meeting with FPCs (R.3A1)	13,62,190.05	12,000.00		13,50,190.05 Dr
Preparation Microplan (R.3B1)	13,82,336.00	706.00		13,81,630.00 Dr
Institutional Capacity Development (R.4)	4,77,29,629.88	1,07,317.00		4,76,22,312.88 Dr
Base Line Survey (R.4A)	1,97,674.00			1,97,674.00 Dr
Survey of Forest Resources (R.4A1)	1,97,674.00			1,97,674.00 Dr
Construction of Administrative Buildings (R.4C1)	1,48,41,195.67			1,48,41,195.67 Dr
Administrative Building at Siliguri (R.4C1.46)	25,000.00			25,000.00 Dr
Building at Salt Lake (R.4C1.45)	64,61,625.00			64,61,625.00 Dr
Construction of Beat Officer Office Complex (1) (R.4C1.41)	37,36,001.67			37,36,001.67 Dr
Carried Over	2,68,42,323.93 Dr	1,90,03,07,711.67	1,71,64,59,403.80	21,06,90,631.80 Dr



WB Forest & Biodiversity Conservation Society

Trial Balance : 1-Apr-2014 to 31-Mar-2015

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Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Brought Forward	2,68,42,323.93 Dr	1,90,03,07,711.67	1,71,64,59,403.80	21,06,90,631.80 Dr
Construction of Beat Officer Office Complex (2) (R.4C1.42)		37,49,117.00		37,49,117.00 Dr
Construction of RO's Office Complex (R.4C1.43)		6,69,226.00		6,69,226.00 Dr
Expansion of Existing Administrative Building (R.4C1.44)		2,00,226.00		2,00,226.00 Dr
Field Research (R.4D)		9,920.00		9,920.00 Dr
Field Research Nursery Technique Protocol (R.4D2)		9,920.00		9,920.00 Dr
GIS & MIS (R.4C2)		82,77,319.00		82,77,319.00 Dr
GIS/MIS Pilot Project Equipment (R.4C2.EQ)		81,50,769.00		81,50,769.00 Dr
GIS/MIS Pilot Project Services. (R.4C2.SS)		1,26,550.00		1,26,550.00 Dr
Miscellaneous Management Inputs (R.4C4)		1,05,62,168.43	1,07,017.00	1,04,55,151.43 Dr
Audit (R.4C4.54)		1,05,393.00		1,05,393.00 Dr
PMU Audit (R.4C4.54.PM)		1,05,393.00		1,05,393.00 Dr
Incremental Staff DMU (R.4C4.52)		66,87,281.97	29,167.00	66,58,114.97 Dr
Incremental Staff DMU Extension Workers (R.4C4.52.EW)		56,267.00	29,167.00	27,100.00 Dr
Incremental Staff DMU Semi Skilled (R.4C4.52.UW)		9,10,702.72		9,10,702.72 Dr
Incremental Staff DMU Skilled (R.4C4.52.SW)		57,20,312.25		57,20,312.25 Dr
Incremental Staff PMU (R.4C4.51)		11,13,884.46		11,13,884.46 Dr
PMU Staff Semi Skilled (R.4C4.51.UW)		2,70,851.46		2,70,851.46 Dr
PMU Staff Skilled (R.4C4.51.SW)		8,43,033.00		8,43,033.00 Dr
Operation Cost PMU (R.4C4.56)		26,55,609.00	77,850.00	25,77,759.00 Dr
PMU Office Equipment (R.4C4.56.EQ)		7,43,821.00		7,43,821.00 Dr
PMU Office Expenses (R.4C4.56.OE)		9,00,065.00		9,00,065.00 Dr
PMU Travel Expenses (R.4C4.56.TE)		10,11,723.00	77,850.00	9,33,873.00 Dr
Package II for Middle and Junior Level Officers (R.4B2)		18,700.00		18,700.00 Dr
Middle and Junior Level Officers Training Short Term (R.4B2.34)		18,700.00		18,700.00 Dr
Package III for Junior Level Officers and FRs (R.4B3)		4,31,675.00	300.00	4,31,375.00 Dr
Junior Level Officers and FRs Instructions Field (R.4B3.36)		4,31,675.00	300.00	4,31,375.00 Dr
Package IV for Frontline Staff and FPC/EDC/SHG (R.4B4)		8,68,096.00		8,68,096.00 Dr
Frontline Staff and FPC/EDC/SHG Microfinance, Accounting (R.4B4.38)		6,19,244.00		6,19,244.00 Dr
Frontline Staff and FPC/EDC/SHG PRA, Microplan (R.4B4.37)		2,48,852.00		2,48,852.00 Dr
Purchase of Vehicles /Motorbikes (R.4C3)		1,25,22,881.78		1,25,22,881.78 Dr
Purchase of Motorbikes (R.4C3.49)		48,05,256.00		48,05,256.00 Dr
Purchase of Vehicles (R.4C3.48)		77,17,625.78		77,17,625.78 Dr
Indirect Incomes (Income Indirect)		19,13,868.28	25,43,33,963.72	25,24,20,095.44 Cr
Interest Income		83,681.28	4,02,30,651.72	4,01,46,970.44 Cr
Interest From Banks		29,333.00	30,14,723.00	29,85,390.00 Cr
Interest From Deposits- Auto Sweep		54,348.28	3,72,15,928.72	3,71,61,580.44 Cr
Sale Proceeds			2,47,950.00	2,47,950.00 Cr
Sale of Forms			2,47,950.00	2,47,950.00 Cr
Utilization of Grants in Aid		18,30,187.00	20,16,76,071.00	19,98,45,884.00 Cr
Utilization of Grants in Aid-Normal		9,15,093.00	10,08,38,035.00	9,99,22,942.00 Cr
Utilization of Grants in Aid- SCP		6,40,565.00	7,05,86,624.00	6,99,46,059.00 Cr
Utilization of Grants in Aid- TSP		2,74,529.00	3,02,51,412.00	2,99,76,883.00 Cr
Utilization of Non Fund Based Grant			1,21,79,291.00	1,21,79,291.00 Cr
NON REIMBURSABLE EXPENSES (Expenses Indirect)		2,96,81,788.94	1,31,616.30	2,95,50,172.64 Dr
Administration Expenses (N)		2,96,81,788.94	1,31,616.30	2,95,50,172.64 Dr
DMU Operation Costs (N.57)		89,91,728.35	86,297.00	89,05,431.35 Dr
DMU Operation Costs Building Maintenance (N.57.BM)		61,19,362.00	29,999.00	60,89,363.00 Dr
DMU Operation Costs Hire/POL (N.57.PO)		10,49,414.00	56,206.00	9,93,208.00 Dr
DMU Operation Costs Other Charges (N.57.OC)		17,68,468.35	92.00	17,68,376.35 Dr
DMU Operation Costs Travel Expenses (N.57.TE)		1,134.00		1,134.00 Dr
DMU Operation Costs Wages (N.57.WA)		53,350.00		53,350.00 Dr
Other Expenses (N.58)		67,84,897.87	44,859.00	67,40,038.87 Dr
Other Expenses Other Taxes (N.58.OT)		10,42,656.67		10,42,656.67 Dr
Other Expenses Service Tax (N.58.ST)		30,42,618.36		30,42,618.36 Dr
Carried Over	2,68,42,323.93 Dr	1,93,19,03,368.89	1,97,09,24,983.82	1,21,79,291.00 Cr



WB Forest & Biodiversity Conservation Society

Trial Balance : 1-Apr-2014 to 31-Mar-2015

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Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Brought Forward	2,68,42,323.93 Dr	1,93,19,03,368.89	1,97,09,24,983.82	1,21,79,291.00 Cr
Other Expenses VAT (N.58.VT)		15,94,978.84		15,94,978.84 Dr
Publications/Publicity (N.58.PB)		11,04,644.00	44,859.00	10,59,785.00 Dr
PMU Operation Costs (N.56)		83,13,486.72	460.30	83,13,026.42 Dr
Medical & Children Edu Allowance Reimbursements (N.56.MR)		3,05,249.00		3,05,249.00 Dr
PMU Operation Costs Hire/POL (N.56.PO)		20,42,060.00		20,42,060.00 Dr
PMU Operation Costs Other Charges (N.56.OC)		38,47,097.72	460.30	38,46,637.42 Dr
PMU Operation Costs RRT (N.56.RR)		12,70,884.00		12,70,884.00 Dr
PMU Operation Costs Wages (N.56.WA)		8,48,196.00		8,48,196.00 Dr
PMU Salaries (N.55)		55,91,676.00		55,91,676.00 Dr
Dearness Allowance (N.55.DA)		25,51,903.00		25,51,903.00 Dr
House Rent Allowance (N.55.HR)		5,57,483.00		5,57,483.00 Dr
Pay (N.55.PA)		23,76,685.00		23,76,685.00 Dr
Special / Others Allowance (N.55.GP)		1,05,605.00		1,05,605.00 Dr
EXPENDITURE ON CONSULTANCY (THRU LETTER OF CREDIT)		1,21,79,291.00		1,21,79,291.00 Dr
Consulting Services (Thru Direct Payment Procedure) (5CS.2)		1,21,79,291.00		1,21,79,291.00 Dr
Income & Expenditure A/c	2,68,42,323.93 Cr	2,68,42,323.93		
Grand Total		1,97,09,24,983.82	1,97,09,24,983.82	





West Bengal Forest & Biodiversity Conservation Society
Office of the Chief Project Director
WBFBC Project
Building -2, Block - LB-2, Sector - III
Salt Lake City, Kolkata - 700 098.

No.: 2872 / WBFBCP/20-2/15

Dated: 09.10.2015

To,

The Addl. Principal Chief Conservator of Forests
Central Circle, West Bengal

Sub : Selection of FPCs

Ref. : This Office No. 1396-1397/WBFBCP/20-2/15 dated 03.06.2015

The revised list (as on 03.06.2015) of the FPCs selected for the **Bankura North DMU** was communicated vide our letter no. 1396-1397/WBFBCP/20-2/15 dated 03.06.2015. The Head, Bankura North DMU again conveyed, vide his no. 1525/JICA-17 dated 23.07.2015, that there would be again changes in the available area for plantation/Coppice in a number of FPCs in Bankura North DMU. Accordingly, the further revision of **Bankura North DMU** was done on 12.09.2015 and communicated vide this office letter no. 2682/WBFBCP/20-2/15 dt 17.09.2015. Presently, Bankura North has requested to add 3 nos. of FPCs to complete its list of 55 nos. On consideration of this proposal, the list published on 12.09.2015 is further revised on 09.10.2015. Since the list of the FPCs has been frozen after the review meeting of PCCF (HoFF) West Bengal held on 30.9.2015, no further changes will be entertained. The final revised list is attached as **Annexure -I (As Revised on 09.10.2015)** to this letter.

The revised summary of the data provided by the Head Bankura North DMU, is as follows:

Total no. of Registered FPC	542	Total Area Available for Plantation within Registered FPCs (ha)	1,106
Total Forest Area Protected by Registered FPCs (ha)	43,550	Total Area Available for coppice within registered FPCs (ha)	1079
Total no. of members in Registered FPCs	52,893	No of Registered FPCs having Nil area for plantation	459
SC Members in Registered FPCs	19,925	Total no. of Registered FPCs qualifying for selection	55
ST Members in Registered FPCs	7,917	Total no. of Registered FPCs selected for the Project	55

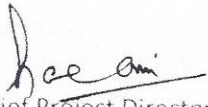
The summary of available area for plantation/Coppice, total forest area protected, no. of members in respect of the selected FPCs is given below :

Bankura North DMU

Total no. of Registered FPCs Selected for the Project	Total Forest Area Protected by Selected FPCs (ha)	Total members (no.)	ST Members (no.)	SC Members (no.)	Total Area Available for Plantation within Selected FPCs (ha)	Total Area Available for coppice within Selected FPCs (ha)
55	6,505.70	6,677	1,077	2,486	821	475

It is requested that the Head, Bankura North DMU be advised to complete the exercise of preparation of micro-plans and top priority basis for all the selected FPCs in his DMU so that the works under the component of Community Development may be initiated.

The DMU has submitted 48 micro-plans against the Selected FPCs so far. The 7 nos. of newly selected FPCs as included in the Annexure, based on the Head DMUs letter no. referred above should be submitted immediately.


Chief Project Director
WBFC Project

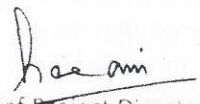
Encls. : As stated above.

No.: 2873 / WBFBP/20-2/15

Dated: 09.10.2015

Copy forwarded for information to:

1. The Principal Chief Conservator of Forests, General, W.B.
2. The Head, Bankura North DMU.


Chief Project Director
WBFC Project

ANNEXURE - I (Further Revised on 09.10.2015)

DMU				Bankura North			
Total FPCs to be selected:				55			
Number of FPCs selected from Division List:				55			
Sl.	Range	Beat	FPC	Regd. No.	Area Plant	Area Coppice	Score
1	Saltora	Saltora	Goswamidih-Bhirkundithol	213/BKN/90-91	70	0	170
2	Radhanagar	Bhora	Tatulara	433/FPC/BKN/93-94	30	0	155
3	Beliatore	Kundalia	Kundalia Kuchisole Radhamohanpur	490/BKN/95-96	30	0	125
4	G. Ghati	Ukhradihi	Rajamela	605/BKN/99-00	40	0	125
5	G. Ghati	Ukhradihi	Suabasa	377/BKN/92-93	35	0	125
6	Saltora	Saltora	Pabra Panjhorla	21/BKN/90-91	35	0	125
7	Beliatore	Brindabanpur	Barkura	646/BKN/03-04	0	25	112.5
8	Beliatore	Brindabanpur	Kodma	297/BKN/91-92	20	0	112.5
9	Beliatore	Brindabanpur	Shri Rampur Bhairabdanga	488/BKN/95-96	20	0	112.5
10	Beliatore	Khag	Chandar	415/BKN/92-93	0	30	112.5
11	Beliatore	Kundalia	Vetara	500/BKN/95-96	25	0	112.5
12	Radhanagar	Bhora	Dapanjuri	166/FPC/BKN/90-91	10	0	110
13	Radhanagar	Radhanagar	Bankati	97/FPC/BKN/90-91	15	0	110
14	Radhanagar	Bhora	Hurhura	116/FPC/BKN/90-91	10	0	105
15	Barjora	Barjora	Monohar	189/BKN/90-91	30	0	102.5
16	Beliatore	Khag	Kusma	370/BKN/92-93	0	30	102.5
17	Radhanagar	Bhora	Gangadharpur Jew	346/FPC/BKN/92-93	10	0	102.5
18	Radhanagar	Bhora	Mayapur	430/FPC/BKN/93-94	15	10	102.5
19	Radhanagar	Panchal	Kalaberia	292/FPC/BKN/91-92	0	25	102.5
20	Radhanagar	Radhanagar	Purnakhola / Thana Gora	31/FPC/BKN/90-91	10	0	102.5
21	Saltora	Murlu	Searbaid No. - 1	224/BKN/90-91	22	0	102.5
22	Beliatore	Brindabanpur	Nityanandapur	295/BKN/91-92	20	0	95
23	Beliatore	Khag	Barobendya	537/BKN/95-96	15	10	90
24	Radhanagar	Balarampur	Metapatan	316/FPC/BKN/92-93	15	0	90
25	Radhanagar	Panchal	Arakola	293/FPC/BKN/91-92	10	0	90
26	Chhatna	Chhatna	Souligaria	095/BKN/FPC/2002-03	20	0	87.5
27	Sonamukhi	Hamirhati	Patjore	299/BKN/91-92	0	40	87.5
28	Sonamukhi	Sonamukhi	Ganganidanga	351/BKN/92-93	0	40	87.5
29	Saltora	Murlu	Murlu	253/BKN/91-92	20	0	82.5
30	Beliatore	Beliatore	Madhabpur	285/BKN/91-92	15	10	80
31	Beliatore	Khag	Jorsal	173/BKN/90-91	15	0	80
32	G. Ghati	G. Ghati	Hanspahari	578/BKN/99-00	10	0	80
33	G. Ghati	Ramharipur	Duttardihi	426/BKN/92-93	10	0	80
34	Radhanagar	Panchal	Baidya	524/FPC/BKN/95-96	15	0	80
35	Saltora	Saltora	Kharbana	20/BKN/90-91	10	0	80
36	G. Ghati	Amarkan	Borjuri	581/BKN/99-00	20	0	72.5
37	Beliatore	Kundalia	Amlatore	541/BKN/96-97	15	0	70
38	Barjora	Barjora	Saharjora	414/BKN/92-93	20	20	67.5
39	Barjora	Sangrampur	Goswamipur	628/BKN/2000-01	20	0	67.5
40	Sonamukhi	Indkata	Junsura	331/FPC/92-93	0	40	67.5
41	Chhatna	Jhantipahari	Kalipahari	247/FPC/BKN/91-92	10	0	65
42	Patrasayer	Kushwadeep	Alkhasa - Sankarpur - Bhairavpur	305/BKN/92-93	28	0	65
43	G. Ghati	Ramharipur	Gopirhire	592/BKN/99-00	10	0	60
44	Bankura North	Belbani	Dhadka	364/FPC/BKN/92-93	20	0	52.5
45	Bankura North	Salboni	Radharamanpur	534/BKN/95/96	15	0	50
46	Majhia	Kusthal	Kenthalia Adibasi	621/BKN/00-01	15	0	50
47	Patrasayer	Birsingha	Dighir-Par	154/BKN/90-91	10	0	50
48	Sonamukhi	Indkata	Dhansinla Station	327/BKN/92-93	16	0	45
49	Barjora	Shitla	Majmurha	198/BKN/90-91	20	10	67.5
50	Beliatore	Beliatore	Mukutigram	369/BKN/92-93	0	25	92.5
51	Beliatore	Brindabanpur	Shri Krishnapur	470/BKN/94-95	0	25	112.5
52	Radhanagar	Balarampur	Patharmora	153/FPC/BKN/90-91	0	30	102.5
53	Radhanagar	Balarampur	Bijpur, Salbagan, Dharambandh	321/FPC/BKN/92-93	0	30	132.5
54	Beliatore	Kundalia	Amlabaid Bonmadhabpur	361/BKN/92-93	0	25	102.5
55	Sonamukhi	Hamirhati	Bhula	223(A)/BKN/2002-03	0	50	87.5
Total					821	475	

Chief Project Director
WBFC Project

West Bengal Forest & Biodiversity Conservation Society
Office of the Chief Project Director
WBFBC Project
Building -2, Block - LB-2, Sector - III
Salt Lake City, Kolkata – 700 098.

No.: 2738 / WBFBCP/20-2/15

Dated: 22.09.2015

To,

The Addl. Principal Chief Conservator of Forests
Central Circle, West Bengal

Sub : Selection of FPCs

Ref. : This Office No.2686/WBFBCP/20-2/15 dated 17.09.2015

The revised list (as on 02.03.2015) of the FPCs selected for the Bankura South DMU was communicated vide our letter no. 555/WBFBCP/20-2/15 dated 02.03.2015. Further, the final list, as on 12.09.2015, was conveyed vide this office memo no. under reference. The Head, Bankura South referring to his no. 2364/Microplan/WBFBCP dated 01.09.2015 further requested to include Motherbani-Kolargram FPC under Bankura FMU against deletion of Bahebandi under Bankura FMU during the Review Meeting held on 21.09.2015.

The further revised and finalised list (as on 22.09.2015) of the FPCs selected for the Bankura South DMU is attached as Annexure –I (Further Revised on 22.09.2015)

The revised summary of the data provided by the Head Bankura South DMU, is as follows:

Total no. of Registered FPC	635	Total Area Available for Plantation within Registered FPCs (ha)	4,900
Total Forest Area Protected by Registered FPCs (ha)	45,393	Total Area Available for coppice within registered FPCs (ha)	6,347
Total no. of members in Registered FPCs	60,117	No of Registered FPCs having Nil area for plantation	410
SC Members in Registered FPCs	14,495	Total no. of Registered FPCs qualifying for selection	267
ST Members in Registered FPCs	18,478	Total no. of Registered FPCs selected for the Project	45

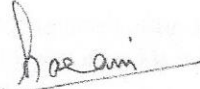
The summary of available area for plantation/Coppice, total forest area protected, no. of members in respect of the selected FPCs is given below :

Bankura South DMU

Total no. of Registered FPCs Selected for the Project	Total Forest Area Protected by Selected FPCs (ha)	Total members (no.)	ST Members (no.)	SC Members (no.)	Total Area Available for Plantation within Selected FPCs (ha)	Total Area Available for coppice within Selected FPCs (ha)
45	6,662	5,098	2,088	1,477	1,376	2,637

It is requested that the Head, Bankura South DMU be advised to complete the exercise of preparation of micro-plans on top priority basis for all the selected FPCs, if not completed already, so that the works under the component of Community Development may be initiated.

The DMU has submitted 43 micro-plans so far against the Selected 45 FPCs. The 2 nos. of newly selected FPCs as included in the Annexure, based on the Head DMUs letter no. referred above should be submitted immediately.



Chief Project Director
WBFBC Project

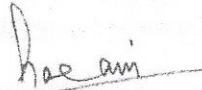
Encls. : As stated above.

No.: 2739 / WBFBCP/20-2/15

Dated: 22.09.2015

Copy forwarded for information to:

1. The Principal Chief Conservator of Forests, General, W.B.
2. The Head, Bankura South DMU.



Chief Project Director
WBFBC Project

ANNEXURE - I (Further revised on 22.09.2015)

DMU				Bankura South			
Total FPCs to be selected:				45			
Number of FPCs selected from Division List:				45			
Sl. No.	Range	Beat	FPC	Reg No	Area Plant	Area Copp	Score Total
1	Bankura	Bankura	Angaria	219/BKS	60	0	200
2	Indpur	Indpur	Harin Bidre	375/BKS	80	0	200
3	Hirbunth	Molian	Ashatora	8/BKS	65	0	200
4	Jhilimili	Muchikata	Kawatanga	494/BKS	0	350	200
5	Jhilimili	Muchikata	Gobindasole	361/BKS	0	150	200
6	Jhilimili	Muchikata	Sutan	362/BKS	0	250	200
7	Ranibandh	Ranibandh	Burium, Daluibasa	280/BKS	0	177	200
8	Ranibandh	Ranibandh	Mahadebsinan Barudi	29/BKS	0	175	200
9	Ranibandh	Punshya	Khejurkhenna	460/BKS	0	140	200
10	Ranibandh	Punshya	Punshya	462/BKS	0	120	200
11	Ranibandh	Punshya	Laladi	444/BKS	0	110	200
12	Pirrargari	Parsola	Lakhiatapal	447/BKS	70	0	200
13	Simlapal	Baricha	Pathri Roniara	128/BKS	70	0	200
14	Bankura	Puniso	Digsuli, Beriakhmar	223/BKS	60	0	192.5
15	Ranibandh	Ranibandh	Barapocha	58/BKS	0	150	192.5
16	Ranibandh	Ranibandh	Mitham	337/BKS	0	145	192.5
17	Ranibandh	Ambikanagar	Kulam	28/BKS	0	150	190
18	Bankura	Ratanpur	Borkola	26/BKS	60	20	180
19	Bankura	Ratanpur	Ramkrishnapur	117/BKS	60	0	180
20	Bankura	Ratanpur	Kadagote Layada	429/BKS	60	0	180
21	Simlapal	Simlapal	Khairakanali	55/BKS	30	30	177.5
22	Simlapal	Simlapal	Susunia Sidhagara	127/BKS	40	40	177.5
23	Indpur	Hatagram	Sayed	163/BKS	150	0	170
24	Pirrargari	Pirrargari -I	Natundihi	585/BKS	30	30	157.5
25	Bankura	Puniso	Napitbandh Adibasi	587/BKS	30	0	155
26	Hirbunth	Hirbunth-I	Gobarda	520/BKS	40	0	155
27	Hirbunth	Hirbunth-I	Manasjore	356/BKS	40	0	155
28	Hirbunth	Molian	Tentulia Debedia	107/BKS	49	0	155
29	Jhilimili	Jhilimili	Routora	332/BKS	0	90	155
30	Jhilimili	Muchikata	Muchikata	283/BKS	0	100	155
31	Jhilimili	Muchikata	Raigarh	27/BKS	0	70	155
32	Ranibandh	Ranibandh	Jamdaha	137/BKS	0	90	155
33	Motgoda	Motgoda-I	Kuldiha	265/BKS	32	0	155
34	Motgoda	Motgoda-II	Amripal	240/BKS	30	0	155
35	Motgoda	Pirrah	Jaher Era Marang Buru	76/BKS	30	0	155
36	Simlapal	Simlapal	Krishnapur	149/BKS	40	0	155
37	Indpur	Indpur	Poramouli	111/BKS	50	30	147.5
38	Indpur	Indpur	Jiada	292/BKS	30	0	135
39	Bankura	Bankura	Taribeterdihi, Basulitora, Sear	215/BKS	20	0	132.5
40	Indpur	Hatagram	Dhagara	201/BKS	20	0	132.5
41	Khatra	Khatra-I	Bantilla-1	115/BKS	30	0	127.5
42	Khatra	Keshia	Kheyerboni	386/BKS	40	20	125
43	Motgoda	Pirrah	Nachna	78/BKS	0	100	155
44	Ranibandh	Ranibandh	Ledapukur	185/BKS	0	100	147.5
45	Bankura	Ratanpur	Motherboni Kolargram	134/BKS	60	0	180
TOTAL					1376	2637	

[Signature]
Chief Project Director
WBFC Project

Date		Description		Amount	
1900	Jan 1	Balance		100.00	
1900	Jan 15	Received from A. B.		50.00	
1900	Feb 1	Received from C. D.		25.00	
1900	Mar 1	Received from E. F.		75.00	
1900	Apr 1	Received from G. H.		100.00	
1900	May 1	Received from I. J.		150.00	
1900	Jun 1	Received from K. L.		200.00	
1900	Jul 1	Received from M. N.		250.00	
1900	Aug 1	Received from O. P.		300.00	
1900	Sep 1	Received from Q. R.		350.00	
1900	Oct 1	Received from S. T.		400.00	
1900	Nov 1	Received from U. V.		450.00	
1900	Dec 1	Received from W. X.		500.00	
1900	Dec 31	Total		2000.00	
1901	Jan 1	Balance		100.00	
1901	Jan 15	Received from A. B.		50.00	
1901	Feb 1	Received from C. D.		25.00	
1901	Mar 1	Received from E. F.		75.00	
1901	Apr 1	Received from G. H.		100.00	
1901	May 1	Received from I. J.		150.00	
1901	Jun 1	Received from K. L.		200.00	
1901	Jul 1	Received from M. N.		250.00	
1901	Aug 1	Received from O. P.		300.00	
1901	Sep 1	Received from Q. R.		350.00	
1901	Oct 1	Received from S. T.		400.00	
1901	Nov 1	Received from U. V.		450.00	
1901	Dec 1	Received from W. X.		500.00	
1901	Dec 31	Total		2000.00	

West Bengal Forest & Biodiversity Conservation Society
Office of the Chief Project Director
WBFBC Project
Building -2, Block - LB-2, Sector - III
Salt Lake City, Kolkata – 700 098.

No.: 2684 / WBFBCP/20-2/15

Dated: 17.09.2015

To,

The Addl. Principal Chief Conservator of Forests
Central Circle, West Bengal

Sub : Selection of FPCs

Ref. : This Office No. 196-197/WBFBCP/20-2/15 dated 27.01.2015

The revised list (as on 27.01.2015) of the FPCs selected for the Panchet DMU was communicated vide our letter no. 196-197/WBFBCP/20-2/15 dated 27.01.2015. The Head, Panchet DMU has again conveyed, vide his no. 3244/28-48 dated 11.08.2015, that there would be again changes in the available area for plantation/Coppice in a number of FPCs in Panchet DMU.

The further revised list of the FPCs selected for the Panchet DMU (based on revision submitted on 11.08.2015) is attached as Annexure –I (Further Revised on 12.09.2015) to this letter.

The revised summary of the data provided by the Head Panchet DMU, is as follows:

Total no. of Registered FPC	231	Total Area Available for Plantation within Registered FPCs (ha)	1,859
Total Forest Area Protected by Registered FPCs (ha)	27,856	Total Area Available for coppice within registered FPCs (ha)	950
Total no. of members in Registered FPCs	29,025	No of Registered FPCs having Nil area for plantation	166
SC Members in Registered FPCs	10,983	Total no. of Registered FPCs qualifying for selection	64
ST Members in Registered FPCs	4,711	Total no. of Registered FPCs selected for the Project	45

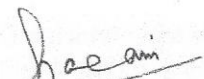
The summary of available area for plantation/Coppice, total forest area protected, no. of members in respect of the selected FPCs is given below:

Panchet DMU

Total no. of Registered FPCs Selected for the Project	Total Forest Area Protected by Selected FPCs (ha)	Total members (no.)	ST Members (no.)	SC Members (no.)	Total Area Available for Plantation within Selected FPCs (ha)	Total Area Available for coppice within Selected FPCs (ha)
45	7,775	8,042	923	2805	1,652	430

It is requested that the Head, Panchet DMU be advised to complete the exercise of preparation of micro-plans and top priority basis for all the selected FPCs in his DMU so that the works under the component of Community Development may be initiated.

The DMU has submitted 38 micro-plans against the Selected FPCs so far. The remaining 7 nos. of selected FPCs, including the 5 nos. newly proposed and enlisted based on the Head DMUs letter no. referred above and shown in the Annexure, should be submitted immediately.


Chief Project Director
WBFBC Project

Encls. : As stated above.

No.: 2685 / WBFBCP/20-2/15

Dated: 17.09.2015

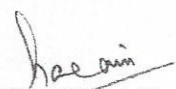
Copy forwarded for information to:

1. The Principal Chief Conservator of Forests, General, W.B.
2. The Head, Panchet DMU.


Chief Project Director
WBFBC Project

ANNEXURE - I (Further Revised on 12.09.2015)

DMU				Panchet			
Total FPCs to be selected:				45			
Number of FPCs selected from Division List:				45			
Sl. No.	Range	Beat	FPC	Reg No	Area Plant	Area Copp	Score Total
1	Bishnupur	Bishnupur - II	Jamdahara, Bamunbandh	267/BKN	60	0	200
2	Bishnupur	Bishnupur - II	Jhantibani	186/BKN	60	0	200
3	Joypur	Adhkata	Jagannathpur, Shyampur	390/BKN	60	0	200
4	Bankadaha	Peardoba	Methana	402/BKN	55	0	180
5	Bishnupur	Bishnupur - II	Agardah, Kumradaha	266/BKN	60	0	180
6	Bishnupur	Bishnupur - II	Kantabari, Bauridanga	43/BKN	60	0	180
7	Joypur	Adhkata	Madhabpur - Kharikasuli	445/BKN	70	0	180
8	Joypur	Adhkata	Baliguma	338/BKN	55	0	170
9	Joypur	Adhkata	Bangsipur, Arubil	446/BKN	55	0	170
10	Joypur	Adhkata	Jadavnagar	248/BKN	52	10	170
11	Bankadaha	Bankadaha	Rajpur-2No	424/BKN	100	0	160
12	Joypur	Adhkata	Saltora	111/BKN	55	0	160
13	Onda	Chingani	Chingani	24/PSC	30	30	157.5
14	Bankadaha	Amdangra	Nachankonda - I	259/BKN	35	0	155
15	Bankadaha	Peardoba	Chandabilla	273/BKN	35	0	155
16	Bishnupur	Basudevpur	Basudevpur	61/BKN	30	0	155
17	Bishnupur	Hereparbat	Ichbari, Damdama, Baburdanga	53/BKN	40	0	155
18	Bishnupur	Hereparbat	Kamarpukur, Digmardanga	37/BKN	30	10	155
19	Joypur	Joypur	Kodalbandi	69/BKN	20	25	155
20	Joypur	Joypur	Rajganja	41/BKN	20	25	155
21	Joypur	Machantala	Madhabpur, Gosaipur	26/BKN	40	20	155
22	Bankadaha	Amdangra	Mahulbaria	13/PSC	30	0	135
23	Bankadaha	Bankadaha	Dundure	423/BKN	50	10	135
24	Bankadaha	Peardoba	Satmouli	401/BKN	35	0	135
25	Bishnupur	Bishnupur - II	Jadavnagar, Banjamuna	187/BKN	20	0	132.5
26	Bishnupur	Chougan	Basudevpur Camp - II	403/BKN	20	0	132.5
27	Bishnupur	Hereparbat	Bandhgaba, Ghutboni	36/BKN	20	0	132.5
28	Joypur	Joypur	Padampur	14/BKN	10	30	132.5
29	Onda	Chingani	Amarpur, Chaulabandh, Ambari	23/PSC	25	0	132.5
30	Onda	Chingani	D. Para	269/BKN	20	0	132.5
31	Bankadaha	Amdangra	Murkati	405/BKN	30	15	130
32	Bankadaha	Amdahara	Amdahara	236/BKN	35	10	125
33	Bankadaha	Bankadaha	Majuria - I	44/BKN	30	0	125
34	Bankadaha	Uporsole	Jamsuli	478/BKN	50	0	125
35	Onda	Krishnagar	Madhabpur, Kamarkata, Jambada	127/BKN	5	100	125
36	Bankadaha	Uporsole	Bagdahra, Chowdhuripara	437/BKN	40	15	115
37	Bishnupur	Basudevpur	Belsulia	70/BKN	30	0	115
38	Bankadaha	Peardoba	Housibandh, Domakonda, Birsinghpur	12/PSC	25	0	112.5
39	Bishnupur	Bishnupur - I	Bankati	56/BKN	20	0	112.5
40	Bishnupur	Bishnupur - I	Dhangasole, Lohari	132/BKN	15	30	112.5
41	Onda	Chingani	Andharia Dhaboni Topsi	407/BKN	0	50	102.5
42	Joypur	Adhkata	Muruliganj	234/BKN	20	0	102.5
43	Joypur	Kuchiakole	Benechapra (S)	325/BKN	0	50	132.5
44	Bankadaha	Uporsole	Ghagra	443/BKN	30	0	155
45	Bankadaha	Amdangra	Dhemnamara	14/PSC	70	0	160
TOTAL AREA					1652	430	


Chief Project Director
WBFBC Project

STATE OF NEW YORK

IN SENATE

JANUARY 1, 1901

REPORT OF THE

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FOR THE YEAR 1900

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1901

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IN SENATE

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1901

West Bengal Forest & Biodiversity Conservation Society
Office of the Chief Project Director
WBFBBC Project
Building -2, Block - LB-2, Sector - III
Salt Lake City, Kolkata - 700 098.

No.: 2688 / WBFBBCP/20-2/15

Dated: 17.09.2015

To,

The Chief Conservator of Forests
Western Circle, West Bengal

Sub: Selection of FPCs

Ref: This office memo no. 192 / WBFBBCP/20-2/15 dt . 27.01.15

The selection of the third batch of FPCs was carried out on the basis of the data provided by respective DMUs. This was communicated to Kharagpur DMU vide reference above. Subsequently, Kharagpur DMU, under its memo no.287/2-46(WBF &BCS)/2015/37 dt 10.08.2015 has conveyed some changes in the available area for plantation/coppice in a number of FPCs selected in the last FPC list and proposed to replace Baramara FPC with Jamsore FPC under Hijli range. As the availability of area for plantation is the main criteria on which a FPC qualifies for the selection, the revision proposed by the Head Kharagpur DMU was considered and the list has accordingly been finalized. The summary of the data of the finalized FPC list is as follows:

Total no. of Registered FPC	255	Total Area Available for Plantation within Registered FPCs (ha)	479
Total Forest Area Protected by Registered FPCs (ha)	28,186	Total Area Available for coppice within registered FPCs (ha)	705
Total no. of members in Registered FPCs	29,578	No of Registered FPCs having Nil area for plantation	237
SC Members in Registered FPCs	6,547	Total no. of Registered FPCs qualifying for selection	35
ST Members in Registered FPCs	8,751	Total no. of Registered FPCs selected for the Project	21

The list of the FPCs finally selected for the Kharagpur DMUs is attached as Annexure -I to this letter.

The selection carried out in 1st, 2nd and 3rd batches is included in this list. Care has been taken that no FPC, where any plantation activity was initiated in 2014-15, gets omitted.

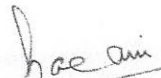
The summary of available area for plantation/Coppice, total forest area protected, no. of members in respect of the finally selected FPCs is given below :

Kharagpur DMU

Total no. of Registered FPCs Selected for the Project	Total Forest Area Protected by Selected FPCs (ha)	Total members (no.)	ST Members (no.)	SC Members (no.)	Total Area Available for Plantation within Selected FPCs (ha)	Total Area Available for coppice within Selected FPCs (ha)
21	4,710	6,093	1,746	961	407	475

It is requested that the Head, Kharagpur DMU be advised to complete the exercise of preparation of micro-plans and top priority basis for all the selected FPCs in his DMU so that the works under the component of Community Development may be initiated.

The DMU has submitted all the micro-plans against the Selected FPCs as shown in Annexure I.


Chief Project Director
WBFBC Project

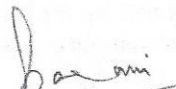
Encls. : As stated above.

No.: 2689 / WBFBCP/20-2/15

Dated: 17.09.2015

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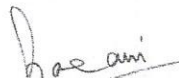
1. The Principal Chief Conservator of Forests, Head of Forest Force, W.B.
2. The Principal Chief Conservator of Forests, General, W.B.
3. The Head, Kharagpur DMU.


Chief Project Director
WBFBC Project

ANNEXURE - I (Further revised on 12.09.15)

DMU				Kharagpur			
Total FPCs to be selected:				20			
Number of FPCs selected from Division List:				21			
Sl. No.	Range	Beat	FPC	Reg No	Area Plant	Area Copp	Score Total
1	Belda	Keshiary	Jhantageria	167/WM	55	40	177.5
2	Hijli	Hijli	Ajodhyagarh (Rangamatia)	116/WM	52	0	170
3	Chandabila	Patina	Deulbar Tiyaleti	351/WM	0	75	125
4	Chandabila	Patina	Murakati	414/WM	40	0	125
5	Hijli	Hijli	Paschimpathri	166/WM	30	0	125
6	Hijli	Hijli	Ajodhyagarh (Keshuria)	116/WM	32	0	105
7	Hijli	Khajra	Lengamara	480/WM	0	75	105
8	Chandabila	Chandabila	Dulki	350/WM	0	50	102.5
9	Chandabila	Chandabila	Pathardahara	368/WM	0	30	102.5
10	Chandabila	Patina	Jamsola Pratappur	349/WM	0	100	125
11	Hijli	Hijli	Brikabhanupur	265/KGP	28	0	102.5
12	Kalaikunda	Sankrail	Sushnigeria	322/WM	20	25	95
13	Kalaikunda	Bardanga	Barageria Sagarbhanga	470/WM	50	0	87.5
14	Kalaikunda	Sankrail	Sankrail Durgahari	98/WM	20	35	87.5
15	Hijli	Porapara	Porapara	22/WM	21	0	82.5
16	Hijli	Khajra	Ghritagram	476/WM	10	40	75
17	Hijli	Porapara	Bhetia	356/WM	0	40	75
18	Kalaikunda	Sankrail	Jugisole	222/WM	20	0	72.5
19	Belda	Kashipur	Jamuna	354/WM	17	0	45
20	Belda	Narayangarh	Binai (N)**	88/WM	10	0	65
21	Hijli	Khajra	Jamsola	479/WM	14	0	60
TOTAL AREA					419	510	

** Work done in 2014-15 on the basis of first selection


 Chief Project Director
 WBFCB Project

Date		Description		Amount	
1900	Jan 1	Balance		100.00	
1900	Jan 15	Received from A. B. C.		50.00	
1900	Feb 1	Received from D. E. F.		25.00	
1900	Mar 1	Received from G. H. I.		75.00	
1900	Apr 1	Received from J. K. L.		100.00	
1900	May 1	Received from M. N. O.		150.00	
1900	Jun 1	Received from P. Q. R.		200.00	
1900	Jul 1	Received from S. T. U.		250.00	
1900	Aug 1	Received from V. W. X.		300.00	
1900	Sep 1	Received from Y. Z. A.		350.00	
1900	Oct 1	Received from B. C. D.		400.00	
1900	Nov 1	Received from E. F. G.		450.00	
1900	Dec 1	Received from H. I. J.		500.00	
1900	Dec 31	Total		2500.00	

Received of
 the Treasurer
 of the
 Board of
 Directors

THE CENTER FOR
PEOPLE AND FORESTS

RECOFTC

RECOFTC
P.O. Box 1111, Kasetsart Post Office
Bangkok 10903, Thailand
Tel: +66 (0)2 940 5700
Fax: +66 (0)2 561 4880
info@recoftc.org
www.recoftc.org

Ref: CDTS/112/2015

9 October 2015

Mr. P. J. van Kooijk, Team Leader,
Project Management Consultants (PMC),
West Bengal Forest and Biodiversity Conservation Project
Block-LB-2, 2nd Floor
(Building No. 2 of West Bengal Milk Federation)
Salt Lake City, Sector III, Kolkata - 700098, India
Phone: +91-33-65003695, Mobile: +9007374262
Email: pmc.ccu@nkindia.in

Dear Mr. P. J. van Kooijk,

We are pleased to invite 12 to 16 officers from the West Bengal Forest Department, West Bengal, India, working for JICA funded West Bengal Forest and Biodiversity Conservation Project (WBFBCP) for customised training on *Participatory Management of Community Forestry & Protected Areas* that was developed at the request of PMC, WBFBCP to be organised from 18 to 27 January 2016, with field visits in Thailand and Vietnam. The cost of their attendance will be covered by the West Bengal Forest and Biodiversity Conservation Project (WBFBCP). Please find enclosed the details of the proposed training programme.

We look forward to welcoming them to Bangkok, Thailand.

Sincerely yours,



Regan Suzuki Pairojmahakij
Acting Manager
Capacity Development and Technical Services Unit

Encl: Proposed training programme

Letter of Agreement for Provision of Services

To: Mr. P. J. van Kooijk, Team Leader,
Project Management Consultants,
West Bengal Forest and Biodiversity Conservation Project
Block-LB-2, 2nd Floor (Building No. 2 of West Bengal Milk Federation)
Salt Lake City, Sector III, Kolkata – 700098, India
Phone: +91-33-65003695
Fax: +91-33-23352264 (attn.)
Mobile: +9007374262
Email: pmc.ccu@nkindia.in

Date: 7 October 2015

Dear Mr. P. J. van Kooijk,

As per your request, the Regional Community Forestry Training Center for Asia and the Pacific (hereinafter referred to as "RECOFTC"), Bangkok, Thailand hereby agrees to organize a customized training and study tour on "Participatory Management of Community Forests and Protected Areas" in Thailand and Vietnam during 18 – 27 January 2016 for delegation between 12 to 16 officials of the West Bengal Forest Department, West Bengal, India, working for JICA funded West Bengal Forest and Biodiversity Conservation Project (hereinafter referred to as "WBFBC").

The training and study tour program will be arranged for 10 days by providing the participants with opportunities to learn in the topics of "Participatory Management of Community Forests and Protected Areas". This program will be organized for both discussion and exploration from the practical experiences and best practices in the Community Forestry and Protected Area Management.

The tentative training and study tour program is attached in Annex 1. The final program will be communicated in due course once the RECOFTC staff is able to confirm all the field appointments. The roles and responsibilities of both RECOFTC and WBFBC Project are outlined in Annex 3 which forms an integral part of this LOA.

The professional and administrative budget proposed for organizing this program is presented hereby in the total amount of **USD52,349** (Budget could be revised if number of participants is increased).

Possible amendments in budget proposal and in program to this agreement shall be in effected based on written mutual consent by the parties.



Terms of Payment

On receipt of your acceptance, RECOFTC will forward invoice according to the Terms of Payment. The payment will be transferred to RECOFTC Bank Account divided into two installments. Namely, a first payment by 70 percent of the total amount of budget will be made within 15 days after the agreement is signed and the last payment by 30 percent of budget will be transferred within 15 days after the program finishes.

Details of the Bank Account which are;

Account name: RECOFTC-AP-(NEW)
Bank Name: Thai Military Bank Public Co. Ltd.
Full Bank Address: Kasetsart University Branch, Kasetsart University,
50 Parking 1 Building, Ladyao, Jatujak, Bangkok 10900,
Thailand
Account number: 069-2-37958-9
Account Currency: Thai Baht
Swift code: TMBK THBK

If you agree that the budget and program are in accordance with your request to RECOFTC, please sign this page and send it back by email or fax through to RECOFTC at 66-2-561-4880. In any case of cancellation after this agreement signed, a cancellation fee at 10 percent of total budget coupled with any other expenses related to the logistic arrangements will be applied to the client.

Yours Sincerely,

.....
Dr. Tint Lwin Thaung
Executive Director, RECOFTC

Date:.....

Accepted by:

.....
Mr. P. J. van Kooijk
Team Leader, Project Management Consultants,
West Bengal Forest and Biodiversity Conservation Project
Kolkata, India

Date:.....

**ANNEX 1: Tentative Program for Training and Study Tour Course “Participatory Management of Community Forests and Protected Areas” in Thailand and Vietnam,
18 – 27 January 2016**

Background

It is increasingly recognized that participatory management approaches to natural resource management, where responsibility and/or authority for management is shared between governments and the local ‘communities’ who has high potential to use resources, can, and has led to improved resource management. Indeed in many cases, particularly where control over resource use requires the involvement of the community, it is vital to ensure good management and governance. An important point to note is that participatory management means shared decision-making and not simply shared responsibility for implementing management actions, data collection and enforcement. To be able to make positive decisions, communities must learn and work together with other key stakeholders at appropriate stages of development and management. To create the conditions in which roles and responsibilities can be shared among stakeholders, an emphasis must be placed on supporting the learning and sharing of roles and responsibilities throughout the development of participatory management.

RECOFTC - The Center for People and Forests based in Bangkok is an international non-profit organization based in Thailand that works closely with partners to design and facilitate learning processes and systems to support community based natural resource management. It seeks to promote constructive multi-stakeholder dialogues and interactions to ensure equitable and sustainable management of natural resources. RECOFTC has been involved in capacity building for field, middle level staff, and academic professional on community based natural resource management within the region for more than twenty five years. Field processes learned from different cases will provide concrete experience to West Bengal Forestry and Biodiversity Conservation Project and further development of participatory management of community forest protected area in India.

RECOFTC offers a customized training and study tour on “Participatory Management of Community Forests and Protected Areas” for delegation between 12 to 16 officials of the West Bengal Forest Department, West Bengal, India, working for JICA funded West Bengal Forest and Biodiversity Conservation Project to learn and explore the key success of participatory community forest and protected area management in 2 countries: Thailand and Vietnam.

Learning objective

1) General Objective:

Officials from the West Bengal Forest Department, India will have enhanced capacity to provide quality support and professional advice to local communities on Participatory Management of Community Forests and Protected Areas.

2) Specific Objectives:

At the end of this program participants will;

- Be able to learn some key concepts and current developments regarding to participatory management of community forests and protected areas.
- Be able to understand the value of using participatory principles and techniques and other appropriate tools for community forest and protected area management.
- Be able to review procedures of community forest and protected area management that supports participation from multi stakeholders through the cases of Thailand and Veitnam.
- Be able to identify areas for consideration in developing or improving interventions for community forestry and protected area management.

Expected Outputs

- Lessons on participatory management of community forests and protected area from cases shared among participants.
- A brief report indicating key areas for consideration in developing or improving interventions for community forest and protected area management for West Bengal Forest and Biodiversity Conservation Project, India.

Case studies

The program will allow participants to explore and learn practical models from 4 main case studies which are;

- The case of participatory watershed management in protected area, Doi Inthanon National Park, Chiang Mai, Thailand.
- The case of Baan Mae Klang community forest and ecotourism management, Chiang Mai, Thailand.
- The case of buffer zone management for local livelihood in protected area, Bach Ma National Park, Hue, Vietnam.
- The case of community forest management in Aka village of Thuong Quang Commune in Nam Dong district, Hue, Vietnam.

Target participants

A total number of 12 to 16 officials of the West Bengal Forest Department, West Bengal, India, working for JICA funded West Bengal Forest and Biodiversity Conservation Project. The selection of the participants will be based on a set of criteria and processes agreed by the RECOFTC and Project.

Proposed RECOFTC staff to involve:

- 1) Ms. Rejani Kunjappan, Program Officer, Training and Learning Networks
- 2) Mr. Nguyen Quang Tan, Ph.D., Viet Nam Country Program Coordinator
- 3) Mr. Pratya Youngpatana, National Program Officer and Study Tour Coordinator


Learning approach

The course builds upon the experience of the participants. Short training sessions will facilitate the learning and sharing of information from participants to participants. Participants will be actively involved in all phases of the learning process through group activities: discussion, role play, interactive exercises, synthesis and reflection. There will be study tour to different protected areas in Thailand and Vietnam to examine relevant issues as well as to apply the skills and knowledge that participants have acquired during the course.

Estimation budget

The total proposed budget is **52,349 USD** (Budget could be revised if number of participants is increased). Please see the attached budget breakdown for more information.

Tentative program agenda

Sunday 17 Jan	Monday 18 Jan	Tuesday 19 Jan	Wednesday 20 Jan	Thursday 21 Jan	Friday 22 Jan	Saturday 23 Jan
<ul style="list-style-type: none"> Arrival of Participants 	<ul style="list-style-type: none"> Introduction to the course and setting objectives Understanding the context of participatory management of protected areas from the case of Thailand and India (participant's experience sharing) Concept and Overview of participatory process in protected area management 	<ul style="list-style-type: none"> Key elements of participatory process in protected areas Concept of community forestry and level of participation Stakeholder analysis Multi-stakeholders process Power relations 	<ul style="list-style-type: none"> Different models of participatory protected area management Field preparation Travel to Chiang Mai <p>Chiang Mai, Thailand</p>	<ul style="list-style-type: none"> Field trip to the case study of participatory watershed management at Mae Klang watershed area, Doi Inthanon National Park, Thailand <p>Doi Inthanon National Park, Chiang Mai, Thailand</p>	<ul style="list-style-type: none"> Field trip continue to community forest site <p>Chiang Mai, Thailand</p>	<ul style="list-style-type: none"> Field reflection Free time in Chiang Mai City Return to Bangkok Fly to Hue <p>Hue, Vietnam</p>
Sunday 24 Jan	Monday 25 Jan	Tuesday 26 Jan	Wednesday 27 Jan	Thursday 28 Jan		
<ul style="list-style-type: none"> Visit Bach Ma National Park <p>Hue, Vietnam</p>	<ul style="list-style-type: none"> Visit Aka village of Thuong Quang Commune in Nam Dong district <p>Hue, Vietnam</p>	<ul style="list-style-type: none"> Travel to Ho Chi Minh City REDD+ seminar <p>Ho Chi Minh City, Vietnam</p>	<ul style="list-style-type: none"> Field reflection Wrap up and evaluation Farewell dinner (RECOFTC travel to BKK) <p>Ho Chi Minh City, Vietnam</p>	<ul style="list-style-type: none"> Travel to Singapore 		

Note: Program can be adjusted according to the situation in the fields.

ANNEX 2: Roles and Responsibilities of both parties

RECOFTC shall provide:

1. Four staff members to design and facilitate the training and study tour program;
2. The resource persons who have expertise in the topics of participatory management of community forests and protected areas for sharing knowledge and experiences with the participants.
3. The case studies and field sites which can represent as examples indicating the practical actions regarding the learning topics as requested.
4. All logistical support before and during the training program. All logistic arrangements for the mission including invitation letters for resource persons; venues; training and field visit documents, information of field visit; stationeries and materials; local transportation; and accommodation for the participants, according to the program agenda as described in above.
5. Invoice by submitting to the WBFBC Project in accordance to the agreed terms of payment.

Client shall:

1. Identify participants for this training and study tour program.
2. Coordinate and inform to the participants about the program agenda, itinerary, basic conditions and information of this training course received from RECOFTC.
3. Manage and be responsible for the international travel arrangements and visa for all participants.

Proposed Budget

Title: Training & Study tour on Participatory Management of Community Forests and Protected Areas

Date: 18 - 27 January 2016

Locations: Thailand and Vietnam

Participants No.: 12 persons (could be revised)

Item	Amount of Unit	Unit Cost	Budget proposed (USD)	Remark
1. Service Cost/ days				
1.1 Professional staff charge				
Course preparation: Facilitator 1 and facilitator 2	1 person x 1 day and 1 person x 2 days	USD 525/day/person USD 375/day/person	1,275.00	1 senior program staff and 1 program staff
Course delivery: Facilitator 1 and Facilitator 2	1 person x 3 days and 1 person x 3 days	USD 525/day/person USD 375/day/person	2,700.00	1 senior program staff and 1 program staff
Field preparation: Country Coordinator and Field Trip Coordinator	1 person x 2 days and 1 person x 2 days	USD 325/day/person USD 250/day/person	1,150.00	1 country coordinator and 1 national program officer
Field trip delivery: Facilitator 1, Country Coordinators and Field Trip Coordinator	1 person x 7 days, 1 persons x 4 days and 1 person x 7 days	USD 375/day/person USD 325/day/person USD 250/day/person	5,675.00	1 program staff, 1 country coordinator and 1 national program officer
Resource person - external expert	1 person x 1 day	USD 525/day/person	525.00	(if needed)
Resource person - REDD+	1 person x 2 days	USD 525/day/person	1,050.00	Dr. Anders Pederson
Site preparation	2 countries	USD 500/country	1,000.00	Include airfare, van rental, accommodation and per diem
1.2 Honorarium /resource persons				
Thailand case	3 persons	USD 100/person	300.00	
Vietnam case	3 persons	USD 100/person	300.00	
1.3 Communication		USD 150	150.00	Mailing, international phone call
Sub total			14,125.00	
2. Travel / trips				
Travelling across countries				
Flight from Bangkok to Ho Chi Minh City (one way)	12 persons	USD 250/person	3,000.00	12 participants, price based on Vietnam Airlines (economy flex)
Flight from Bangkok to Ho Chi Minh City (round trip)	2 persons	USD 500/person	1,000.00	2 RECOFTC staffs

Item	Amount of Unit	Unit Cost	Budget proposed (USD)	Remark
Travelling inside focal countries				
Thailand				
Airport pick up/send off	2 vans × 4 trips	USD 65/van/trip	520.00	Arrival & departure day and during field trip (domestic)
Domestic airfare	14 persons	USD 270/person/roundtrip	3,780.00	Include 2 RECOFTC staffs, price based on Thai Airways (economy flex)
National park fee	14 persons	USD 10/person	140.00	
Field vehicle rental	3 days × 2 vans	USD 120/van/day	720.00	Include petrol and one-day city tour
Vietnam				
Airport pick up/send off	2 vans × 4 trips	USD 65/van/trip	520.00	
Flight from Hanoi => Hue => Ho Chi Minh City => Hanoi (one way)	1 person	USD 350/person	350.00	Vietnam country coordinator, price based on Vietnam Airlines (economy flex)
Flight from Hanoi => Hue => Hanoi (round trip)	1 person	USD 200/person	200.00	Representative from MARD / VNFOREST
Flight from Ho Chi Minh City => Hue => Ho Chi Minh City (round trip)	14 persons	USD 250/person	3,500.00	12 participants and 2 RECOFTC staffs
Flight from Hanoi => Ho Chi Minh City => Hanoi (round trip)	1 person	USD 200/person	200.00	Dr. Anders Pederson
Field vehicle rental	3 days × 2 vans	USD 120/van/day	720.00	Include petrol and 10% VAT and one-day city tour
National park fee	15 persons	USD 10/person	150.00	
Sub total			14,800.00	
3. Accommodation/ nights				
Thailand				
RECOFTC Dormitory	12 rooms × 3 nights	USD 25/night/room	900.00	
National Park	14 rooms × 1 night	USD 30/night/room	420.00	Include RECOFTC staffs
Field site	14 rooms × 2 nights	USD 50/night/room	1,400.00	Include RECOFTC staffs
Vietnam				Based on RECOFTC Travel Allowance
Hue City	16 rooms × 3 nights	USD 56/night/room	2,688.00	Include RECOFTC staffs and MARD/VNFOREST
Ho Chi Minh City	16 rooms × 1 night	USD 76/night/room	1,216.00	Include Dr. Anders
Ho Chi Minh City	12 rooms × 1 night	USD 76/night/room	912.00	12 participants
Sub total			7,536.00	
4. Meal / days				
Thailand				
Breakfast	6 days × 12 persons	USD 8/person/day	576.00	
Lunch	6 days × 12 persons	USD 14/person/day	1,008.00	
Dinner	6 days × 12 persons	USD 18/person/day	1,296.00	
Refreshment/snacks	6 days × 12 persons	USD 5/person/day	360.00	

Item	Amount of Unit	Unit Cost	Budget proposed (USD)	Remark
Vietnam - Hue				Based on RECOFTC Travel Allowance (Hue)
Breakfast	3 days × 12 persons	USD 4/person/day	144.00	
Lunch	2 days × 12 persons	USD 15/person/day	360.00	
Dinner	3 days × 12 persons	USD 19/person/day	684.00	
Refreshment/snacks	2 days × 12 persons	USD 4/person/day	96.00	
Vietnam - Ho Chi Minh City				Based on RECOFTC Travel Allowance (Ho Chi Minh City)
Breakfast	2 days × 12 persons	USD 6/person/day	144.00	
Lunch	2 days × 12 persons	USD 19/person/day	456.00	
Dinner	1 day × 12 persons	USD 25/person/day	300.00	
Refreshment/snacks	2 day × 12 persons	USD 5/person/day	120.00	
Welcome/Farewell dinner	1 day × 15 persons	USD 30/person/day	450.00	
Per diem for RECOFTC staffs				Based on RECOFTC Travel Allowance
In Thailand	2 persons × 3 days	USD 20/person/day	120.00	Field trip days
In Vietnam - Hue	3 persons × 2 days	USD 42/person/day	252.00	
In Vietnam - Ho Chi Minh City	3 persons × 2 days	USD 55/person/day	330.00	
Per diem for Resource Person				
In Vietnam - Ho Chi Minh City	1 person × 2 days	USD 75/person/day	150.00	Dr. Anders Pederson
In Vietnam - Hue	1 person × 2 days	USD 42/person/day	84.00	Rep. from MARD/VNFOREST
Sub total			6,930.00	
5. Wrap up WS Facilities/ days				
LCD and meeting room rental	6 days	USD 250/day	1,500.00	
LCD and meeting room rental	1 day	USD 250/day	250.00	REDD+ seminar
Materials, handouts and stationary	12 persons	USD 20/person	240.00	RECOFTC cotton bags and hat, handouts
Sub total			1,990.00	
6. Insurance/person				
Participants				Self organized if necessary as required
RECOFTC facilitators	4 persons	USD 35/person/8days	140.00	
Sub total			140.00	
7. Contingency				
Sub total				
Total			45,521.00	
Administrative cost @ 15 %			6,828.00	
Grand total			52,349.00	


29 October 2015

To Whom It May Concern

Wildlife Reserves Singapore's co-operation and relationship with Zoological institutions in India have been long standing and mutually beneficial. We understand that a team of senior forest officials from West Bengal Forest Department, India under JICA funded West Bengal Forest and Biodiversity Conservation Project (WBFBCP) would like to study Zoo management and ex-situ conservation strategies in Singapore.

Wildlife Reserves Singapore would be happy to welcome them to visit our parks and share our experiences in zoo management and conservation.

Sincerely


Dr. Cheng Wen Haur
Chief Life Sciences Officer
Wildlife Reserves Singapore

Wildlife Reserves Singapore Group



1. The first part of the report is a general introduction to the project and its objectives. It also includes a brief history of the project and a description of the research methods used.

2. The second part of the report is a detailed description of the research methods used. This includes a description of the data collection methods, the data analysis methods, and the results of the research.

3. The third part of the report is a discussion of the results of the research. This includes a discussion of the findings of the research, a discussion of the implications of the findings, and a discussion of the limitations of the research.

4. The fourth part of the report is a conclusion. This includes a summary of the findings of the research, a statement of the conclusions drawn from the findings, and a statement of the recommendations for future research.

5. The fifth part of the report is a list of references. This includes a list of the books, articles, and other sources used in the research.

6. The sixth part of the report is an appendix. This includes a list of the tables, figures, and other materials used in the research.

7. The seventh part of the report is a list of tables. This includes a list of the tables used in the research, a description of the tables, and a list of the data used in the tables.

8. The eighth part of the report is a list of figures. This includes a list of the figures used in the research, a description of the figures, and a list of the data used in the figures.

9. The ninth part of the report is a list of tables. This includes a list of the tables used in the research, a description of the tables, and a list of the data used in the tables.

10. The tenth part of the report is a list of figures. This includes a list of the figures used in the research, a description of the figures, and a list of the data used in the figures.