

**West Bengal Forest and Biodiversity Conservation Society**  
**Office of the Chief Project Director**  
**Block LB-2, Sector III**  
**Salt Lake City, Kolkata -700098**

No.: 3171 / WBFBC / 7-2

Date: 16.10.2019

To

1. Sri BP Gopalika , ACS to the Govt. of W.B. & **Chairperson WBFBC Society**
2. Shri S. Barari, Principal Chief Conservator of Forests & HoFF – Member
3. Shri R.K. Sinha, Principal Chief Conservator of Forests & CWLW – Member
4. Dr. J.T. Mathew, PCCF, Research, Monitoring & Dev. – Member
5. Shri T.V.N Rao, PCCF & APCCF, Finance – Member
6. Shri N.V. Rajasekhar, APCCF, Human Resources Dev. – Member
7. Shri VK Yadav, IFS, MS, WBZA – Spl. Invitee
8. Shri R. Das, CEO, West Bengal Forest Dev. Copn. – Member
9. Shri P. Yadav, IAS, Secretary to the Govt. of W.B. - Member
10. Dr. K.L. Ghosh, Project Director (M & E), Spl. Invitee
11. Sri Rajeev Sharma, Project Director (Finance) - Spl. Invitee
12. Sri. NT Bhutia Addl. Project Director (P&R), WBFBCP – Spl. Invitee

Sub.: **Minutes of the 15th Governing Body Meeting of WBFBC Society held on 24th September, 2019.**

Sir/Madam,

With reference to above, kindly find enclosed herein the Minutes of the **15th Governing Body** meeting duly signed by the Chairperson of West Bengal Forest and Biodiversity Conservation Society, held on **24th September, 2019**, at the Conference Hall, (8th Floor) Aranya Bhawan, Saltlake City, Kolkata-700106.

**Enc I: Minutes of the 15th GB Meeting**

Yours sincerely,

(D.Ray)

**Chief Project Director &  
Member Secretary  
WBFBC Society**

16/10/19

**WEST BENGAL FOREST AND BIODIVERSITY  
CONSERVATION SOCIETY**

**15<sup>th</sup> Meeting of  
Governing Body**

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**MINUTES**

**Conference Hall, Aranya Bhavan, Kolkata**

**Date- 24th September, 2019**

**MINUTES OF THE 15<sup>TH</sup> MEETING OF THE GOVERNING BODY OF THE  
WEST BENGAL FOREST & BIODIVERSITY CONSERVATION SOCIETY**

The 15th Meeting of the Governing Body of the West Bengal Forest and Biodiversity Conservation Society was held on 24th September, 2019. The meeting was chaired by Shri BP Gopalika, Chairperson of the Society. The following members / Special Invitees were present.

1. Sri BP Gopalika , ACS to the Govt. of W.B. & **Chairperson WBFBC Society**
2. Shri S. Barari, Principal Chief Conservator of Forests & HoFF – Member
3. Shri R.K. Sinha, Principal Chief Conservator of Forests & CWLW – Member
4. Dr. J.T. Mathew, PCCF, Research, Monitoring & Dev. – Member
5. Shri T.V.N Rao, PCCF & APCCF, Finance – Member
6. Shri N.V. Rajasekhar, APCCF, Human Resources Dev. – Member
7. Shri VK Yadav, IFS, MS, WBZA – Spl. Invitee
8. Shri R. Das, CEO, West Bengal Forest Dev. Copn. – Member
9. Shri P. Yadav, IAS, Secretary to the Govt. of W.B. - Member
10. Dr. K.L. Ghosh, Project Director (M & E), Spl. Invitee
11. Sri Rajeev Sharma, Project Director (Finance) - Spl. Invitee
12. Sri NT Bhutia Addl. Project Director (P&R), WBFBCP – Spl. Invitee

The Chief Project Director, WBFBCP Project & Member Secretary of the WBFBC Society presented each agenda following which discussions took place. The agenda-wise presentation and decisions are given below:

**1. Confirmation of the minutes of the 14th meeting held on 14th December, 2018**

Governing Body was informed, that no communication in respect of minutes of 14<sup>th</sup> meeting of Governing Body has been received so far.

**Decision:** *Minutes of the 14th meeting of the Governing Body stand confirmed.*

**2. Discussion on the Action Taken Report on the resolutions of the minutes of the 14<sup>th</sup> meeting held on 14<sup>th</sup> December, 2018.**

The Action Taken Report on the resolutions of the minutes of 14<sup>th</sup> meeting was presented before the Governing Body. No comments were made on issue listed there-in.

**Decision:** *Action taken report is accepted*

**3. Presentation of the Status Report of the WBFBC Project**

Member Secretary made a PowerPoint presentation depicting the progress on various components of the project, which prompted a brainstorming discussion to take place as follows:

- A) Discussion on Income Generation Activities (IGA) based on Self Help Groups (SHG) generated ample interest. Member Secretary showed the on-line data base on the subject whereby profitability, repayment etc. were discussed. The Additional Chief Secretary suggested that monitoring of IGA should be done more intensively while documenting the profits to individual SHG members. The house also advised to include business plan examples and formats in the model booklet under preparation for the SHGs.



- B) Member Secretary made a request to formally include PCCF, CAMPA, MS, WBZA and CEO, WBFDC Ltd. as members of Governing Body of the WBFBCS. The house agreed to his request.
- C) PCCF & HoFF suggested that Rehabilitation of Degraded Forests (RDF) should be undertaken out of any savings made in the afforestation component of the project. Member Secretary highlighted that since project is approaching its closure, there may be a problem in (3 years) maintenance of RDF plantations created now. Additional Chief Secretary and PCCF & HoFF suggested together that let the RDF plantations be created as discussed and any shortfall in their maintenance will be taken care of by the government under SPAP funds, once the project gets over.
- D) PCCF, RMD asked about the capacity utilization of Central nurseries. Member Secretary clarified that a total of 40 units of Central Nurseries have been established under WBFBCP and their total capacity of raising 80 lakhs of seedlings is being utilized even after meeting all the afforestation targets of the project. These 80 lakh seedlings so raised will cater to the plantations to be raised in West Bengal using State Plan budget.
- E) As suggested in the meeting by the honourable members, an indicative list of works is enclosed in annexure.

**Decision:** *The status report was found satisfactory and accepted.*

#### **4. Approval of ANNUAL PLAN OPERATION (APO) For the Year 2019-20 :**

**The house approved** The Annual Plan Operation (APO) for the F.Y 2019-, prepared by PMU to implement the project activities in consideration of the Mid-Term Review (MTR) Report, as outlined below :-

- 1. Proposed APO for 2019-20 of Reimbursable Cost.....Rs.79.55 Crores
- 2. Proposed APO for 2019-20 of Non-Reimbursable Cost.....Rs. 9.50 crores

Total Cost Proposed in APO..... Rs.89.05 crores

**Decision:** *The members accorded their approval on Annual Plan Operation (APO) of WBFBC Project for the year 2019-20.*

- 5. **Confirmation of the Circular Resolution** No. 1 dt 27.05.2019 for appointment of statutory auditor. (Annexure- IV). The house resolved that the offer of Amit Roy & Co. @ Rs.20,000/- (Twenty thousand ) only inclusive of all taxes, for the purpose of Statutory Audit of the Financial Accounts of the WBFBC Society for the F.Y. 2018-19 is accepted'.

**Decision:** *Governing Body ratified the Circular Resolution for appointment of Statutory Auditor.*

#### **6. Phase-II of Project- Progress so far:-**

The Governing Body was informed that WBFBCP-Phase-II has been approved by Department of Economic Affairs, Ministry of Finance, Government of India after a series of meetings of WBFBCP officials with DEA & NITI Ayog. WBFBCP-II has accordingly been placed in the

Rolling Plan of JICA and JICA authorities have requested WBFBCP PMU to prepare pre-DPR. The house resolved that the preparation for making the pre-DPT for WBFBCP-II should be started immediately.

**Decision:** *The house resolved that the preparation for making the pre-DPT for WBFBCP-II should be started immediately.*

**7. JICA India Mission's field visit and observations**

The Governing Body was apprised of JICA India Mission's field visit and observations regarding plantation works, Hi-tech Central nurseries, Community Infrastructure Development, Self-Help Groups, Income Generation Activities, Micro-plan which were appreciated by the house. Latter also expressed satisfaction over the PMU's efforts to comply with the JICA's observations.

**8. Building the-GIS platform- progress so far-**

The house expressed satisfaction over the work being done in GIS domain as apprised to the Governing Body as per the agenda note circulated.

**9. Overseas Study Tour:-**

Proposed overseas training programme during 2019-2020 & 2020-21

	Country	Type of Participants	No. of Participants	Proposed Time Schedule	Estimated Budget (rs. in Lakh)	Focus for Training
1	Germany	Mid-Level Officer	2	Feb, 2020	7.00	Carbon Forestry
2	South-Africa	Senior & Mid-Level Officer	10	May, 2020	31.00	Wildlife Management
3	Peru	Senior Officers	5	Aug, 2020	23.00	Conservation Policy/ Eco-tourism
4	Thailand	Mid/Junior Level Officers	10	Dec/2019	Under Preparatory stage	Sustainable Forest Management , REDD+
5	Sweden	Mid-Level Officer	8	May/2020	Under Preparatory stage	Climate Change & NRM; Forest Certification

House was briefed about the overseas exposure trip of the officers of West Bengal Forest Department, in the context of capacity building component of the project.

**Decision:** *The house resolved that the proposals for such study tours should be expedited since the target has been achieved to an extent of less than 50% only subject to approval of the State Government.*

s/d  
BP Gopalika  
ACS to the Govt. of W.B.  
& Chairperson WBFBC Society  
WBFBC Society



**INDICATIVE LIST OF WORKS UNDER CIDA**

SL.NO.	TYPE OF COMMUNITY INFRASTRUCTURE	Annexure-I	
		NUMBERS OF ITEMS	TOTAL INVESTMENT (RS.)
1	Atchala Construction	25	6,443,847.54
2	Barbed Wire Fencing	2	117,215.00
3	Bathing Ghat Construction	23	2,470,559.00
4	Bathroom Construction	13	1,141,808.00
5	Boundary Wall Construction	7	1,714,711.27
6	Burning Ghat Construction	9	1,706,572.87
7	Catch Water Drain Construction and Foot-Track Construction	1	254,521.00
8	Community Hall Construction	156	57,318,481.98
9	Community Shed Construction	17	3,373,760.00
10	Concrete Road Construction	68	15,091,733.80
11	Construction of Door & Window	2	112,138.00
12	Construction of Drain	14	1,842,255.00
13	Construction of Irrigation Drain	10	1,835,898.50
14	Construction of Lock Gate	1	94,979.00
15	Construction of Morram Road	45	7,868,175.59
16	Construction of Platform	22	1,123,092.00
17	Construction of Poultry Firm	1	100,000.00
18	Construction of Pump House	11	574,706.00
19	Construction of Rest Shed	7	1,216,257.60
20	Construction of Store Room Building	3	308,560.00
21	Construction of Water Storage Tank	8	680,248.00
22	Construction of Wheel Track/Jeepable Road	3	1,379,742.50
23	Cultural Stage/Mukta Mancha Construction	14	3,424,245.62
24	Culvert Construction	25	3,260,960.94
25	Drinking Water Facility	32	2,828,022.00
26	Dug Well Construction	15	1,012,107.00
27	Earthen Dam Construction	8	2,081,515.00
28	Electrification of Community Hall	2	103,762.00
29	Excavation of Pond	55	12,675,303.66
30	Extension of Pipeline in connection with Submersible Pump Sinking	3	220,200.00
31	Extra work for Community Hall	3	144,928.00
32	Fencing of School Playground	2	473,497.00
33	Fencing Work with G.I. wire net	1	88,859.00
34	Fishery Extension	2	100,000.00
35	Foot Track Construction	6	1,464,668.00
36	G.I. Goal Post	1	42,858.00
37	Grill Works	1	66,640.00
38	Guard Wall Construction	6	807,527.00
39	Harimela	1	254,521.00
40	Hati Nala	1	506,232.00
41	Improvement of Community Development Facilities	22	694,207.00
42	Installation of Power Fencing Materials	1	88,900.00
43	Installation of Tube Well	333	53,134,906.36
44	Installation of Water Pipe Line	5	620,109.00
45	Jaher Than Construction	3	659,637.00
46	Lawn with RCC Slab	1	57,000.00
47	Making Board for Community Development Work	8	66,500.00
48	Market Shed Construction	5	1,240,696.00
49	Materials for Community Hall	8	224,972.00
50	Mid-Day Meal Shed Construction	1	254,538.00
51	Mini deeptubewel/ Bandh renuvation	4	1,117,666.00
52	Overhead Tank Construction	24	966,394.00
53	Paddy Thresher	3	445,003.00
54	Plumbing & Electrification Works	1	65,995.00
55	Pump Room Construction and Submersible Pump Sinking	2	146,800.00
56	Pump Set Installation	14	2,699,551.00
57	Purchase of Utensils	2	131,308.00
58	Repairing of Road	39	3,610,386.50
59	Ring Well Construction	40	2,140,929.50
60	School Room Extension	7	992,505.25
61	Setting up alternative electric Supplyline using Turbine Engine	1	255,800.00
62	Solar Light Installation	106	10,715,966.60
63	Submersible Pump & Culvert	1	305,420.00
64	Supply of Electric Pump	2	137,470.00
65	Supply of Electrical Items	13	460,812.00
66	Supply of Electronic Equipments etc.	5	117,233.00
67	Supply of Furniture for Community Development Works	47	1,417,835.00
68	Supply of Power Tiller Machine	1	195,000.00
69	Supply of Sewing Machine	2	152,000.00
70	Supply of solar energizer materials for Power Fencing	1	485,658.83
71	Supply of Spray Machine	4	304,164.00

**INDICATIVE LIST OF WORKS UNDER CIDA**

Annexure-I

SL.NO.	TYPE OF COMMUNITY INFRASTRUCTURE	NUMBERS OF ITEMS	TOTAL INVESTMENT (RS.)
72	Supply of Wild Elephant Driving Materials	1	16,100.00
73	Temple Construction	4	1,035,829.14
74	Toe Wall Construction	1	99,300.00
75	Toilet Construction	34	2,386,500.28
76	Toilet Construction with Community Hall and Construction of Drain	1	761,247.50
77	Toilet Construction with Water Tank and Construction of Drain	1	571,759.25
78	Watch Tower Construction	21	1,987,710.68
	<b>Total</b>	<b>1,395.00</b>	<b>227,088,918.74</b>