

**WEST BENGAL FOREST AND BIODIVERSITY  
CONSERVATION SOCIETY**

**3<sup>rd</sup> Meeting of  
Governing Body**

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**Agenda Notes**

**Aranya Bhavan, Kolkata**

**1<sup>st</sup> September, 2013**

WEST BENGAL FOREST AND BIODIVERSITY  
CONSERVATION SOCIETY

# 3rd Meeting of Governing Body

## Agenda Notes

At the 3rd Meeting, held on

1st September, 2018



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**West Bengal Forest & Biodiversity Conservation Society**  
**Office of the Chief Project Director**  
**WBFBC Project**  
**Aranya Bhawan, Block – LA-10A, Sector – III**  
**Salt Lake City, Kolkata – 700 098**

**Agenda Notes for the 3<sup>rd</sup> Meeting of the Governing Body of the West Bengal Forests & Biodiversity Conservation (WBFBC) Society**

**1. Confirmation of the minutes of the 2<sup>nd</sup> meeting held on 25<sup>th</sup> March, 2013.**

No communication has been received in respect of the minutes from any member. As such the minutes may be considered as confirmed.

**2. Discussion on the Action Taken Report on the Resolutions of the minutes of the 2<sup>nd</sup> meeting held on 25<sup>th</sup> March, 2013.**

The Action Taken Report is attached as **Annexure-I** to these notes. Members are requested to kindly peruse the same.

**3. Presentation of Status Report of WBFBC Project.**

The Status Report of WBFBC Project is attached as **Annexure-II** to these notes. Members are requested to kindly peruse the same.

**4. Engagement of Project Management Consultant (PMC) for the West Bengal Forest & Biodiversity Conservation Project (WBFBCP).**

The appointment of consultants under projects financed by ODA Loans from Japan International Cooperation Agency (JICA) was done, following Quality and Cost-Based Selection (QCBS) in accordance with the general principles and procedures laid down in the Guidelines for the Employment of Consultants under Japanese ODA Loans.

The consulting services have commenced with effect from **1<sup>st</sup> August, 2013**. Three experts – Team leader and Forestry expert, GIS & MIS expert and Capacity Building expert—have been mobilized.

The PMU took steps to finalize the contract, as given below. This is placed for approval / ratification of the Governing Body.

**a) Approval for constitution of team for Contract Negotiation.**

The Technical and Financial Bids were evaluated and the three shortlisted firms secured the marks as follows:

Sl. No.	Firm	Technical Score	Financial Score	Total Score	Ranking
1	Nippon Koei India Pvt. Ltd., in consortium with Nippon Koei Co. Ltd., Tokyo, Japan	75.568	19.991	95.559	1
2	Sutra Consulting (P) Ltd. India in consortium with Agriconsulting S.p.A, Italy and NJS	67.136	20.000	87.136	2

	Engineers India Pvt. Ltd., India				
3	NR Management Consultants India Pvt. Ltd, India	60.128	19.071	79.199	3

JICA conveyed its concurrence for the evaluation of the Financial Bids vide letter no. JICA (ID) 25 – 306 dated 10.06.13 and requested to proceed with conclusion of contract with the highest ranked bidder.

The conditions of contract, draft of which formed part of the RFP, were finalised by a team for which the names of the following officers were approved by the PCCF, HoFF, W.B. and the ACS, Forest Department & the Chairperson, WBFBC Society –

S. No.	Name	Designation
1.	Sri N.C. Bahuguna, IFS	Principal Chief Conservator of Forests, Wildlife, W.B.
2.	Sri N.K. Pandey, IFS	Addl. Principal Chief Conservator of Forests, Human Resource Development, W.B.
3.	Sri Siddhartha Barari, IFS	Chief Conservator of Forests, Finance, W.B.
4.	Sri Ravi Kant Sinha, IFS	Chief Conservator of Forests, MIS & e-Gov., W.B.
5.	Sri S. Datta, IAS	Additional Secretary, Forest Department, Govt. of W.B.
6.	Sri Saurabh Chaudhuri, IFS	Conservator of Forests, Parks & Gardens, W.B.

The constitution of team may be ratified by the Governing Body (GB).

**b) Authorization to Chief Project Director (CPD) for Signing the Contract.**

On receipt of the concurrence of JICA on the evaluation results on the Consultants' Proposals, the highest ranked bidder, Consortium of Nippon Koei India Pvt. Ltd., India & Nippon Koei Co. Ltd., Tokyo, Japan was invited for negotiation of the contract on 1<sup>st</sup> July, 2013, at Aranya Bhawan, Kolkata at 1100 hrs. Dr. Sanjay Arora, Director, Nippon Koei India Pvt. Ltd., India represented the Consortium.

The negotiations continued on next day and the contract was finalised on 3<sup>rd</sup> July, 2013.

The minutes of Contract Negotiation, were duly recorded and are attached as Annexure to the Contract.

The final Contract for Consultants' Services between West Bengal Forest and Biodiversity Conservation Society and the Consortium of Nippon Koei India Pvt. Ltd., India (Lead Partner) & Nippon Koei Co. Ltd., Tokyo, Japan, duly agreed by both the parties, was signed on 03.07.2013.

The concurrence for the same was accorded by the Chairperson, WBFBC Society and the Chief Project Director, WBFBCP was also authorized by him to sign the Contract on behalf of the Society.

The same is placed to the Governing Body of the Society for ratification.



**c) Approval for payment of advance to the Project Management Consultant (PMC).**

The Consultant shall carry out the Services in accordance with the provisions of the Contract and the Client shall make payments to the Consultant in accordance with the provisions of the Contract.

Payments under this Contract shall not exceed USD 918,192 (US Dollars Nine Hundred Eighteen Thousand One Hundred and Ninety Two) in foreign currency and INR 96,946,728 (Indian Rupees Ninety Six Million Nine Hundred Forty Six Thousand Seven Hundred and Twenty Eight) in local currency.

An advance payment of 10% of the contract amount (excluding Price Escalation, Contingency and Service Tax) of foreign currency component and 10% of the contract amount of local currency component (excluding Price Escalation, Contingency and Service Tax) shall be made within 30 (thirty) days after the submission of Advance Security by the Consultant. The advance payment will be set off by the Client in 10 (ten) equal installments against the statements commencing from the 6<sup>th</sup> month of the Services and thereafter in the 9<sup>th</sup> and 12<sup>th</sup> months, and then in the 13<sup>th</sup> to 19<sup>th</sup> months until the advance payment has been fully set off.

The advance payment security shall be in local currency, in form of a Bank Guarantee from a Scheduled Bank in India in an amount equal to such advance for the amount in the foreign as well as local currency portion of the advance payment. Such Bank Guarantee shall remain effective until the advance payment has been fully set off.

The amount of advance is calculated as USD 71,500 and INR 68.35,500 (total equivalent to INR 1,10,83,637 taking conversion rate at USD 1 = INR 59.4145, the exchange rate as on 02.07.2013).

GB is requested to accord its approval for payment of the advance (in terms of Provision 2 of the Delegation of Financial Powers - Procurement & approval of payment for services), to the Consultant in accordance with the provisions of the Contract.

**5. Modification/addition of certain Provisions of Operation Manual of the Society.**

**a) Modification in delegation of financial powers for sanction of advance to carry out project activities.**

The GB, in its meeting held on 25.03.2013 had approved the provisions for Delegation of Administrative and Financial Powers within the Society. However, while releasing the advances to the DMUs for establishment of Central Nurseries (budgeted cost Rs. 31.25 lakhs for each new nursery), it was seen that every release of advance to a DMU for the purpose would have to be placed to the GB for approval. GB may consider modifications in the following provisions to facilitate the process for such releases:

Provision (Sl.No.)	Item	Authority	Extent of Power	Modification Proposed
10	Sanction of advances to carry out the Project activities	Governing Body	Full powers	Full Powers- No modification
		Chief Project Director	Up to Rs. 25 Lakh in each case	Up to Rs. 50 Lakh in each case

18	Books, periodicals and printing charges such as pamphlets, manuals, brochures etc	Chief Project Director	Full powers, including power to delegate	<u>Item may be modified as under:</u> Approval and sanction of rates for publication of advertisements, printing of documents and sanction purchase of books/periodicals
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**b) Modification in desirable qualifications for support staff of Project Management Unit (PMU) and Divisional Management Units (DMUs).**

The GB in its meeting held on 25.03.2013 had approved the essential and desirable qualifications of the support staff of PMU and DMU. It is proposed that the desirable qualifications may be amended further as follows:

Name of Post	Qualification		Location
	Essential	Desirable	
Office Supervisor	Graduate with computer knowledge	Experience of office working	PMU
Accountant cum Cashier	Commerce Graduate with computer knowledge	Must have knowledge of working with computers and be able to work with MS Office, Excel and Tally etc. Working knowledge in computerized accounts & accounting software is preferable. Experience of working as Accountant, preferably in Mercantile Accounting.	PMU / DMU
Office Assistant	Graduate with computer knowledge	Must have knowledge of working with computers and be able to work with MS Office, Excel and Power Point etc. Experience of working as Office Assistant.	PMU
Computer Operator cum Office Assistant	Graduate with computer knowledge	Must have knowledge of working with computers and be able to work with MS Office, Excel and Power Point etc. Experience of working as Office Assistant/data entry operator.	DMU



Office Attendant	X Pass	Experience of office working	PMU / DMU
Receptionist	Graduate with computer knowledge	Experience of office working	PMU

**c) Addition of provision for procurement through WEBEL & Cooperative Society.**

The procurement of office equipments such as Computers, Printers, photocopier etc. through tenders has failed, with in no vendors showing up for the supply. The reason is perhaps the limited no. of equipments to be procured by the Society. Some of such equipments are also not covered under DGS&D rate contracts.

The Government of West Bengal, Finance Department, Audit Branch, vide its Memorandum No. 3876-F, dated 02.05.2005, has issued a policy for procurement, installation and maintenance of IT product by Govt. Department. Under this policy, the Webel Technology Limited, a Govt. of West Bengal undertaking, has been appointed as the agency to assist the individual Departments for procurement, installation and maintenance of IT products. On the whole, the Webel Technology Ltd. will provide "Single Window Services" to the Departments so that the Departments need not have to chase the vendors.

The Society may also procure IT related products through Webel Technology Ltd. as per the procedure specified under the said Memorandum.

The above Procurement Method, on approval, may be adopted by the Society and included as para (vi) under the provisions of "Methods of Procurement - Direct Order" of Chapter "Procurement" of the "Operational Manual" of the Society.

**d) Inclusion of Provision for vetting of estimates by Superintending Engineer under Alipore Zoo or respective Zilla Parishads.**

The (financial) vetting of estimates for Civil works for more than Rs. 3.00 lakhs is carried out by the **Superintending** /Executive Engineer of the PWD. Most of the time this leads to delays as the concerned authority/s are pre-occupied with their own departmental targets and schedules. The GB may consider the (financial) vetting of the estimates above Rs. 3.00 lakhs by the **Superintending** /Executive Engineer of the Zilla Parishad and also by the **Superintending** /Executive Engineer of the Alipore Zoo.

The provision may be included as sub-head-"Vetting of Estimates"-under Chapter "Miscellaneous" of the "Operational Manual" of the Society.

**e) Inclusion of provision for publication of various advertisements directly by the Society & Selection of Newspapers for publication of advertisements.**

The Society had published advertisements in August, 2012 inviting "Expression of Interest" for engagement of PMC in leading National Dailies through the I&CA Department. The advertisements were published by "The Indian Express", "The Hindustan Times" and "The Hindu" in their editions for all cities over the Country. Whereas the "The Indian Express" has submitted the bill for the same and has been paid as well, the bills from "The Hindu" are yet to be received even after a period of one year. Moreover "The Hindustan Times" has seemingly raised the bill on the basis of wrong calculations resulting in an amount which is about 8 times



the bill amount of "The Indian Express". Repeated requests to I&CA Deptt. for clarification on the rates and bill amount, have been made but no response has been received.

Further, the confirmation of publication of the advertisements for Tenders and Notices for Quotations, in the local dailies through the I & CA Deptt. is generally not received and it is also not known as to which Daily has published the advertisement, till it is published and searched.

It is therefore proposed that the Society may publish its Notices/Advertisements etc. directly through the National/Local selected/approved Newspapers.

The provision may be included as a new sub-head - "Publication" - under Chapter "Miscellaneous" of the "Operational Manual" of the Society.

The following newspapers may be selected for publication of Tenders/ Quotations/ Notices:

Sl. No.	National	Local	Language
1.	The Times of India	-	English
2.	The Indian Express	-	English
3.	The Hindu	-	English
4.	The Telegraph	-	English
5.	-	Sanmarg	Hindi
6.	-	Bartaman	Bengali
7.		Anandabazar Patrika	Bengali

The Chief Project Director (CPD), West Bengal Forest & Bio-diversity Conservation Project, may be authorized to approve the rate of publication of advertisement from the selected newspapers. This delegation of the financial power may also be incorporated under the head "Delegation of Financial Powers" of Chapter "Delegation of Powers" approved by the GB in the meeting held on 25<sup>th</sup> March, 2013, by modifying the provision under serial "18".

**f) Further revision in composition of the Governing Body of the Society.**

The GB, in its meeting held on 25.03.2013 considered the options placed by Project Director with regard to modification in the composition of the GB. The following part related to the modification in the designations of the following ex-officio members of the GB may also be approved by the GB so that the action as per the provisions of the West Bengal Societies Registration Act, 1961 may be initiated for modification of the related Regulation of the Society:

Existing	Proposed	Designation
Special Secretary to the Govt of West Bengal, Department of Finance	Special Secretary/Additional Secretary/Joint Secretary Finance Department (To be nominated by the Addl. Chief Secretary/Principal Secretary, Finance)	Member
Special Secretary to the Govt of West Bengal, Department of Forests	Special Secretary/Additional Secretary/Joint Secretary Forest Department (To be nominated by the Addl. Chief Secretary/Principal Secretary, Forests) Govt of West Bengal, Department of Forest	Member



## 6. Approval for formulation of Heads of Accounts.

The Governing Body (GB), WBFBC Society, in its meeting held on 25<sup>th</sup> March, 2013, while according approval to Accounting Principles & Procedures (Agenda Item No. 4)(VIII), had directed that "the detailed Heads of Accounts shall be prescribed for the Project by the Chief Project Director, WBFBC Project, with approval of the Governing Body".

The detailed Heads of Accounts have now been formulated, based on the funds allocated by JICA in various categories as per the Minutes of Discussions (MoD) and attached as **Annexure-III** with these notes.

The Governing Body (GB) is requested to approve the same so that the Heads of Accounts may be incorporated in the "Accounting Principles & Procedures" approved by the GB in the meeting held on 25<sup>th</sup> March, 2013.

## 7. Administrative & Financial approvals.

### a) Construction of Building at Salt Lake, Kolkata.

The PCCF (HoFF), WB, vide his Office Order No. 61/Misc./PCCF/2013, dated 26.06.2013, constituted a Committee to oversee the construction of new building at AE-391, Salt Lake, Kolkata, to be constructed under West Bengal Forest & Bio-diversity Conservation Project. The composition of the Committee is as follows:

1.	Addl. Principal Chief Conservator of Forests, Human Resource Development	Member
2.	Chief Conservator of Forests, Headquarters	Member Secretary
3.	Chief Conservator of Forests, Administration, Publicity & Marketing	Member
4.	Asstt. Chief Conservator of Forests	Member

The Committee decided that the architect, M/S D. Subhash & Associates, who was selected through open tender and appointed as Architect for this Project, vide Tender Notice No. 01/GBD of 2010-11, would be allowed to continue as Architect for the above-mentioned Project.

The Committee decided that order for full supervision by the Architect should be placed in place of partial supervision, as agreed earlier.

The Committee also accepted and approved enhancement of architectural fees from 1.95% to 2.7% of project cost for the following additional works:

Sl. No.	Work	Additional Fees
1.	Revision of Estimates as per the present PWD Schedule.	0.20% of project value (PV).
2.	Formulating and Hosting e-Tender with Digital Signature.	0.20% of PV.
3.	Cooperation with 3 <sup>rd</sup> Party Quality Assurance Team.	0.35% of PV.



The above revision of rates was recommended by the Committee and agreed to by the PCCF (HoFF), WB. The same was approved by the CPD, WBFBC Project, under the powers delegated to him vide Provision No. 13 of Delegation of Financial Power under the Chapter Delegation of Powers duly approved by GB in its meeting held on 25<sup>th</sup> March, 2013.

The previous estimate for the project was for Rs. 1,12,98,988.00. The Architect has now submitted the revised estimate for the Project for Rs. 1,22,09,327.57 (Rupees One crore twenty-two lakhs nine thousand three hundred twenty-seven & paise fifty-seven) only based on current PWD Schedule. It has been duly vetted by the Chief Engineer, West Bengal Zoo Authority, Zoological Garden, Alipore.

The GB is requested to accord financial approval for the revised estimated of Rs. 1,22,09,327.57 (Rupees One crore twenty-two lakhs nine thousand three hundred twenty-seven & paise fifty-seven) only for the said Project.

The GB may also authorize the Chief Project Director, in terms of the financial powers vested with the GB vide Provision No. 13 of the Delegation of Financial Powers under Chapter Delegation of Powers duly approved by the GB in its meeting on 25<sup>th</sup> March, 2013, to:

- (i) Approve issuance of e-Tender,
- (ii) Accept & approve the same
- (iii) Sign the contract with the successful bidder and issue work order

**b) Construction (extension) of building at Aranya Bhawan, Salt Lake, Kolkata.**

The PCCF (HoFF), WB, vide his Office Order No. 61/Misc./PCCF/2013, dated 26.06.2013, constituted a Committee to oversee the extension of Aranya Bhawan, Salt Lake, Kolkata, to be constructed under West Bengal Forest & Bio-diversity Conservation Project. The composition of the Committee is as follows:

1.	Addl. Principal Chief Conservator of Forests, Human Resource Development	Member
2.	Chief Conservator of Forests, Headquarters	Member Secretary
3.	Chief Conservator of Forests, Administration, Publicity & Marketing	Member
4.	Asstt. Chief Conservator of Forests	Member

The Committee decided that the architect, M/S D. Subhash & Associates, who was selected through open tender and appointed as Architect for this Project, vide Tender Notice No. 01/GBD of 2010-11, would be allowed to continue as Architect for the above-mentioned Project.

The Committee decided that order for full supervision by the Architect should be placed in place of partial supervision, as agreed earlier.

The Committee also accepted and approved enhancement of architectural fees from 2.20% to 2.95% of project cost for the following additional works:

Sl. No.	Work	Additional Fees
1.	Revision of Estimates as per the present PWD Schedule.	0.20% of project value (PV).
2.	Formulating and Hosting e-Tender with Digital Signature.	0.20% of PV.
3.	Cooperation with 3 <sup>rd</sup> Party Quality Assurance Team.	0.35% of PV.



The above revision of rates was recommended by the Committee and agreed to by the PCCF (HoFF), WB. The same was approved by the CPD, WBFBC Project, under the powers delegated to him vide Provision No. 13 of Delegation of Financial Power under the Chapter Delegation of Powers duly approved by GB in its meeting held on 25<sup>th</sup> March, 2013.

The previous estimate for the project was for Rs. 2,34,70,961.00. The Architect has now submitted the revised estimate for the Project for Rs. 2,50,23,746.95 (Rupees Two crore fifty lakhs twenty-three thousand seven hundred forty-six & paise ninety-five) only based on current PWD Schedule.. It has been duly vetted by the Chief Engineer, West Bengal Zoo Authority, Zoological Garden, Alipore.

The GB is requested to accord financial approval for the revised estimate of Rs. 2,50,23,746.95 (Rupees Two crore fifty lakhs twenty-three thousand seven hundred forty-six & paise ninety-five) only for the said Project.

The GB may also authorize the Chief Project Director, in terms of the financial powers vested with the GB vide Provision No. 13 of the Delegation of Financial Powers under Chapter "Delegation of Powers" duly approved by the GB in its meeting on 25<sup>th</sup> March, 2013, to:

- (i) Approve issuance of e-Tender,
- (ii) Accept & approve the same
- (iii) Sign the contract with the successful bidder and issue work order

#### **8. Administrative & Financial approval for purchase of vehicles & motor-cycles for field staff.**

A budget provision for Rs. 62,50,000 (Rupees Sixty-two lakhs fifty thousand) only for purchase of 100 motor-cycles and Rs. 1,25,00,000 (Rupees One crore twenty-five lakhs) only for procurement of 10 vehicles is available during the year 2013-14 under the Project. Amount for Registration, Road Tax, VAT etc. may be met from Non-reimbursable cost.

The PCCF (HoFF), WB, constituted a Committee vide his Office Order No. 1709/P&S(P)/3D-377/Pt-IV, dt. 25.05.2013, to decide on the model of motor-cycles & Vehicles with justification for procurement under the WBFBC Project and to decide upon the distribution of the same. The Committee comprised of the following members:

1. Shri A.K. Saha, IFS, Chief Conservator of Forests, Headquarters.
2. Shri S. Mukherjee, IFS, Chief Conservator of Forests, Personnel Management Cell.

The Committee scanned the technical specifications of different makes of 150cc class of motor-cycles available in the Indian market. Based on the review of technical specifications, the Committee proposed that the motor-cycles should have the following specifications so that the same can be deployed on rough and non-metalled roads:

1. Displacement should be of the order of 145cc to 150cc.
2. Maximum power should be of the order of 12-14 bhp.
3. Should preferably be 4-stroke engine.
4. Should be light in weight within the class.
5. Mileage should be 50 km/ltr. or above.

Similarly, the Committee proposed that the technical specifications for selection of model of vehicles to be procured should be as follows:

1. The vehicle should be of SUV class.
2. Should have sitting capacity of 7 or more.
3. Should preferably be a 5 door model.
4. Minimum displacement should be of the order of 2100cc.
5. Engine power should be of the order of 115 to 120 bhp.
6. Turning radius should be 5.6 m or less.
7. Kerb weight should be the lowest in its class.
8. Ground clearance should be 170 mm or more.
9. Must be BS IV compliant.
10. Should be fuel-efficient.

A Committee, of the following officers was, then, constituted by the PCCF, HoFF to suggest the models of the motor-cycles and vehicles, based on the specifications proposed by the earlier Committee:

1. Sri N.K.Pandey, APCCF, HRD
2. Sri S. Dhaubdya, APCCF, Finance
3. Sri S. Barari, CCF, Finance
4. Sri S. Mukherjee, CCF, Gaz. Estab.
5. Sri S. Chaudhuri, CCF, SDP

The Committee shortlisted the following models motor-cycles and vehicles for the procurement:

Sl. No.	Type	Model
1.	Motor Cycle	Bajaj Discover 150
		Bajaj Avenger
		Bajaj Pulsar
2.	Vehicle	Maruti Suzuki SX-4 (For Kolkata)
		Scorpio 2WD (for S.B.)
		Scorpio 4WD (For N.B.)

The Committee also suggested that before finally selecting the model, a demonstration by the dealer may be arranged for comparing the features of motor-cycles. Similarly the specific models of Scorpio and Maruti-SX4, would be finalised on getting the comparison of rates and features of individual models.

The motor-cycles are not covered under the DGS & D rate contract. As such, the motor-cycles will have to be procured from the approved dealer, directly, in terms of the provisions of "Vehicle-Procurement" under Chapter "Miscellaneous" duly approved by the GB in its meeting on 25<sup>th</sup> March, 2013.

The vehicles would be procured through DGS & D rate contract.

The allocation of motor-cycles and vehicles, so procured, to the units implementing the Project, would be finalised and approved by the PCCF, HoFF.

The GB is apprised of the progress and requested to approve the shortlisting of models for motor-cycles and vehicles and also the mode of procurement of the motor-cycles and vehicles, as detailed above. The financial approval for Procurement would be sought in due course.



**9. Approval for hiring of office accommodation for Project Management Unit (PMU).**

The GB of the Society, in its meeting held on 6<sup>th</sup> August, 2012, had resolved that Project Director, WBFBC Project, will explore the possibilities and setting of office of PMU in the building being constructed by West Bengal Forest Development Corporation Ltd. (WBFDCCL). The WBWDC Ltd. had also conveyed its approval for providing the office space in one floor in the said building. However, the construction of the building is still not completed, and as such, the alternative accommodation was explored. The Managing Director, West Bengal Co-operative Milk Producers' Federation Ltd., agreed to allot an area of about 2,140 sq.ft. in Building No. 2 of the premises at LB-2, Sector-III, Salt Lake, at a monthly rate of Rs. 18.00 per sq.ft. with an increase of 10% on rate for each subsequent year. The offer of the MD, West Bengal Co-operative Milk Producers' Federation Ltd., was accepted by the Chief Project Director, WBFBC Project, with the concurrence of the Chairperson of Governing Body, and the office space has been hired at monthly rate of Rs. 38,520.00 (Rupees Thirty-eight thousand five hundred twenty) only per month, with effect from 1<sup>st</sup> May, 2013. The office of the PMU is expected to be functional from 1<sup>st</sup> week of September, 2013, at the new location.

The GB is requested to ratify the action for hiring the office space with effect from 1<sup>st</sup> May, 2013.

**10. Approval for engagement of retired personnel on contract basis for Project Management Unit (PMU).**

The State Government, vide its No. 2623-For/G/6M-38/12, dated 21.12.2012, has adopted the Resolution that the Society will establish the Administrative, Supervisory and Monitoring mechanism in respect of WBFBC Project and will get the project implemented by the Project Management Unit (PMU) to be set up within the Society. As per the "Minutes of Discussions" (MoD), signed between the Japan International Co-operation Agency (JICA) and Forest Department, Govt. of West Bengal, on 18<sup>th</sup> October, 2011, the entire PMU staff should be deployed exclusively for the Project. The GB, in its meeting held on 25.03.2013 has also approved the composition of the PMU with supporting staff, to be engaged through service provider on contract basis.

The proposal for creation of posts for establishment of PMU within the Society is long-pending with the Finance Department, Govt. of West Bengal. The PMU is being run with officers (3 at present), holding responsibilities of Chief Project Director, Project Director (Finance) and Addl. Project Director (Implementation), in addition to their own present assignment. There is no support staff, other than one Range Officer, who has also been assigned duties in PMU in addition to his own present duties. The additional support is drawn in the form of PA of the Addl. PCCF, Finance.

This necessitates the engagement of personnel to take up the work-load of the PMU at the new.

The GB, in its meeting, held on 25.03.2013, has approved recruitment of personnel by the Society through Service Provider under the Provision "Support Staff of PMU and DMU" of the Chapter "Recruitment and Service Rules." Retired Govt. official can be engaged in the Society on contractual basis with the approval of GB and shall be paid consolidated remuneration subject to the guidelines of the Finance Department regarding re-employment of retired Govt. personnel.

It is proposed that following retired personnel may be engaged on contractual basis for the PMU:

Sl. No.	Position	Consolidated Remuneration (Rs. Per month of engagement)	No. of Position
1	Accounts Officer	30,000	1
2	Accountant	15,000	1
3	Office Assistant	15,000	2
4	Joint Project Director, (HRD/Extension)	30,000	1

The details of terms & conditions for engagement of the above personnel are attached as **Annexure-IV** to these notes.

The GB is requested to accord the approval for engagement of retired personnel on contract basis so that the notice of the same may be issued at the earliest.

#### **11. Approval for engagement of contractual staff through Service Provider for Divisional Management Units (DMUs).**

The MoD provides that PMU will require induction of skilled supporting staff to facilitate project activities and semi-skilled supporting staff to work as accountant, computer operator and office assistant.

The GB, in its meeting, held on 25.03.2013, has approved recruitment of personnel by the Society through Service Provider under the Provision "Support Staff of PMU and DMU" of the Chapter "Recruitment and Service Rules."

The requirement of the personnel is as follows:

Type of manpower	Assignment	No. of persons		Location
		PMU	DMUs	
Skilled	Office Supervisor	1	Nil	PMU, Kolkata
	Accountant-cum-Cashier	1	27	PMU, Kolkata & DMUs in districts
	Office Assistant	2	Nil	PMU, Kolkata
	Computer Operator-cum-Office Assistant	Nil	27	DMUs in districts
Semi-skilled	Office Attendant	1	27	PMU, Kolkata & DMUs in districts
	Receptionist	1	Nil	PMU, Kolkata
<b>Total</b>		<b>6</b>	<b>81</b>	

It is proposed that the engagement of Service Provider may be made Circle-wise on the basis of the uniform terms & conditions drawn for this purpose. The tentative allotment, Circle-wise and DMU-wise is proposed as follows:



Sl. No.	Circle	Divisional Management Unit (DMU)	Accountant-cum-Cashier	Computer Operator-cum-Office Assistant	Office Attendant
1	Western	Medinipur DMU	1	1	1
2		Rupnarayan DMU	1	1	1
3		Kharagpur DMU	1	1	1
4		Jhargram DMU			
Total Circle			3	3	3
5	South-West	Purulia DMU	1	1	1
6		Kangsabati North DMU	1	1	1
7		Kangsabati South DMU	1	1	1
8		Purulia Extension DMU			
Total Circle			3	3	3
9	Central	Bankura North DMU	1	1	1
10		Bankura South DMU	1	1	1
11		Panchet DMU	1	1	1
Total Circle			3	3	3
12	South-East	Burdwan DMU	1	1	1
13		Durgapur DMU	1	1	1
14		Birbhum DMU	1	1	1
15		Nadia-Murshidabad DMU			
Total Circle			3	3	3
16	Hill	Kurseong DMU	1		
17		Darjeeling DMU			
Total Circle			1	1	1
18	Northern	Baikunthpur DMU	1	1	1
19		Jalpaiguri DMU	1	1	1
20		Coochbehar DMU	1	1	1
Total Circle			3	3	3
21	Wildlife (North)	Wildlife I DMU	1		1
22		Wildlife II DMU	1	1	1
23		Wildlife III DMU	1	1	1
Total Circle			3	2	3
24	Buxa Tiger Reserve	Buxa Tiger Reserve East DMU	1	1	1
25		Buxa Tiger Reserve West DMU	1	1	1
Total Circle			2	2	2
26	Sundarban Biosphere Reserve	24 Parganas North DMU			
27		24 Parganas South DMU	1	1	
Total Circle			1	1	0

28	North-West	Malda DMU	1	1	
29		Raiganj DMU			
30		Siliguri Social Forestry DMU			
31		Jalpaiguri Social Forestry DMU			
Total Circle			1	1	0
32	Parks & Gardens	Howrah Social Forestry DMU		1	
Total Circle			0	1	0
Grand Total			23	23	21

The remaining positions may be allotted to the proposed new DMUs or to existing DMUs, as the GB may deem fit.

The details of terms & conditions for engagement of the above personnel are attached as **Annexure-V** to these notes.

The GB may approve the conditions of engagement and also the distribution of the personnel as tabulated above

#### **12. Approval for Constitution of new Divisional Management Units (DMU).**

The State Government, vide its no. 2623-For/G/6M-38/12 dated 21.12.2012, had adopted the resolution that at the field level, Divisional Management Units (DMUs) and Field Management Units (FMUs) would be established under the Society.

32 DMUs have been created within the office of Divisional Forest Officer (DFO) to function as field unit of the Society and to implement the activities of the WBFBC Project in the Division vide the Society's notification no. 114/WBFBCP/7-1/13 dated 09.04.2013. The accounts of 26 (twenty-six) DMUs have been opened.

There is requirement for establishment of few more DMUs to take up Monitoring of Plantations. As such, GB may consider approval for establishment of DMUs for :

- i. Monitoring North Division
- ii. Monitoring South Division

GB may also consider whether few Central Nuseries for supply of seedlings to territorial divisions for raising plantations under the Project may be allotted. If GB approves the same the concurrence of JICA would be sought for the same. In case of JICA's concurrence, following DMUs will also have to be established for:

- i. Silviculture North Division
- ii. Silviculture Hills Division
- iii. Silviculture South Division

#### **13. Approval for selection of second batch of FPCs.**

The selection of FPCs/EDCs as per the approved criteria for the 1<sup>st</sup> batch has been carried out and approved by the GB in its meeting held on 25.03.2013.



As per JICA's requirement the 200 FPCs and EDCs have been finalised in the second batch of selection, making selection of a total of 300 FPCs and EDCs (275 FPCs and 25 EDCs) in the first year. The selection of 80% FPCs (440 out of 550 FPCs) has also been finalised on the basis of the data provided by each DMU.

The process of selection and results have also been discussed in details with Head of each DMU and the respective Circle In-Charge. It was seen that the data on FPCs was revised and updated by a number of DMUs in the second stage of selection, leading to discrepancies in scores secured by the FPCs already selected in the first batch. This has also resulted in either elimination or change in ranking of a few FPCs in a Division. The scores secured by an individual FPC in the final process have been taken as final. The combined list of 280 FPCs (230 in South Bengal and 50 in North Bengal) is attached as Annexure-VI to these notes, for the approval of the GB.

The selection of EDCs will be taken up subsequently as the data on EDCs is still not validated.

#### **14. Approval for holding HPC meeting.**

The Govt. of West Bengal vide its Notification No. 1048-For, dated 09.05.2012, has constituted the High-power Committee for the purpose of the implementation on the WBFBC Project.

The composition of HPC is as follows:

<u>Name</u>	<u>Designation</u>
Chief Secretary to the Government of West Bengal	Chairperson
Secretary to the Government of West Bengal, Department of Forests	Member
Secretary to the Government of West Bengal, Department of Finance	Member
Secretary to the Government of West Bengal, Department of Panchayat & Rural Development	Member
Secretary to the Government of West Bengal, Department of Planning	Member
Secretary to the Government of West Bengal, Department of Backward Class Welfare	Member
Principal Chief Conservator of Forests (Head of Forest Force), West Bengal	Member
Principal Chief Conservator of Forests (General), West Bengal	Member
Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, West Bengal	Member
Project Director of the West Bengal Forest and Biodiversity Conservation Project	Member-Secretary

The High Power Committee has the following powers and functions:

- Review the progress of the implementation of the Project.
- Integrate and synergize the efforts of various Departments and other Institutions for the smooth and effective implementation of the Project.

The High Power Committee shall meet at least once in a year or more frequently, if felt necessary. A minimum of four members shall form the quorum of the meeting of HPC. The HPC may co-opt any other member, if required.

It is proposed that the first meeting of the HPC may be held in the second week of September, 2013 to review the progress of the implementation of the Project till date.

**15. Approval for Annual Plan and Budget for the year 2013-14.**

The Society received Rs. 1.3525 crores in the last week of March, 2013. As such no utilization could be made during the FY 2012-13.

During FY 2013-14, against budget provision of Rs. 55.08 crores for the project, Rs. 41.31 crores (75% of allotted funds) have been received by the Society.

The targets for years 1 to 8, as per Project document, Reimbursable Portion and Non Reimbursable Portion are as follows-

Annual Fund Requirement				
Re. 1.00 = JPY 1.85		Rs. Lakhs		
Sl. No.	Financial Year	Non Reimbursable Portion	Reimbursible Portion	Total
1	2012-2013	70.3	264.9	335.2
2	2013-2014	740.5	4767.6	5508.1
3	2014-2015	1016.2	6400.0	7416.2
4	2015-2016	1275.7	7864.9	9140.6
5	2016-2017	1221.6	7167.6	8389.2
6	2017-2018	745.9	3697.3	4443.2
7	2018-2019	632.4	2751.4	3383.8
8	2019-2020	459.5	1524.3	1983.8
	<b>TOTAL</b>	<b>6162.1</b>	<b>34438.0</b>	<b>40600.1</b>

The Annual Plan for 2013-14 has been prepared for implementation in 3 phsaes:

- Phase I            Pertaining to the release of funds during 2012-13 (Rs. 135.25 lakhs)
- Phase II           Pertaining to the release of funds (75% of 5508 lakhs) during 2013-14 (Rs. 4131 lakhs)
- Phase II           Pertaining to the release of funds (25% of 5508 lakhs) during 2013-14 (Rs. 1377 lakhs)

The Annual Plan for 2013-14 is attached as Annexure-VII to these notes, for the approval of the GB.

**16. Any other item with the permission of the Chair.**

Member Secretary, WBFBC Society  
&

Chief Project Director  
W.B. Forest & Biodiversity Conservation Project



## Annexure-I

### Action Taken Report on the

### Decisions of the 2<sup>nd</sup> meeting of West Bengal Forests & Biodiversity Conservation (WBFBC) Society held on 25<sup>th</sup> March, 2013

The action taken on the Decisions of the 2<sup>nd</sup> meeting of West Bengal Forests & Biodiversity Conservation (WBFBC) Society held on **25<sup>th</sup> March, 2013** are as follows:

Sl. No.	Issue	Resolution	Action Taken
1.	Confirmation of the minutes of the 1 <sup>st</sup> meeting held on 6 <sup>th</sup> August, 2012	Confirmed	No further action required.
2.	Discussion on the Action Taken Report on the Resolutions of the minutes of the 1 <sup>st</sup> meeting held on 6 <sup>th</sup> August, 2012	The Report was accepted by the G.B.	No further action required.
3	Approval for revision of G.B due to changes in posts	<p>Members considered the options placed by Project Director with regard to modification in the related Regulation and approved that the action as per the provisions of the Act may be initiated for modification of the related Regulation of the Society. It was resolved that:</p> <p>(i) Principal Chief Conservator of Forests, (HoFF) may be requested to send a proposal to Forest Department to empower Addl. Principal Chief Conservator of Forests, North Bengal to look after Social Forestry works of the State.</p> <p>(ii) The Member Secretary will send a proposal to Forest Department requesting the following changes in the composition of the</p>	<p>(i) The Principal Chief Conservator of Forests, (HoFF) has sent a proposal to Forest Department to empower Addl. Principal Chief Conservator of Forests, North Bengal to look after Social Forestry works of the State. It is however, requested that Addl. PCCF, North Bengal may, as such be nominated as the Member of the G.B.</p> <p>(ii) The Member Secretary has sent a proposal to Forest Department requesting the changes in the composition of the Governing Body constituted as per Forest Department's</p>

		<p>Governing Body constituted as per Forest Department's Resolution No. 1450-For/FR/O/G/6M-12/12 dated 28<sup>th</sup> June, 2012</p> <p>a. Addl. Principal Chief Conservator of Forests, North Bengal to replace Addl. Principal Chief Conservator of Forests, looking after Social Forestry.</p> <p>b. Principal Chief Conservator of Forests, Research Monitoring &amp; Development to replace Principal Chief Conservator of Forests, General.</p> <p>c. Addl. Principal Chief Conservator of Forests (Finance) to replace Principal Chief Conservator of Forests / Addl. Principal Chief Conservator of Forests looking after Research &amp; Training.</p> <p>d. The Member Secretary shall be "Chief Project Director" in place of "Project Director".</p> <p>(iii) On approval of the proposal by Forest Department, the Member Secretary of the Society shall send a comprehensive proposal to the Registrar Societies for amendment of the Regulation.</p>	<p>Resolution No. 1450-For/FR/O/G/6M-12/12 dated 28<sup>th</sup> June, 2012, as approved by the G.B. in its meeting held on 25.03.2013.</p> <p>(iii) On approval of the proposal by Forest Department, the Member Secretary of the Society shall send a comprehensive proposal to the Registrar Societies for amendment of the Regulation.</p>
4	<p>Approval of the Operations Manual</p> <p>i. Approval of the Project Implementation Structure within the Society</p>	<p>i. The proposal, submitted vide Annexure II of the Agenda Notes, in the sub-agenda is approved subject to the condition that the composition of the Governing Body has to</p>	<p>i. Action will be completed on receipt of Resolution from the Department.</p>



		be modified after the approval of the amendment of Regulation is received from the Registrar of Societies as mentioned in decisions for Agenda 3 above.	
	ii. Approval of Project Implementation Management	ii. The proposal submitted vide Annexure III of the Agenda Notes in the sub-agenda is approved.	ii. No further action required.
	iii. Approval of Planning & Budget	iii. The proposal submitted vide Annexure IV of the Agenda Notes in the sub-agenda is approved.	iii. No further action required.
	iv. Approval of Roles & Responsibilities	iv. The proposal submitted vide Annexure V of the Agenda Notes in the sub-agenda is approved.	iv. No further action required.
	v. Approval of Recruitment and Services Rules	<p>v. The proposal submitted vide Annexure VI of the Agenda Notes in the sub-agenda is approved subject to the following corrections/conditions:</p> <ul style="list-style-type: none"> <li>i. The G.B will shortlist from among the willing candidates who would apply for posts in the PMU, on deputation, and send it to the Forest Department for final selection.</li> <li>ii. The essential qualification of Office Attendant should be Class X passed instead of Class VIII passed;</li> <li>iii. The post of Accountant proposed against the DMUs should be re-designated as Accountant cum Cashier as in the case of PMU;</li> <li>iv. The essential qualifications of the Accountant cum cashier should be Commerce Graduate with computer</li> </ul>	<p>v. The actions against each sub para are listed below -</p> <ul style="list-style-type: none"> <li>i. No further action required.</li> <li>ii. No further action required.</li> <li>iii. No further action required.</li> <li>iv. No further action required.</li> </ul>

		<p>knowledge instead of Graduate with computer knowledge;</p> <p>v. A separate proposal should be sent by the Society for approval to the Forest Department with regards to the Performance Appraisal System, in line with the existing rules and procedures and consonant to the Performance Appraisal System as proposed vide Annexure VI of the Agenda Notes.</p>	<p>v. The proposal would be submitted on creation of posts within the Society.</p>
	vi. Approval of Delegation of Powers	<p>vi. The proposal submitted vide Annexure VII of the Agenda Notes in the sub-agenda is approved subject to certain corrections/conditions as shown in the table given in the minutes showing delegation of powers.</p>	<p>vi. Modifications for delegation of certain powers are proposed vide agenda item no. 5 for approval of the GB in its 3<sup>rd</sup> Meeting.</p>
	vii. Approval of Procurement Rules	<p>vii. The proposal submitted vide Annexure VIII of the Agenda Notes in the sub-agenda is approved.</p>	<p>vii. Further additions/ revisions for procurement methods are proposed vide agenda item no. 5 for approval of the GB in its 3<sup>rd</sup> Meeting.</p>
	viii. Approval of Accounting Principles and Procedure	<p>viii. The proposal submitted vide Annexure IX of the Agenda Notes in the sub-agenda is approved. The detailed Heads of Accounts shall be prescribed for the Project by the Chief Project Director with approval of the Governing Body. The Detailed Head of Account shall be formulated and finalized based on funds allocated by JICA in various categories as per Minutes of Discussion (MOD).</p>	<p>viii. The Detailed Heads of Account have been formulated based on funds allocated by JICA in various categories as per Minutes of Discussion (MOD) and placed vide agenda item no. 6 for approval of the GB in its 3<sup>rd</sup> Meeting.</p>
	ix. Approval of Miscellaneous provisions	<p>ix. The proposal submitted vide Annexure X of the Agenda Notes in the sub-agenda is approved.</p>	<p>ix. No further action required.</p>



5	Approval of the Bye laws of the WBFBC Society	The proposal submitted vide Annexure XI of the Agenda Notes is approved.	The notification regarding Bye laws of the Society has been issued vide no. 107/WBFBCP/7-1/13 dated 08.04.2013.
6	Approval of the Revised Budget 2012-13 & Budget Estimate 2013-14	The Budget Estimate for 2013-14 is approved.	No further action required. On the basis of the BE for 2013-14 and work programme detailed in MoD, the APO for the year 2013-14 is prepared and placed vide agenda item no. 15 for approval of the GB in its 3 <sup>rd</sup> Meeting.
7	Approval of the list of FPCs/EDCs proposed for 1 <sup>st</sup> batch selection	The selection of the 1 <sup>st</sup> batch of FPCs/EDCs is approved.	The list of 100 FPCs as first batch was communicated to all concerned DMUs. However during the process of selection of 2 <sup>nd</sup> batch of FPCs, it was seen that the respective DMUs have updated/modified the original information on the FPCs of their respective Divisions, which has resulted in elimination of a few FPCs of the 1 <sup>st</sup> batch. The selection of 1 <sup>st</sup> and 2 <sup>nd</sup> batches of FPCs is placed vide agenda item no. 13 for approval of the GB in its 3 <sup>rd</sup> Meeting.
8	Approval for release of balance 75% from proposed budget for 2012-13 of Rs 541.00 lakh	Approval is accorded for placement of demand for balance amount of 2012-13. The Project Director is also authorized to place demand for release of 75 % of the budget allocation for the year 2013-14 at the earliest.	25% of Rs. 541 lakh (Rs. 135.25 lakh), allotted during the year 2012-13 were received on 28 <sup>th</sup> March, 2013. The demand for the balance 75% amount could not be placed due to limited time. However, the demand for the release of 75% of funds during the year 2013-14 was duly placed and the amount of Rs. 4131.00 lakhs has also been received during 2013-14.
9	Approval of the draft notification of the PMU and DMU/FMU	The G.B. accorded its approval for issuance of the Notifications by the Society.	The Society, vide its notification no. 114/WBFBCP/7-1/13 dated 09.04.2013 has notified establishment of 32 (thirty-two DMUs). The accounts of 26 (twenty-six) DMUs have been opened.
10	Approval for team for Financial Evaluation of RFP	The G.B. approved the constitution of the above team for evaluation of Technical Bids and also approved that the same team should carry out the evaluation of the Financial Bids.	The Technical and Financial Bids were evaluated by the team. Approvals for Contract Negotiation and signing of the contract are sought vide agenda item no. 4 in the 3 <sup>rd</sup> Meeting of the GB.
11	Office Space and establishment of PMU	It was decided that the matter be placed in the next G.B meeting.	The issue is placed as agenda item no. 9 for approval of the GB in its 3 <sup>rd</sup> Meeting.





## **Annexure-II**

### **Status - Report**

#### **West Bengal Forest & Biodiversity Conservation Project (ID – P223)**

**(As on 29.08.2013)**

#### **1. Selection of Project Management Consultant:**

Consortium of Nippon Koei India Pvt. Ltd. India (Lead Partner) & Nippon Koei Co. Ltd. Tokyo, Japan, has been selected as the Project Management Consultant (PMC) for the Project. JICA has conveyed its concurrence for the selection of the PMC and the contract for the services vide its memo no. JICA (ID) 25-523 dated July 26, 2013. The PMC has commenced the services w.e.f. 01.08.2013, initially with mobilization of a team of 3 (out of 7) consultants. The Team leader and Forestry Expert as well as the GIS & MIS Expert have visited some parts of Bankura and Paschim Medinipur districts to acquaint themselves of the nursery set up, nursery practices, the documentation in office and also the FPC activities.

#### **2. Establishment of High Power Committee, Project Management Unit etc.:**

The Govt. of West Bengal vide its Notification No. 1048-For, dated 09.05.2012, has constituted the High-power Committee for the purpose of the implementation on the WBFBC Project.

#### **3. Establishment of Society:**

- (i) The Govt. of West Bengal vide its Resolution No. 1450-For/FR/O/G/6M-12/12, dated 28.06.2012, has declared to form a Society, the West Bengal Forest & Biodiversity Conservation Society, under the administrative control of the West Bengal in the Department of Forests for the smooth implementation of WBFBC Project.
- (ii) The said Society has been granted registration under the West Bengal Societies Registration Act, 1961, w.e.f. 19<sup>th</sup> July, 2012.
- (iii) The Bank Account of the Society has been opened with the NUJS Campus Branch of Corporation Bank at Kolkata on 16.08.2012.

#### **4. Establishment of PMU & DMUs:**

The State Government, vide its no. 2623-For/G/6M-38/12 dated 21.12.2012, has adopted the resolution that the Society will establish the administrative, supervisory and monitoring mechanism in respect of WBFBC Project and will get the project implemented by the Project Management Unit (PMU) to be set up within the **Society and that** at the field level, **Divisional Management Units (DMUs) and Field Management Units (FMUs)** will be established under the Society

#### **5. Setting up of the Project Management Unit (PMU) and Appointment of full time Project Director and other officials with exclusive charge:**

The proposal for setting up exclusive PMU for the Project was submitted about one year back and has recently been approved by the Department of Finance, Govt. of West Bengal. The same now awaits Cabinet approval.

The GB of the Society, in its meeting held on 25.03.2013, has approved modifications in the designations of the office bearers of the PMU as follows :

Designation as per MoD	Rank	Designation Approved
Project Director	Addl. PCCF	Chief Project Director
Joint PD Finance	CCF	Project Director (Finance)
Joint PD M&E	CCF	Project Director (M&E)
Dy. Project Director Expenditure	CF	Addl. Project Director (Implementation)
Dy. Project Director Planning and Research	CF	Addl. Project Director (Planning & Research)
Asst. Project Director HRD	DCF	Joint Project Director (HRD)
Asst. Project Director Publicity and Awareness	DCF	Joint Project Director (Extension)
	New post, Deputy Secretary	Chief Accounts Officer

**6. Deployment of staff from Forest Dept. to PMU:**

The Department of Forest, Govt. of W.B., accordingly, has issued orders for the appointment of three (3) officers to the PMU, as Chief Project Director, Project Director and Addl. Project Director, in addition to their own duties.

**7. Establishment of DMUs:**

The Society, vide its notification no. 114/WBFBCP/7-1/13 dated 09.04.2013 has notified establishment of 32 (thirty-two DMUs). The accounts of 26 (twenty-six) DMUs have been opened.

**8. Selection of FPCs and Micro-planning:**

The first batch of 100 FPCs has been selected on the basis of the criteria fixed for selection of FPCs and EDCs. The list has duly been approved by the GB of the Society in meeting held on 25.03.2013 and has also been communicated to the respective DMUs. The selection for second batch of 200 FPCs is also completed and will be communicated to respective DMUs after the approval of GB.

With the mobilization of the Capacity Development Consultant of PMC, the exercise for Micro-planning is expected to be initiated in September, 2013 and is targeted for completion by the end of December, 2013 for the selected 300 FPCs.

**9. Operational Manual (OM):**

The Operational Manual for the West Bengal Forest and Biodiversity Conservation Society, has been prepared and approved by the Governing Body (GB) of the Society in its meeting held on 25.03.2013. Delegation of Financial Powers has also been approved by Governing Body of the Society.

Accounting Procedure for the Society has also been prepared and communicated to the DMUs. It has also been uploaded in the website of the Society for the benefit of all.



#### **10. Release of Funds for the Project during FY 2012 and Budgetary allocation for FY 2013:**

The Society received Rs. 1.3525 crores in the last week of March, 2013. As such no utilization could be made during the FY 2012-13.

During FY 2013-14, against budget provision of Rs. 55.08 crores for the project, Rs. 41.31 crores (75% of allotted funds) have been received by the Society.

Funds to the tune of Rs. 4.06 crores have also have been released to 18 (Eighteen) DMUs for implementation of the Project Activities such as establishment of Central Nurseries, Micro-planning and construction of Staff quarters.

#### **11. Production of Quality Planting Material:**

The first phase of works against release of Rs. 1.3525 crores includes works for establishment of 2 new hi-tech (central) nurseries and expansion of 5 existing hi-tech (central) nurseries. Under second phase of works against release of Rs. 41.31 crores includes works for establishment of 15 more new hi-tech (central) nurseries and expansion of 15 additional existing hi-tech (central) nurseries.

The preparation of the Nursery Manual and Standardization of the Nursery Practices is one of the prioritized task of the Team Leader and Forestry Expert of PMC.

#### **12. Construction of Administrative Buildings:**

For extension of office building at Aranya Bhawan and construction of building at Salt Lake, the estimates and plans have been drawn by the architect. The tender for the works are expected to be floated within September, 2013.

#### **13. Achievement Year-wise:**

##### **2012-13**

Physical:

Nil

Financial:

Nil

##### **2013-14**

Physical:

Administrative Expenses for ad-hoc PMU

Setting up of Nurseries

Construction of Administrative Buildings and Staff Quarters

Financial:

Rs. 4.14 crores





### Annexure-III

#### Heads of Accounts

Category	Sl. No.	Code	Description
Receipts	1	01-101-11	Receipts Capital-Capital Grants-State Government
Receipts	2	01-101-12	Receipts Capital-Capital Grants-Central Government
Receipts	3	01-101-13	Receipts Capital-Capital Grants-Other Sources
Receipts	4	01-102-11	Receipts Capital-Loans-State Government
Receipts	5	01-102-12	Receipts Capital-Loans-Central Government
Receipts	6	01-102-13	Receipts Capital-Loans-Other Sources
Receipts	7	01-103-11	Receipts Capital-Other Capital Receipts-State Government
Receipts	8	01-103-12	Receipts Capital-Other Capital Receipts-Central Government
Receipts	9	01-103-13	Receipts Capital-Other Capital Receipts-Other Sources
Receipts	10	02-201-11	Receipts Revenue-Grants-in-Aid-State Government
Receipts	11	02-201-12	Receipts Revenue-Grants-in-Aid-Central Government
Receipts	12	02-201-13	Receipts Revenue-Grants-in-Aid-Other Sources
Receipts	13	02-202-21	Receipts Revenue-Taxes-VAT
Receipts	14	02-202-22	Receipts Revenue-Taxes-Income Tax
Receipts	15	02-202-23	Receipts Revenue-Taxes-Service Tax
Receipts	16	02-202-24	Receipts Revenue-Taxes-Professional Tax
Receipts	17	02-202-25	Receipts Revenue-Taxes-Other Taxes
Receipts	18	02-203-31	Receipts Revenue-Interest-Interest from Banks
Receipts	19	02-203-32	Receipts Revenue-Interest-Interest from Fixed Deposits
Receipts	20	02-204-00	Receipts Revenue-Fines and Forfeitures-
Receipts	21	02-205-00	Receipts Revenue-Sale Proceeds-
Receipts	22	02-206-61	Receipts Revenue-Other Revenue Receipts-GPF (S)
Receipts	23	02-206-62	Receipts Revenue-Other Revenue Receipts-GPF (R)
Receipts	24	02-206-63	Receipts Revenue-Other Revenue Receipts-CGIS
Receipts	25	02-206-64	Receipts Revenue-Other Revenue Receipts-GIS
Receipts	26	02-206-65	Receipts Revenue-Other Revenue Receipts-Security Deposits
Receipts	27	02-206-66	Receipts Revenue-Other Revenue Receipts-Earnest Money Deposits
Receipts	28	02-301-91	Receipts Revenue-Recovery of Advances-TA Advance
Receipts	29	02-301-92	Receipts Revenue-Recovery of Advances-Imprest
Receipts	30	02-301-93	Receipts Revenue-Recovery of Advances-Other Advances
Expenditure	1	12-01-001-11-1A1-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Creation-Labour
Expenditure	2	12-01-001-11-1A1-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Creation-Material
Expenditure	3	12-01-001-11-1A1-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Maint YI -Labour



Category	Sl. No.	Code	Description
Expenditure	4	12-01-001-11-1A1-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Maint Y1 -Material
Expenditure	5	12-01-001-11-1A1-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Maint Y2 -Labour
Expenditure	6	12-01-001-11-1A1-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Maint Y2 -Material
Expenditure	7	12-01-001-11-1A1-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Maint Y3-Labour
Expenditure	8	12-01-001-11-1A1-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of High Yielding Eucalyptus hybrid clones in South West Bengal-Maint Y3-Material
Expenditure	9	12-01-001-11-1A2-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Creation-Labour
Expenditure	10	12-01-001-11-1A2-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Creation-Material
Expenditure	11	12-01-001-11-1A2-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Maint Y1 -Labour
Expenditure	12	12-01-001-11-1A2-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Maint Y1 -Material
Expenditure	13	12-01-001-11-1A2-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Maint Y2 – Labour
Expenditure	14	12-01-001-11-1A2-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Maint Y2 -Material
Expenditure	15	12-01-001-11-1A2-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Maint Y3-Labour



Category	Sl. No.	Code	Description
Expenditure	16	12-01-001-11-1A2-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associate in South West Bengal-Maint Y3-Material
Expenditure	17	12-01-001-11-1A3-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Creation-Labour
Expenditure	18	12-01-001-11-1A3-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Creation-Material
Expenditure	19	12-01-001-11-1A3-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Maint Y1 -Labour
Expenditure	20	12-01-001-11-1A3-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Maint Y1 -Material
Expenditure	21	12-01-001-11-1A3-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Maint Y2 -Labour
Expenditure	22	12-01-001-11-1A3-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Maint Y2 -Material
Expenditure	23	12-01-001-11-1A3-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Maint Y3-Labour
Expenditure	24	12-01-001-11-1A3-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Quick Growing Small Timber, Fuel & Fodder Species-Maint Y3-Material
Expenditure	25	12-01-001-11-1A4-08-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Enrichment of Degraded Forests of South West Bengal through Coppice Regeneration-Coppice-Labour
Expenditure	26	12-01-001-11-1A4-08-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Enrichment of Degraded Forests of South West Bengal through Coppice Regeneration-Coppice-Material
Expenditure	27	12-01-001-11-1A4-09-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Enrichment of Degraded Forests of South West Bengal through Coppice Regeneration-MSC-Labour



Category	Sl. No.	Code	Description
Expenditure	28	12-01-001-11-1A4-09-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Enrichment of Degraded Forests of South West Bengal through Coppice Regeneration-MSC-Material
Expenditure	29	12-01-001-11-1A5-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Creation-Labour
Expenditure	30	12-01-001-11-1A5-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Creation-Material
Expenditure	31	12-01-001-11-1A5-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Maint YI -Labour
Expenditure	32	12-01-001-11-1A5-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Maint YI -Material
Expenditure	33	12-01-001-11-1A5-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Maint Y2 -Labour
Expenditure	34	12-01-001-11-1A5-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Maint Y2 -Material
Expenditure	35	12-01-001-11-1A5-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Maint Y3-Labour
Expenditure	36	12-01-001-11-1A5-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Economic Plantation of Miscellaneous Species in North Bengal-Maint Y3-Material
Expenditure	37	12-01-001-11-1A6-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Creation-Labour
Expenditure	38	12-01-001-11-1A6-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Creation-Material
Expenditure	39	12-01-001-11-1A6-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Maint YI – Labour



Category	Sl. No.	Code	Description
Expenditure	40	12-01-001-11-1A6-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Maint Y1 - Material
Expenditure	41	12-01-001-11-1A6-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Maint Y2 - Labour
Expenditure	42	12-01-001-11-1A6-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Maint Y2 - Material
Expenditure	43	12-01-001-11-1A6-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Maint Y3- Labour
Expenditure	44	12-01-001-11-1A6-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Plantation of Sal and Associates Species in North Bengal-Maint Y3- Material
Expenditure	45	12-01-001-11-1B1-01-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Advance Works-Labour
Expenditure	46	12-01-001-11-1B1-01-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Advance Works-Material
Expenditure	47	12-01-001-11-1B1-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side- Creation-Labour
Expenditure	48	12-01-001-11-1B1-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side- Creation-Material
Expenditure	49	12-01-001-11-1B1-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Maint Y1 -Labour
Expenditure	50	12-01-001-11-1B1-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Maint Y1 -Material
Expenditure	51	12-01-001-11-1B1-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Maint Y2 -Labour



Category	Sl. No.	Code	Description
Expenditure	52	12-01-001-11-1B1-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Maint Y2 -Material
Expenditure	53	12-01-001-11-1B1-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Maint Y3-Labour
Expenditure	54	12-01-001-11-1B1-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Strip Plantation in Road side/Canal side/Railway side-Maint Y3-Material
Expenditure	55	12-01-001-11-1B2-01-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Advance Works-Labour
Expenditure	56	12-01-001-11-1B2-01-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Advance Works-Material
Expenditure	57	12-01-001-11-1B2-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Creation-Labour
Expenditure	58	12-01-001-11-1B2-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Creation-Material
Expenditure	59	12-01-001-11-1B2-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Maint Y1 -Labour
Expenditure	60	12-01-001-11-1B2-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Maint Y1 -Material
Expenditure	61	12-01-001-11-1B2-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Maint Y2 -Labour
Expenditure	62	12-01-001-11-1B2-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Maint Y2 -Material
Expenditure	63	12-01-001-11-1B2-07-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Maint Y3-Labour
Expenditure	64	12-01-001-11-1B2-07-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Block Plantation In non-forest land-Maint Y3-Material
Expenditure	65	12-01-001-11-1C1-04-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Soil & Moisture Conservation in A1 Treatment-Soil Work-Labour
Expenditure	66	12-01-001-11-1C2-04-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Soil & Moisture Conservation in A2 Treatment-Soil Work-Labour



Category	Sl. No.	Code	Description
Expenditure	67	12-01-001-11-1C3-04-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Soil & Moisture Conservation in A3 Treatment-Soil Work-Labour
Expenditure	68	12-01-001-11-1C4-04-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Soil & Moisture Conservation in A4 Treatment-Soil Work-Labour
Expenditure	69	12-01-001-11-1D1-00-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Capital cost of setting up Hi-tech Central Nursery --Material
Expenditure	70	12-01-001-11-1D1-00-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Capital cost of setting up Hi-tech Central Nursery --Labour
Expenditure	71	12-01-001-11-1D2-00-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Capacity expansion of existing Hi-tech Central Nursery --Material
Expenditure	72	12-01-001-11-1D2-00-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Capacity expansion of existing Hi-tech Central Nursery --Labour
Expenditure	73	12-01-001-11-1D3-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality clone-Creation-Labour
Expenditure	74	12-01-001-11-1D3-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality clone-Creation-Material
Expenditure	75	12-01-001-11-1D3-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality clone-Maint YI -Labour
Expenditure	76	12-01-001-11-1D3-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality clone-Maint YI -Material
Expenditure	77	12-01-001-11-1D4-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality seedling-Creation-Labour
Expenditure	78	12-01-001-11-1D4-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality seedling-Creation-Material
Expenditure	79	12-01-001-11-1D4-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality seedling-Maint YI -Labour
Expenditure	80	12-01-001-11-1D4-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Afforestation and Allied Works-Production of 1 year old quality seedling-Maint YI -Material
Expenditure	81	12-01-001-12-2A1-01-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Advance Works-Labour



Category	Sl. No.	Code	Description
Expenditure	82	12-01-001-12-2A1-01-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Advance Works-Material
Expenditure	83	12-01-001-12-2A1-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Creation-Labour
Expenditure	84	12-01-001-12-2A1-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Creation-Material
Expenditure	85	12-01-001-12-2A1-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Maint YI –Labour
Expenditure	86	12-01-001-12-2A1-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Maint YI -Material
Expenditure	87	12-01-001-12-2A1-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Maint Y2 -Labour
Expenditure	88	12-01-001-12-2A1-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Grassland restoration and fodder tree planting in PAs in the North Bengal-Maint Y2 -Material
Expenditure	89	12-01-001-12-2A2-01-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Advance Works-Labour
Expenditure	90	12-01-001-12-2A2-01-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Advance Works-Material
Expenditure	91	12-01-001-12-2A2-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Creation-Labour
Expenditure	92	12-01-001-12-2A2-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Creation-Material
Expenditure	93	12-01-001-12-2A2-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Maint YI -Labour
Expenditure	94	12-01-001-12-2A2-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Maint YI -Material
Expenditure	95	12-01-001-12-2A2-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Maint Y2 –Labour



Category	Sl. No.	Code	Description
Expenditure	96	12-01-001-12-2A2-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Bamboo under-planting in Mahananda WS-Maint Y2 -Material
Expenditure	97	12-01-001-12-2A3-02-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Nursery-Labour
Expenditure	98	12-01-001-12-2A3-02-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Nursery-Material
Expenditure	99	12-01-001-12-2A3-01-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Advance Works-Labour
Expenditure	100	12-01-001-12-2A3-01-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Advance Works-Material
Expenditure	101	12-01-001-12-2A3-03-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Creation-Labour
Expenditure	102	12-01-001-12-2A3-03-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Creation-Material
Expenditure	103	12-01-001-12-2A3-05-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Maint Y1 -Labour
Expenditure	104	12-01-001-12-2A3-05-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Maint Y1 -Material
Expenditure	105	12-01-001-12-2A3-06-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Maint Y2 -Labour
Expenditure	106	12-01-001-12-2A3-06-02	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Fodder tree planting after removal of maling bamboo in PAs in the hills-Maint Y2 -Material
Expenditure	107	12-01-001-12-2B1-11-11	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Fence-New Fence
Expenditure	108	12-01-001-12-2B1-11-12	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Fence-Old Fence



Category	Sl. No.	Code	Description
Expenditure	109	12-01-001-12-2B1-12-13	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Mobile squad-Vehicle/Boat Purchase
Expenditure	110	12-01-001-12-2B1-12-14	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Mobile squad-Vehicle/ Boat Hire
Expenditure	111	12-01-001-12-2B1-12-15	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Mobile squad-Equipment
Expenditure	112	12-01-001-12-2B1-12-16	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Mobile squad-Watch Tower
Expenditure	113	12-01-001-12-2B1-12-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Mobile squad-Labour
Expenditure	114	12-01-001-12-2B1-13-14	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Driving-off operation-Vehicle/ Boat Hire
Expenditure	115	12-01-001-12-2B1-13-15	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Driving-off operation-Equipment
Expenditure	116	12-01-001-12-2B1-13-16	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Driving-off operation-Watch Tower
Expenditure	117	12-01-001-12-2B1-13-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Elephant/ Gaur in the North and South West Bengal-Driving-off operation-Labour
Expenditure	118	12-01-001-12-2B2-14-14	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Leopard in the North Bengal-Capture/ Rescue-Vehicle/ Boat Hire
Expenditure	119	12-01-001-12-2B2-14-15	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Leopard in the North Bengal-Capture/ Rescue-Equipment
Expenditure	120	12-01-001-12-2B2-14-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Leopard in the North Bengal-Capture/ Rescue-Labour
Expenditure	121	12-01-001-12-2B3-11-11	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Tiger in Sunderbans -Fence-New Fence



Category	Sl. No.	Code	Description
Expenditure	122	12-01-001-12-2B3-11-12	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Tiger in Sunderbans -Fence-Old Fence
Expenditure	123	12-01-001-12-2B3-12-13	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Tiger in Sunderbans -Mobile squad-Vehicle/Boat Purchase
Expenditure	124	12-01-001-12-2B3-12-14	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Tiger in Sunderbans -Mobile squad-Vehicle/ Boat Hire
Expenditure	125	12-01-001-12-2B3-12-15	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Tiger in Sunderbans -Mobile squad-Equipment
Expenditure	126	12-01-001-12-2B3-12-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Tiger in Sunderbans -Mobile squad-Labour
Expenditure	127	12-01-001-12-2B4-14-14	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Smaller animals in the Central Bengal -Capture/ Rescue-Vehicle/ Boat Hire
Expenditure	128	12-01-001-12-2B4-14-15	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Smaller animals in the Central Bengal -Capture/ Rescue-Equipment
Expenditure	129	12-01-001-12-2B4-14-01	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Smaller animals in the Central Bengal -Capture/ Rescue-Labour
Expenditure	130	12-01-001-12-2B4-14-19	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Smaller animals in the Central Bengal -Capture/ Rescue-Veterinary Services
Expenditure	131	12-01-001-12-2B4-14-25	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Smaller animals in the Central Bengal -Capture/ Rescue-NGO Services
Expenditure	132	12-01-001-12-2C1-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Inventory and status survey for butterflies in the North Bengal--Study
Expenditure	133	12-01-001-12-2C2-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Status survey of Gaur and Leopard in the North Bengal foot hills--Study
Expenditure	134	12-01-001-12-2C3-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Study of Tiger ecology for conservation--Study
Expenditure	135	12-01-001-12-2C4-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Study of Elephant ecology for management--Study
Expenditure	136	12-01-001-12-2C5-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Biodiversity Conservation-Impact assessment for habitat management--Study
Expenditure	137	12-01-001-13-3A1-00-22	Expenditure Revenue-Reimbursible-Procurement / Construction-Community Development-Meeting-- Meeting



Category	Sl. No.	Code	Description
Expenditure	138	12-01-001-13-3B1-00-23	Expenditure Revenue-Reimbursible-Procurement / Construction-Community Development-Microplan--Microplan
Expenditure	139	12-01-001-13-3C1-00-24	Expenditure Revenue-Reimbursible-Procurement / Construction-Community Development-Income Generation Activities--Revolving Fund
Expenditure	140	12-01-001-13-3C1-00-25	Expenditure Revenue-Reimbursible-Procurement / Construction-Community Development-Income Generation Activities--NGO Services
Expenditure	141	12-01-001-13-3D1-00-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Community Development-Community Infrastructure Development--
Expenditure	142	12-01-001-14-4A1-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Survey of forest resources--Study
Expenditure	143	12-01-001-14-4A2-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Survey of socio-economic conditions--Study
Expenditure	144	12-01-001-14-4B1-31-31	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-I for Senior Officers-Study tour-Foreign Institute
Expenditure	145	12-01-001-14-4B1-31-32	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-I for Senior Officers-Study tour-Other States
Expenditure	146	12-01-001-14-4B2-32-33	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-II for Middle and Junior level Officers-Training-Long Term
Expenditure	147	12-01-001-14-4B2-32-34	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-II for Middle and Junior level Officers-Training-Short Term
Expenditure	148	12-01-001-14-4B3-32-35	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-III for Junior level Officers and FRs-Training-Indian Institute
Expenditure	149	12-01-001-14-4B3-33-36	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-III for Junior level Officers and FRs-Instructions-Field
Expenditure	150	12-01-001-14-4B4-32-37	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-IV for Frontline staff and FPC/EDC/SHG-Training-PRA, microplan
Expenditure	151	12-01-001-14-4B4-32-38	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Package-IV for Frontline staff and FPC/EDC/SHG-Training-Microfinance, Accounting



Category	Sl. No.	Code	Description
Expenditure	152	12-01-001-14-4C1-41-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Construction of Administrative Buildings -Construction of Beat Officer Office Complex (1)-
Expenditure	153	12-01-001-14-4C1-42-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Construction of Administrative Buildings -Construction of Beat Officer Office Complex (2)-
Expenditure	154	12-01-001-14-4C1-43-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Construction of Administrative Buildings -Construction of RO's Office Complex-
Expenditure	155	12-01-001-14-4C1-44-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Construction of Administrative Buildings -Expansion of existing administrative building -
Expenditure	156	12-01-001-14-4C1-45-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Construction of Administrative Buildings -Building at Salt Lake-
Expenditure	157	12-01-001-14-4C1-46-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Construction of Administrative Buildings -Administrative Building at Siliguri-
Expenditure	158	12-01-001-14-4C2-47-15	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Equipment for GIS/MIS-Pilot Project-Equipmment
Expenditure	159	12-01-001-14-4C3-48-13	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Purchase of vehicles / motorbikes-Purchase of Vehicles-Vehicle/Boat Purchase
Expenditure	160	12-01-001-14-4C3-49-14	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Purchase of vehicles / motorbikes-Purchase of Motorcycle-Vehicle/Boat Purchase
Expenditure	161	12-01-001-14-4C4-51-51	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Incremental staff PMU-Skilled
Expenditure	162	12-01-001-14-4C4-51-52	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Incremental staff PMU-Semi Skilled
Expenditure	163	12-01-001-14-4C4-52-51	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Incremental staff DMU-Skilled



Category	Sl. No.	Code	Description
Expenditure	164	12-01-001-14-4C4-52-52	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Incremental staff DMU-Semi Skilled
Expenditure	165	12-01-001-14-4C4-53-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Extension Workers-
Expenditure	166	12-01-001-14-4C4-54-53	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Audit-PMU Audit
Expenditure	167	12-01-001-14-4C4-54-54	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Audit-DMU Audit
Expenditure	168	12-01-001-14-4C4-54-55	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-Audit-FPC Audit
Expenditure	169	12-01-001-14-4C4-55-56	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-PMU Operation cost-Office expenses
Expenditure	170	12-01-001-14-4C4-55-57	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-PMU Operation cost-Office equipment
Expenditure	171	12-01-001-14-4C4-55-58	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Miscellaneous management inputs-PMU Operation cost-Travel expenses
Expenditure	172	12-01-001-14-4D1-00-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Research work in Tree Improvement Programme (Tree Breeding)-Study
Expenditure	173	12-01-001-14-4D2-61-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Field Research on Nursery and Plantation techniques and plantation models-Nursery Technique Protocol-Study
Expenditure	174	12-01-001-14-4D2-62-21	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Field Research on Nursery and Plantation techniques and plantation models-Plantation Model Protocol-Study
Expenditure	175	12-01-001-14-4E1-00-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-Mid-term Monitoring & Evaluation including periodic biodiversity & community development studies--



Category	Sl. No.	Code	Description
Expenditure	176	12-01-001-14-4F1-00-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Institutional Capacity Development-End-term Monitoring and Evaluation--
Expenditure	177	12-01-001-15-5A1-00-00	Expenditure Revenue-Reimbursible-Procurement / Construction-Consulting Services-Project Management Consultant--
Expenditure	178	12-02-002-21-6P1-55-61	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Pay
Expenditure	179	12-02-002-21-6P1-55-62	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Grade Pay
Expenditure	180	12-02-002-21-6P1-55-63	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Dearness Allowance
Expenditure	181	12-02-002-21-6P1-55-64	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-House Rent Allowance
Expenditure	182	12-02-002-21-6P1-55-65	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Adhoc Bonus
Expenditure	183	12-02-002-21-6P1-55-66	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Other Allowance
Expenditure	184	12-02-002-21-6P1-55-67	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Ration Allowance
Expenditure	185	12-02-002-21-6P1-55-68	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-WBH Scheme
Expenditure	186	12-02-002-21-6P1-55-69	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Deputation Allowance
Expenditure	187	12-02-002-21-6P1-55-71	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Professional Tax
Expenditure	188	12-02-002-21-6P1-55-72	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Income Tax
Expenditure	189	12-02-002-21-6P1-55-73	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-GPF (S)
Expenditure	190	12-02-002-21-6P1-55-74	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-GPF (R)
Expenditure	191	12-02-002-21-6P1-55-75	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-CGIS
Expenditure	192	12-02-002-21-6P1-55-76	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-GIS
Expenditure	193	12-02-002-21-6P1-55-77	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Salaries-Medical reimbursement



Category	Sl. No.	Code	Description
Expenditure	194	12-02-002-21-6P1-56-81	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Operation costs-Other Charges
Expenditure	195	12-02-002-21-6P1-56-82	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Operation costs-Hire/ POL
Expenditure	196	12-02-002-21-6P1-56-83	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Operation costs-Wages
Expenditure	197	12-02-002-21-6P1-56-84	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-PMU Operation costs-RRT
Expenditure	198	12-02-002-21-6P1-57-81	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-Other Operation costs-Other Charges
Expenditure	199	12-02-002-21-6P1-57-82	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-Other Operation costs-Hire/ POL
Expenditure	200	12-02-002-21-6P1-57-83	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-Other Operation costs-Wages
Expenditure	201	12-02-002-21-6P1-57-84	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-Other Operation costs-RRT
Expenditure	202	12-02-002-21-6P1-57-58	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Overheads-Other Operation costs-Travel expenses
Expenditure	203	12-02-002-21-6P2-71-00	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Other Expenses-Plantation Monitoring
Expenditure	204	12-02-002-21-6P2-72-00	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Other Expenses-Compensation
Expenditure	205	12-02-002-21-6P2-73-00	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Other Expenses-VAT
Expenditure	206	12-02-002-21-6P2-74-00	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Other Expenses-Service Tax
Expenditure	207	12-02-002-21-6P2-75-00	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Other Expenses-Other Taxes
Expenditure	208	12-02-002-21-6P2-76-00	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Other Expenses-Publications/ Publicity
Expenditure	209	12-02-002-21-6P3-00-91	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Advances-Advances to Staff
Expenditure	210	12-02-002-21-6P3-00-92	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Advances-Imprest
Expenditure	211	12-02-002-21-6P3-00-93	Expenditure Revenue-Non-Reimbursible-Administration cost-Operational costs-Advances--Grants/ Advances to DMU/ FMU/ FPC etc
Expenditure	212	12-03-000-00	Expenditure Revenue-Commitment Charge



## **Annexure-IV**

### **Terms & conditions for engagement of the retired personnel on contract basis for Project Management Unit.**

#### **WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY (A SOCIETY UNDER GOVERNMENT OF WEST BENGAL)**

#### **NOTICE FOR ENGAGEMENT OF RETIRED PERSONNEL ON CONTRACT BASIS**

**Notice No: YY/WBFBCP of 2013-14**

**No. /WBFBCP/9-1/13**

**Dated: XXXX**

West Bengal Forest and Biodiversity Conservation Society, herein after referred to as "Society", a society under the Government of West Bengal, registered under the West Bengal Societies Registration Act, 1961, and having its registered office at Aranya Bhawan, LA-10-A, Salt Lake, Sector-III, Kolkata-700098, intends to engage on contract basis for the Project Management Unit of West Bengal Forest and Biodiversity Conservation Project at Kolkata for the following positions:

Sl. No.	Position	No. of Positions
1.	Accounts Officer	1
2.	Accountant-cum-Cashier	1
3.	Office Assistant	2
4.	Joint Project Director, (HRD/Extension)	1

Application are invited for the above positions **only from the retired Indian Nationals** from Central Govt./State Govt./Corporations /Quasi Govt./Municipal Body/Defence on contract basis for a period of one year. No claim for permanency in the Society or the State Govt. will be entertained under any circumstance.

#### **Terms & Conditions**

##### **1. Eligibility Criteria:**

The applicant must not have been punished in any Departmental Proceedings during his service career. A retired officer against whom a Vigilance case or Criminal prosecution or disciplinary proceeding is pending shall not be eligible for such engagement. He should be resident of Kolkata or nearby district.

##### **2. Age:**

Maximum age should not exceed 65 years

##### **3. Qualifications:**

An applicant should possess minimum qualification as specified below against each position. In addition, he should have good working knowledge of English.

Position	Qualifications
Accounts Officer	The candidates must possess qualification of M.Com or Chartered Accountant or Cost And Works Accountant or MBA with specialization in Finance.
Accountant cum Cashier	The candidate must have qualification of Commerce Graduate.
Office Assistant	The candidates must be a Graduate. Should have operational knowledge of MS Office, Excel, PowerPoint
Joint Project Director, (HRD/Extension)	The candidates must be a Graduate.

#### 4. Experience:

An applicant should preferably have an experience, as specified below against each position:

Position	Experience
Accounts Officer	Minimum 5 years in Junior Management position in Finance & Accounts Department in a Central Govt./State Govt./Corporations /Quasi Govt./Municipal Body/Defence in a professional environment with experience in Mercantile Accounts, Auditing & Cash Management. Must have sufficient knowledge and experience in handling all facets of financial functions. Working knowledge in computerized accounts & accounting software is essential. Should have retired from a scale of pay equivalent to the pay assigned to the rank of Ex-Officio Deputy Secretary in the corresponding Pay Band and grade pay of West Bengal Audit & Accounts Service as admissible under West Bengal Services (Revision of Pay and Allowance) Rules.
Accountant-cum-Cashier	Must have knowledge of working with computers and be able to work with MS Office, Excel and Tally etc. Working knowledge in computerized accounts & accounting software is preferable. Experience of working as Accountant, preferably in Mercantile Accounting for not less than 10 years.
Office Assistant	Must have knowledge of working with computers and be able to work with MS Office, Excel and Power Point etc. Experience of working as Office Assistant as Upper Division Clerk, preferably in a government department, for not less than 10 years.
Joint Project Director, (HRD/Extension)	Must have knowledge of working with computers and be able to work with MS Office and Excel. Experience of working as Assistant DFO/Additional DFO/Divisional Forest Officer for not less than 10 years.

#### 5. Submission of Application:

Eligible candidates may apply giving details of their age, address, educational & professional qualification and experience etc. in the **Prescribed Application Form (Annexure – I)**.

All applications, in sealed envelopes addressed to **Shri S. Barari, Project Director (Finance), Aranya Bhavan, Block LA 10A, Sector III, Salt Lake, Kolkata 700098**, may be sent by Registered Post/ Speed Post/ Courier Service, so as to reach him **by 1500 hrs on XXXXXX** or may be deposited by hand in the designated box at **6<sup>th</sup> Floor at the same address, upto 1500 hrs on XXXXXX**.

The position applied for should clearly be mentioned at the top of the envelope. Application received after closing date & time will not be entertained /considered.



## **6. Selection Process:**

The engagement of the personnel shall be on contract basis for a maximum period of one year.

Applications not found in the prescribed pro-forma as per Annexure - I or incomplete or unsigned application or application received after last date/time of the submission of application or application without required enclosure are liable to be summarily rejected and reason of rejection will not be communicated.

No interim correspondence/ enquiry will be entertained.

**The final selection of the candidate shall be made by a committee, constituted for the purpose. The committee may interview the prospective candidates. In case of large number of applications, the committee may shortlist the candidates (upto a maximum of 10) after screening the applications and assigning marks to each applicant on the criteria of Qualification and Experience.**

Mere submission of application does not confer any right on the candidates to be called for interview.

No TA shall be payable to any candidate for appearing in the interview.

## **7. Role and Responsibilities of the persons to be engaged:**

The engaged personnel will report to the respective officers as prescribed under the Operational Manual of the Society.

The engaged personnel will be responsible for the charge and care of the Society's funds, goods and stores and all other property that may be entrusted on him and he will be accountable for the same.

### **7.1 Accounts Officer**

- i. Assist Project Director (Finance) to develop and manage the system for finances in the Project
- ii. Management of accounts, execution of fund disbursement
- iii. Preparation of documents for Reimbursement, Commitment, Statement of Expenditure (SOE).
- iv. Submission of performance evaluation result including the Indicators, EIRR, and the relevant data/assumptions adopted to arrive at the Indicators.
- v. Supervision of Ex-Post Procurement Audit, Accounts and Internal Audit.
- vi. Management of contracts & procurement, general documentation.
- vii. Dealing with Income Tax, VAT, and other related matters.
- viii. Conduct and supervise audit.
- ix. Processing of Bills of PMU.
- x. Vetting and clearance of estimates, tenders documents, etc for procurement of goods and services.
- xi. Maintain links with Finance Department and Forest Department for smooth transfer of funds to PMU
- xii. Any other related functions as may be allotted by the Head of the Office of the PMU.

### **7.2 Accountant cum Cashier**

- i. Compilation of accounts of the Society
- ii. Bank transactions,
- iii. Handling of cash,
- iv. Disbursement of payments etc., and
- v. Assisting the Accounts Officer at PMU
- vi. Any other related functions as may be allotted by Accounts Officer or the Head of the Office of the PMU.

### **7.3 Office Assistant**

- i. Assisting the concerned officers in dealing various subjects including establishment, accounts, procurement, monitoring, training and matters covered under the project;
- ii. Computer data entry and other operations
- iii. Any other related functions as may be allotted by the Head of the Office of the PMU.

### **7.4 Joint Project Director**

- i. Assist & submit updated information to APD (Implementation) in the field of co-ordination and organization after interacting with various organizations for training of DMU/ FMU/ SHG/ FPC / EDC. Study Tours / Training (National & International) of personnel associated with the Project.
- ii. Coordinate, manage and maintain the office and labour related matters of the Project and assist the PMU in the same, including management of Office and other staff of the PMU, HR matters relating to DMU & FMU.
- iii. Deal with all legal issues pertaining to PMU.
- iv. Conduct public awareness campaign in Project area through publication, guidance and orientation, before Micro Plan preparation and during Project implementation, to obtain strong community support for the Project, particularly in security concerned areas.
- v. Provide proper guidance for implementing TPOFA to individual beneficiaries to explain the duties, responsibility and rights of individual beneficiaries and Gram Panchayat.
- vi. Responsible for Public Relations (making brochures of the Project, putting plates or signboards at the Project sites, organizing an opening / inauguration ceremony for the Project, etc. for creating awareness and information dissemination).
- vii. Function as Nodal Officer for the Website of the Project / Society.

## **8. Remuneration:**

The selected candidate will be paid a fixed consolidated remuneration package per month.

### **8.1 Accounts Officer & Joint Project Director**

The remuneration shall be fixed as the last drawn pay and allowance drawn by the officer less the amount of pension to be drawn/being drawn by him/her or Rs. **30000/- per month** whichever is less.

### **8.2 Accountant cum Cashier & Office Assistant**

Fix remuneration of **Rs. 15000/- per month**, subject to the condition that pension plus remuneration should not exceed the last pay including DA drawn by the official at the time of retirement.

The engaged personnel shall not be eligible to get Dearness Allowance or any other Special Pay or Allowances etc. over and above the said remuneration.

The place of work will normally be at Kolkata, however, if required, the selected applicant may have to visit other places, within the State or outside the State (within the Country) in relation to the works of the Project.

If the incumbent(s) is/are required to go on tour outside Head Quarters at Kolkata, he will be entitled to Traveling Allowance and Daily Allowance as prescribed for such workers in the Operational Manual of the Society.



No reimbursement for medicine/medical articles purchased, diagnostic test or treatment received will be allowed.

#### **9. Leave:**

The engaged personnel will be required to work full time for 5 days in a week and will normally be entitled to weekly off days. However, if required, the engaged personnel may be called for work on weekly holidays. For work on any weekly off day/declared holiday, in exigency, the engaged personnel will be granted a compensatory day of rest as convenient to the Society/Project Management Unit Authorities/Chief Project Director/Head of the Office of PMU in lieu thereof and he will not be entitled to any other compensation, monetary or otherwise, for the same.

The engaged personnel will be entitled to 14 days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement), which may be availed of with prior approval of the Head of the Office. For any unauthorized absence in excess of 14 days, pro-rata deduction will be made from the consolidated remuneration.

Additionally, leave on medical ground to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) on illness may be allowed without any deduction from the remuneration on the basis of certification from a Registered Medical Practitioner. Intimation of sickness should be reported to the Head of the Office/Reporting Officer forthwith in writing together with the certificate of illness from the registered Medical Practitioner, in addition to verbal intimation over phone.

#### **10. Termination:**

The engagement will be for a maximum period of 1 (one) year. The contract will be valid either up to the date when the contract staff attains 65 years of age or one year from the date of engagement, whichever is earlier and on expiry of the said period, the contractual engagement will be automatically terminated.

However, on expiry of the contract, the Society reserve the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.

The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours notice for unsatisfactory performance and/or for any act considered to be derogatory/detrimental to the interest of the Society.

The period of the contract appointment shall not be counted as Government service for the purpose of pension or any other retirement benefits.

Sd/-Project Director (Finance)  
W.B. Forest & Biodiversity Conservation Project





## APPLICATION FORM

To,

Shri S. Barari, IFS  
 Project Director (Finance)  
 West Bengal Forest & Biodiversity Conservation Project  
 Aranya Bhawan, Block – LA-10A, Sector - III  
Salt Lake City, Kolkata – 700 098.

PHOTO

Paste Passport Size  
 Photograph. Please  
 sign across the  
 Photograph.

With reference to your advertisement on Forest Directorate's website dated ....., I submit my application in prescribed format.

Position Applied for \_\_\_\_\_

1. NAME (in full) :
2. ADDRESS FOR CORRESPONDENCE :
3. IF PERSON WITH DISABILITY :
  - Type of Disability :
  - Percentage of Disability :
4. DATE OF BIRTH (as per School Leaving Certificate) :  
 Age in completed years as on 31.06.2013 :
5. CONTACT DETAILS—
  - Mobile No. :
  - Landline No. :
  - e-Mail ID :
6. GENDER :
7. NATIONALITY :
8. BIRTH PLACE :  
 NATIVE PLACE :
9. RELIGION :
10. MARITAL STATUS :
11. FATHER'S NAME/HUSBAND'S NAME :
12. PERMANENT ADDRESS :

## 13. EDUCATIONAL QUALIFICATION:

	Name of the Institute/Board/University	Full Time/Part Time	Year of Passing	Subject Specialization	Marks (Rank, if any)
Graduation					
Post Graduation					
Professional Qualification					
Other					

**14. EXPERIENCE (Preceding 10 years) – Total (in years):**

Sl. No.	Name of the Organization	Designation / Rank	Duration (from – to)	Responsibilities	Pay Scale	Extra-ordinary Achievements

For 13 & 14 (Please furnish details strictly as per format. Attaching separate resume/data with the notation of referring that shall be treated as having no information given).

**15. DETAILS OF PRESENT EMPLOYMENT, IF APPLICABLE**

- (a) Organization : \_\_\_\_\_
- (b) Full Address : \_\_\_\_\_
- (c) Position : \_\_\_\_\_
- (d) Reporting to : \_\_\_\_\_
- (e) Remuneration/Compensation presently drawn : \_\_\_\_\_
- (f) Present Assignment/Responsibilities: \_\_\_\_\_

**16. BRIEF DETAIL OF ACHIEVEMENT(S)/AWARD(S)/MEDAL(S):**

**18. NAME & ADDRESS OF TWO REFERENCES:**

- 1) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- 2) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**18. I presently reside in \_\_\_\_\_ District.**

**DECLARATION**

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/engagement for the said post is liable to be cancelled/terminated at any stage and if engaged, my service are liable to be terminated.



I hereby undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Forest Directorate's website dated .....

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Enclosures:**

1.

2.





## **Annexure-V**

### **Terms & conditions for engagement of the Service Provider on contract basis**

#### **WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY**

(A SOCIETY UNDER GOVERNMENT OF WEST BENGAL)

Tender Notice No: XX/WBFBCP of 2013-14

#### **TENDER NOTICE FOR ENGAGEMENT OF AGENCY TO PROVIDE SKILLED/SEMI-SKILLED WORKERS**

West Bengal Forest and Biodiversity Conservation Society, herein after referred to as "Society", a society under the Government of West Bengal, registered under the West Bengal Societies Registration Act, 1961, and having its registered office at Aranya Bhawan, LA-10-A, Salt Lake, Sector-III, Kolkata-700098, invites sealed tenders from reputed and experienced service providers/agencies to provide skilled/semi-skilled workers to various units of the Society.

2. Interested agencies having requisite experience are required to submit the bids in two separate sealed covers containing the Technical and Financial bids. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" should be placed in a third sealed cover superscripted "TENDER FOR ENGAGEMENT OF AGENCY TO PROVIDE SKILLED/SEMI-SKILLED WORKERS" and should reach the Office of the Chief Project Director West Bengal Forest and Biodiversity Conservation Project by 15:00 hrs on or before ....., 2013. The technical bids shall be opened on .....at 15:00 hrs in the office of the Chief Project Director WBFBC Society and the financial bids of the technically qualified bidders only shall be opened the next day at 15:00 hrs.

3. Intending bidders who would download the tender document from website should enclose a Demand Draft for Rs. 2,000.00 (Rupees Two Thousand) only, along with their tender bid in sealed cover-I, "Technical Bid". The Demand Draft should be drawn in favour of **WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY** and payable at Kolkata. The designated websites for this purpose are:

[www.westbengalforest.gov.in](http://www.westbengalforest.gov.in) or [www.wbfbc.org](http://www.wbfbc.org)

4. In addition to the cost of the tender document, the intending bidders should deposit Earnest Money Deposit (EMD) of Rs.20,000.00 (Rupees Twenty Thousand only) by a separate Demand Draft drawn in favour of **WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY** and payable at Kolkata. The Earnest Money Deposit of the unsuccessful bidders shall be refunded by the WBFBC Society within 60 days from the publication of the final results of the tender, without any interest.

5. The bid shall remain valid for 180 days from the last date of submission of the bids.

6. Any future clarification and /or corrigendum(s) shall be communicated through 'Tenders' section on the websites [www.westbengalforest.gov.in](http://www.westbengalforest.gov.in) and [www.wbfbc.org](http://www.wbfbc.org)

Sd/-

Chief Project Director

West Bengal Forest and Biodiversity Conservation Project





## 1. DECLARATION OF INTENT

The West Bengal Forest and Biodiversity Conservation Society intends to engage Skilled/Semi-skilled workers for its Project Management Unit (PMU) located in Kolkata and Divisional Management Units (DMUs) located in the districts, only through service providers/agencies/institutions, and invites sealed offers from *bona fide* agency/service provider/institutions for the purpose. The details of Tender are given in the succeeding paragraphs.

## 2. TENDER DETAILS:

### 2.1 Background

Government of West Bengal (GoWB) has received a loan from the Japanese International Cooperation Agency (JICA) through Government of India (GoI) for implementation of West Bengal Forest and Biodiversity Conservation Project (hereinafter called "the Project") across all districts of West Bengal. The 8 year Project with an outlay of Rs. 406.00 crore (JPY 7511.00 million) involves taking up activities in the field of Afforestation, Biodiversity Conservation, Institutional Capacity Development and Community Development.

The Project will be implemented through an autonomous Society named "West Bengal Forest and Biodiversity Conservation Society" (hereinafter called "the Society"), a Registered Society under Govt. of West Bengal. The present office of the Society is located at Aranya Bhawan, Block-LA-10A, Sector-III, Salt Lake City, Kolkata-700098, West Bengal.

The Project Management Unit (PMU) under the Society will be in overall charge of the managerial tasks of the Project. The PMU will implement the project activities through the Divisional Management Units (DMU) and Field Management Units (FMU). Forest Protection Committees (FPC) and Eco-Development Committees (EDC), formed as per the extant resolutions/regulations issued by GoWB shall implement the Community Development Activities.

### 2.2 Important Dates

The following schedule will be followed during this tender process unless otherwise stated.

S. No	Key Activities	Date	Time
1	Pre-Bid Conference	....., 2013	11:00 Hrs
2	Last date for submission of written queries by Bidders for pre-bid conference	....., 2013	16:00 Hrs
3	Last Date for submission of Proposals	....., 2013,	15:00 Hrs.
4	Date of Opening of Technical Proposals	....., 2013,	15:00 Hrs.
5	Evaluation of Technical Bids	....., 2013	
6	Opening of Financial Bids	....., 2013	15:00 Hrs

### 2.3. Scope of Work

The service provider/agency/institutions, hereinafter referred to as "Agency", will be required to accomplish the following works:-

1. To provide skilled/semi-skilled manpower for the Project Management Unit located in Kolkata and the Divisional Management Units (DMU) located in various districts of the State of the Society as detailed in paragraph 2.4 below, read with paragraph 2.4.1.
2. To ensure that there is no break in the services to be provided by the Agency, in the form of providing the manpower, for the period of contract both in PMU and DMUs.
3. To provide manpower of such quality, which would be competent to handle the nature and load of work of the PMU and DMU described in para 2.4 and subject to terms & conditions laid down in paragraph 2.4.2.
4. The period for which the services are to be provided is equivalent to the Project duration. However, the contract with the successful bidder will be initially for a period of one year only, which may be extended annually, based on the delivery of services to the satisfaction of PMU.

#### 2.4. Skilled / semi-skilled manpower to be provided

Type of manpower	Assignment	No. of persons		Nature of job	Location
		PMU	DMUs		
Skilled	Office Supervisor	1	Nil	Overall supervision and monitoring of the works assigned to the PMU Office Assistants, Accountant etc.	PMU, Kolkata
	Accountant-cum-Cashier	1	27	Compilation of accounts, bank transactions, handling of cash, disbursement of payments etc., and assisting the Chief Accounts Officer at PMU	PMU, Kolkata & DMUs in districts
	Office Assistant	2	Nil	Assisting the concerned officer in dealing various subjects including establishment, accounts, procurement, monitoring, training and matters covered under the project; computer applications	PMU, Kolkata
	Computer Operator-cum-Office Assistant	Nil	27	Assisting the concerned officer in dealing various subjects including accounts, transfer of fund etc and computer applications	DMUs in districts
Semi-skilled	Office Attendant	1	27	To attend to the office and contractual staff of the PMU/DMU	PMU, Kolkata & DMUs in districts
	Receptionist	1	Nil	Receptionist at front desk, managing telephone and fax system operations	PMU, Kolkata
<b>Total</b>		<b>6</b>	<b>81</b>		

##### 2.4.1: Qualification and Experience of the Skilled/Semi-skilled workers

Assignment	Qualification		Age
	Essential	Desirable	
Office Supervisor	Graduate with computer knowledge	Experience of office working	35 to 60 yrs



Accountant cum Cashier	Commerce Graduate with computer knowledge	Must have knowledge of working with computers and be able to work with MS Office, Excel and Tally etc. Working knowledge in computerized accounts & accounting software is preferable. Experience of working as Accountant, preferably in Mercantile Accounting.	25 to 50 yrs
Office Assistant	Graduate with computer knowledge	Must have knowledge of working with computers and be able to work with MS Office, Excel and Power Point etc. Experience of working as Office Assistant.	20 to 50 yrs
Computer Operator cum Office Assistant	Graduate with computer knowledge	Must have knowledge of working with computers and be able to work with MS Office, Excel and Power Point etc. Experience of working as Office Assistant/data entry operator.	20 to 50 yrs
Office Attendant	X Pass	Experience of office working	20 to 50 yrs
Receptionist	Graduate with computer knowledge	Experience of office working	25 to 40 yrs

## 2.5. Cost of the Tender Document

2.5.1 The Tender Document can be downloaded from the website: [www.westbengalforest.gov.in](http://www.westbengalforest.gov.in) or [www.wbfbcp.org](http://www.wbfbcp.org).

Rs. 1,000.00 (Rupees One Thousand) only, towards the cost of tender document, must be deposited along with submission of such Bid documents by Demand Draft drawn in favour of "West Bengal Forest and Biodiversity Conservation Society" payable at Kolkata.

## **2.6. Eligibility Criteria**

**2.6.1.** The intending tenderers should have Income Tax PAN, Professional Tax Registration number, Service Tax Registration number, PF Establishment Code, ESI Registration Number and license issued by the Labour Commissioner, Govt. of West Bengal under the Contract Labour (R & A) Act, 1970.

**2.6.2** The prospective Agency should have experience of implementation, during the last 5 years, of at least two similar works of providing the services of skilled and semi-skilled manpower for office works, having contract value of not less than Rs.10 lakhs in each case, in the State/Central govt. departments / PSUs/Reputed institutions including educational institutions.

**2.6.3.** The connotation 'similar works' would mean providing skilled and semi-skilled manpower capable of organization/supervision/management of office works including computer applications, handling of common office equipments like telephone/photocopier/fax etc.

**2.6.4.** The tender should contain satisfactory performance report from past and present clients.

**2.6.5.** The Agency will submit a certificate regarding Income Tax paid for the last financial year.

**2.6.6** The minimum annual turnover of the intending tenderers should be Rs. 30 (thirty) lakhs for last three years. Audited balance sheets should be attached with the Technical Bid.

## **2.7 Pre-Bid Conference**

**2.7.1** The bidder or his representative may attend a pre-bid meeting to be held on ....., **2013 at 11:00 hours**. The purpose of the meeting will be to clarify any doubts raised or clarifications sought by the potential bidders. All Request for Clarifications are to be sent through fax or email only (refer cover page for fax/ email), so as to reach the West Bengal Forest & Biodiversity Conservation Society, not later than **16:00 hours of ....., 2013**. The responses to the queries from all bidders will be hosted in the website. No request for clarification from any bidder shall be entertained on the responses given in the pre-bid conference.

**2.7.2** Any modifications in the bidding documents, which may become necessary as a result of the pre-bid meeting, shall be made by the Chief Project Director, West Bengal Forest and Biodiversity Conservation Project, hereinafter referred to as "WBFBC Project", exclusively through an Addendum, and posted on the websites where this tender has been posted. The decision of the Society on the need for any modification shall be final and binding on all.

## **2.8 Submission of Tender**

**2.8.1** Submission of bids will comprise two parts – Technical and Financial – to be submitted in two separate sealed envelopes. The Bids should be submitted neatly and all corrections, over-typing should be attested with seal.



### 2.8.2 Technical Bid

- a. The Technical Bid envelope should be super-scribed as "Tender Notice No. XX/WBFBCP of 2013-14 - Technical Bid - Engagement of Agency to provide Skilled/Semi-skilled workers"
- b. The Technical Bid should contain the signed and sealed completed forms (Annexure I) of the Technical Bid along with relevant enclosures. The duly filled up forms (of Annexure I) to be submitted are:
  - i. General Information about the Organization – Form A (Annexure I)
  - ii. Financial Information about the Organization – Form B (Annexure I)
  - iii. Summary of Similar Works Implemented – Form C (Annexure I)
  - iv. Details of Similar Works Implemented – Form D (Annexure I)
  - v. Additional Information, if any (optional) - Separate sheet to be attached
- c. The technical bid must not contain any pricing information.
- d. In submitting additional information, the same may be marked as Supplementary to the required response. If the bidder wishes to propose additional services (or enhanced levels of services) beyond the scope of this tender document, the proposal must include a description of such services as a separate attachment to the proposal.
- e. The address and contact number(s) of the Bidder should be clearly written on the cover.

### 2.8.3 Financial Bid

- a. The Financial Bid as prescribed in the Tender (Annexure II) should be filled up and sealed along with enclosures in a separate cover super-scribed as "Tender Notice No. 03/WBFBCP of 2013-14 - Financial Bid - Engagement of Agency to provide Skilled/Semi-skilled workers".
- b. The address of the bidder should be clearly written on the cover.
- c. The Financial Bid format is given in Annexure II.
- d. The financial bid should be estimated based on the personnel to be deployed, their qualifications and experience, expected monthly consolidated emoluments, period of contract, agency charges, if any, etc. Proper category-wise justification for the pricing, as required under Form B of Annexure II, should be detailed out. All the liabilities of supplied manpower directly or indirectly will be the sole responsibility of the Agency. The statutory expenses like Minimum Wages, EPF, ESI, Workmen compensation, Bonus etc. will be the responsibility of the Agency.

### 2.8.4 Outer Cover

The two sealed envelopes containing Technical Bid and Financial Bid should be put in one SINGLE OUTER ENVELOPE, sealed and be super-scribed as "Tender Notice No. 03/WBFBCP of 2013-14 - Engagement of Agency to provide Skilled/Semi-skilled workers".

The outer envelope should be sealed and should contain the following documents:

- a. This tender document duly signed on all pages as acceptance of Terms and Conditions by the bidder.
- b. The cost of Tender Document by way of crossed DD for Rs. 2,000.00 (Rupees Two Thousand) only drawn in favour of West Bengal Forest & Biodiversity Conservation Society, payable at Kolkata.
- c. EMD amount of Rs. 20,000.00 (Rupees Twenty thousand) only in the form of D.D / Bankers Cheque / Bank Guarantee (valid for two months) should be drawn in favour of West Bengal Forest and Biodiversity Conservation Society, payable at Kolkata.
- d. Covering letter of the proposal, which must be signed with the Bidder's name and by a representative of the bidder, who is authorized to commit the contractual obligations. All obligations committed by such signatories must be fulfilled.
- e. Technical Bid.
- f. Financial Bid.



The address and contact number(s) of the bidder should be clearly written on the outer cover. The covers received without superscription are liable for rejection. The tenders not submitted as specified in the above clauses will be summarily rejected.

## **2.9 Submission of Tender**

**2.9.1.** THE TENDERS IN SINGLE SEALED COVER CONTAINING TWO SEPARATE SEALED COVERS FOR TECHNICAL BID AND FINANCIAL BID SHOULD BE ADDRESSED TO **SHRI S. BARARI, IFS, PROJECT DIRECTOR (FINANCE), WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION PROJECT, ARANYA BHAWAN, BLOCK LA-10A, SECTOR- III SALT LAKE, WEST BENGAL, KOLKATA 700098.** THE TENDERS DELIVERED BY HAND SHOULD BE DELIVERED INTO THE TENDER BOX OF THE OFFICE OF THE CHIEF PROJECT DIRECTOR, WEST BENGAL FOREST & BIODIVERSITY CONSERVATION SOCIETY, 6<sup>TH</sup> FLOOR, ARANYA BHAWAN, BY **15:00 HOURS OF ....., 2013. TENDERS DELIVERED THROUGH COURIER /POST SHOULD REACH THE ADDRESSEE BY 15:00 HOURS OF ....., 2013.**

**2.9.2** The tenders received after the due date and time specified or unsealed or incomplete or by facsimile or email will be summarily rejected.

## **2.10 Period of Validity of Proposals**

- a. The offer submitted by the bidder shall be valid for a period of 180 days from the last date of submission of the tender. A proposal valid for a shorter period may be rejected as non-responsive.
- b. In exceptional circumstances, the Society may solicit the bidder's consent for an extension of the validity period. The request and the responses thereto shall be made in writing (or by fax or email).

## **2.11. Late Proposals**

**2.12** Tenders can be submitted on or before the due date and time specified in the Tender. No proposal will be received at the office the Chief Project Director, West Bengal Forest and Biodiversity Conservation Society, after the specified time.

## **2.13 Proposal Preparation Costs**

The bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by the Society to facilitate the evaluation process, and in negotiating a definitive Service Agreement or all such activities related to the bid process.

## **2.14 Right to Terminate the Process**

**2.14.1** The right of final acceptance of the tender is entirely vested with the West Bengal Forest and Biodiversity Conservation Society, which reserves the right to accept or reject any or all of the tenders in full or in parts without assigning any reason whatsoever.

**2.14.2** There is no obligation on the part of the Chief Project Director, West Bengal Forest and Biodiversity Conservation Project or the Society to communicate with rejected Bidders.

**2.14.3.** The successful Agency will be bound by the details furnished by it to the tender inviting authority while submitting the tender or at subsequent stage. In case any of such documents furnished by the



Agency is found to be false at any stage, it would be deemed to be a breach of terms of contract making the Agency liable for legal action besides termination of contract.

#### **2.15. Refund of Earnest Money Deposit**

**2.15.1.** The EMD would be refunded to all unsuccessful bidders within 60 days from the final publication of the results, without any interests. The EMD of the successful bidder would be released only after fulfillment of the requirement of Performance Guarantee with reference to the deliverables and time frame specified.

#### **2.16. Bid Opening**

**2.16.1** The Technical Bids will be opened at **15:00 hours of ....., 2013** by the Chief Project Director, WBFBC Project or his authorized officer, at Aranya Bhawan, in presence of such of those Bidders or their authorized representatives who may be present at the time of opening.

**2.16.2** The Technical Bids will be evaluated as per the evaluation criteria specified in the Tender. The list of technically qualified Bidders will be prepared by Chief Project Director WBFBC Project or his authorized representative and displayed on the Notice Board in Aranya Bhawan and the websites by ....., **2013.**

**2.16.3.** The Financial Bids of technically qualified bidders alone will be opened at **15:00 hours of ....., 2013.**

#### **2.17. Tender Rejection Criteria**

**2.17.1** The tenders with the Technical Bid not containing Tender Document cost and/or EMD amount will be summarily rejected.

**2.17.2.** Tenders not submitted in the form specified as per the format given in this Tender document (Annexure I and Annexure II) will be summarily rejected.

**2.17.3** Tenders with incomplete information, subjective and conditional offers as well as partial offers will be liable for rejection.

**2.17.4** Tenders with variance/contradiction between Technical Bid and Financial Bid will be liable for rejection. If the offer does not meet the tender requirements, the Society, through Chief Project Director, WBFBC Project, reserves the right to reject any or all the tenders without assigning any reason whatsoever.

**2.17.5** Tenders submitted without the enclosures to prove the Bidder's specific experience in similar assignment will be liable for rejection.

**2.17.6** Tenders submitted without audited financial statements of the Bidder are liable for rejection.

**2.17.7** In addition to the above rejection criteria, if there is non-compliance of any of the clauses of this Tender Document, the Tenders are liable for rejection.

**2.17.8** Incomplete bid documents will be treated as non-responsive offer and the tender is liable for rejection.

### **3. BID EVALUATION PROCESS**

Evaluation of Bid will be on cost, with a minimum Technical Qualification.

#### **3.1. Evaluation of Technical Bids**

The Technical Bid will be examined by a Technical Committee to be constituted by the Chief Project Director WBFBC Project, on the basis of the evaluation criteria and the points system specified in the Tender.

**3.2** The details provided in the Technical Bid will be taken as reference for evaluation.

#### **3.3. Technical Bid Evaluation Criteria:**

- a) Should have minimum specified experience in the field of providing skilled and semi-skilled manpower service in various organizations. Refer para XXX
- b) Should have minimum specified fiscal capability for handling the job. Refer para XXX

**The bidders, who qualify in the Technical evaluation, will be considered for the evaluation in the financial process.**

#### **3.4. Evaluation of Financial bids**

- a. The Financial Bids of only the technically qualified bidders will be evaluated as per the evaluation criteria mentioned below. Financial Bids of bidders who do not qualify technically, will not be opened.
- b. Only the Fixed Price given in the Financial Bid shall be considered for evaluation.
- c. All eligible Bidders will be ranked in ascending order (i.e.) the Bidder who quoted the lowest Value (L1) will be ranked first and so on.

### **4. AWARD OF CONTRACT**

#### **4.1. Letter of Acceptance**

After the evaluation of the bids and ranking, a Letter of Acceptance of tender will be issued to the successful Bidder by the Society.

#### **4.2. Forfeiture of EMD**

If the successful Bidder fails to act according to the tender conditions or backs out after his tender has been accepted, his EMD will be forfeited to the Society. In this event, the offer will be made to the next ranked Bidder.

#### **4.3. Signing of Contract**

- a. The successful Bidder should execute an Agreement for the fulfillment of the contract with the Society at the time of execution within 15 days from the date of receipt of the Letter of acceptance issued by the Society. If the same is not executed within 15 days from the date of receipt of Letter of Acceptance, the EMD of the Bidder will be forfeited and their tender will be held as non-responsive.
- b. The expenses incidental to the execution of the Agreement are to be borne by the successful Bidder.



#### **4.4. Performance Bank Guarantee**

- a. The successful bidder shall at his own expense deposit with the Society, within 15 days from the date of receipt of the letter of acceptance, issued by the Society, or prior to signing of the contract, whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) from a scheduled bank, payable on demand, for the due performance and fulfillment of the contract by the bidder.
- b. This Performance Bank Guarantee will be for an amount equivalent to 5% of contract value. All incidental charges whatsoever such as premium; commission etc. with respect to the performance bank guarantee shall be borne by the bidder. The Bank Guarantee shall be valid initially for a period of one year from the date of signing of contract, which may have to be extended on extension of the contract. If the successful Bidder fails to furnish the bank guarantee within the above said period, the EMD remitted by him will be forfeited to the Society and his tender will be held void. The PBG furnished by the Bidder in respect of his tender will be returned to him at the end of the contract period subject to satisfactory performance to be evaluated by the Society.
- c. If the Bidder fails to act according to the tender conditions or backs out when his tender is accepted, his PBG mentioned above will also be forfeited to the Society.

#### **4.5. Issue of Work Order**

After the execution of the agreements specified in the Tender Document and after receipt of the PBG, the Society will issue the formal work order to the successful bidder within 15 days.

#### **4.6. Execution of Work Order**

The successful bidder should nominate and intimate to the Society, the name of a nodal person from his side, specifically to handle the contractual obligations. The successful Bidder should ensure that the nodal person is fully familiarized with the terms and conditions of the Tender, Scope of Work and the Guidelines.

#### **4.7. Assigning of Tender whole or in part**

The successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. He shall not underlet or sublet to any person(s) or body corporate for the execution of the contract or any part thereof.

#### **4.8. Termination of Contract**

The Society reserves the right to terminate the contract with the successful service provider, if it finds the work unsatisfactory, at any stage during the contract period, by giving a notice of fifteen (15) days. The service provider shall then be paid for the work completed, as per the rates quoted, till that stage of the assignment as part of response to this tender document. Security Deposit will however be forfeited.

#### **4.9. Force Majeure**

The Service Provider shall not be considered in default, if delay in delivery occurs due to causes beyond his control such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the contract may be extended for a length of time equal to the period of force majeure or at the option of West Bengal Forest and Biodiversity Society, it may be cancelled. Such cancellation would be without any liability whatsoever on the part of Society.

## 5. OTHER TERMS AND CONDITIONS

- Contract will be made between the Society and the successful Agency on agency basis and not on the basis of engagement of individuals to the PMU/DMU of the Society.
- Agency shall agree to comply with all the provisions of this Tender Document, which shall form the part of the contract.
- In case of any dispute, the matter will be referred to an Arbitrator under "Arbitration and Conciliation Act 1996". The arbitration shall be held in Kolkata only and the Courts at Kolkata only shall have jurisdiction in relation thereto.

Sd/-

**Chief Project Director  
West Bengal Forest and Biodiversity  
Conservation Project**

### **ANNEXURE Technical Bid Format**

#### **Form A – General Information about the Organization**

S. No.	Particulars	Details to be furnished	
<b>Details of the Bidder (Organization)</b>			
1.	Name		
2.	Address		
3.	Telephone	Fax	
4.	E-mail	Website	
<b>Details of Authorized person</b>			
5.	Name		
6.	Address		
7.	Telephone	E-mail	
<b>Information about the Organization</b>			
	Status of Organization (Public Ltd./ Pvt. Ltd/ Institution/ University etc.)		
8.	Details of Registration of Organization (Provide Ref e.g ROC Ref)	Date	
		Ref	
9.	Number of Professionals in position in the organization		
10.	Locations and addresses of offices (in India and overseas)		
11.	Service Tax Registration Number		
12.	Enclose latest STCC		

\_\_\_\_\_  
**Signature of the Bidder**



**Form B : Financial Information (Please attach copies of Audited Financial Statements)**

Turnover of the Organization				Net Worth of the Organization as on 31 <sup>st</sup> March, 2013
FY 2010-11	FY 2011-12	FY 2012-13	Average of last 3 FYs	

\_\_\_\_\_  
Signature of the Bidder

**Form C : Summary of Similar Projects implemented**

Sl. No.	Name of the Customer	Project Name	Start Date	End Date	Contract Value	Whether Successfully Completed

Note : Please provide details of the above projects in Form D.

\_\_\_\_\_  
Signature of the Bidder

**Form D : Details of the Similar Projects implemented by the bidder (Use separate tables for each project)**

Sl. No.	Item	Details
<b>General Information</b>		
1.	Customer / Name of Govt. Dept/ PSU etc.	
2.	Name of contact person and contact details	
<b>Project Details</b>		
3.	Name of the Project	
4.	Start Date/ End date	
5.	Current status	
6.	Contract tenure	
<b>Project size</b>		
7.	Contract value (Rs. in lakhs)	
8.	Total cost of services provided by the bidder	

Description of the services provided by the Bidder (Please provide details in relevance to the scope of this RFP)

Please provide testimonials and certificates from customer in support of the project experience

\_\_\_\_\_  
Signature of the Bidder

**Please Note** : The Bidder or his authorized representative should sign on each page of Technical Bid (Annexure-I) and at the end of each Form.





**ANNEXURE**  
**Financial Bid Format**

**Form A**

<b>Fixed Price (Rs.)</b>	<b>Out of Pocket Expense and other Miscellaneous (Rs.)</b>	<b>Total (1) + (2) (Rs.)</b>	<b>Applicable Taxes (Rs.)</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>

*Note: The Total gives the contractual value on which comparison shall be made.*

**Total Amount (both in figures and words) :**

\_\_\_\_\_  
**Signature of the Bidder**

**Form B (Item-wise break up of figures in Form A)**

<b>Sl. No.</b>	<b>Components/items</b>	<b>No. of Personnel</b>		<b>Proposed Fixed cost (Rs)</b>		<b>Proposed out of pocket expenses (Rs)</b>		<b>Detailed justification for the proposed fixed and/or out of pocket expensed against each category</b>
		<b>PMUs</b>	<b>DMUs</b>	<b>Total for PMUs</b>	<b>Total for DMUs</b>	<b>Total for PMUs</b>	<b>Total for DMUs</b>	
1								
2								
3								
4								
5								
6								

*Note: The total of the figures in Form B should match with the figures in Form A*

\_\_\_\_\_  
**Signature of the Bidder**





## Annexure-VI

### List of FPCs –First & Second Batch

#### North Bengal

Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
1	BTR	BTR East	Bholka	Chengmari	Madhya Haldibari	14/F/V-2/BTR(E)	200
2	BTR	BTR East	South Rydak	Chipra	Chowkirbos	08/F/S-2/BTR(E)	200
3	BTR	BTR East	South Rydak	Marakata	Marakata	05/F/S-4/BTR(E)	200
4	BTR	BTR East	South Rydak	Marakata	Paschim Changmari	07/F/S-4/BTR(E)	200
5	BTR	BTR East	South Rydak	Narathali	Narathali	03/F/S-3/BTR(E)	200
6	BTR	BTR West	East DPO	Checko	Uttar Dakshin Panialguri RV	18/FPC/EDPO/BTR(W)	180
7	BTR	BTR West	East DPO	Checko	Checko Banabasti FV.	19/FPC/EDPO/BTR(W)	180
8	BTR	BTR West	East DPO	Damanpur	Panijhora Banabasti FV	21/FPC/EDPO/BTR(W)	180
9	BTR	BTR West	Nimati	Nimati-W	Nimati Banabasti FV	12/FPC/NMT/BTR(W)	180
10	BTR	BTR West	Nimati	Nimati-W	Uttar Dakshin Iatabari RV	09/FPC/NMT/BTR(W)	180
11	Hill	Kurseong	Bagdogra	Bengdubi	Central F.V	102/G	155
12	Hill	Kurseong	Bagora	Bagora	M -1 F.V	235/G	155
13	Hill	Kurseong	Bagora	Bagora	Pokharitar	236/G	155
14	Hill	Kurseong	Bagora	Bagora	M-4 F.V	141/G	155
15	Hill	Kurseong	Bagora	Bagora	L. Babukhola-I F.V	1007/28-5	155
16	Hill	Kurseong	Bagora	Gairigaon	Aringaley	169/G	155
17	Hill	Kurseong	Bagora	Majua	L. Babukhola-II F.V	1007/28-5	155
18	Hill	Kurseong	Sevoke	Berrick	Upper Kandung F.V	154/G	155
19	Hill	Kurseong	Sevoke	Berrick	L. Kandung F.V	155/G	155
20	Hill	Kurseong	Sevoke	Kalijhora	6th Mile	152/G	155
21	Hill	Kurseong	Sevoke	Kalijhora	Kalijhoar	153/g	155
22	Hill	Kurseong	Sevoke	Latpancher	Sittong F.V	150/G	155
23	Northern	Baikunthpur	Belacoba	Batasivita	Lodhabari	28/BLC	155

Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
24	Northern	Baikunthpur	Belacoba	Batasivita	Maringajhora	27/BLC	155
25	Northern	Baikunthpur	Belacoba	Gourikone	Dewniapara-1	16/BLC	155
26	Northern	Baikunthpur	Belacoba	Gourikone	Dewniapara-2	15/BLC	155.0
27	Northern	Baikunthpur	Belacoba	Gourikone	Jallapara	18/BLC	155.0
28	Northern	Baikunthpur	Belacoba	Gourikone	Jhakuapara	24/BLC	155.0
29	Northern	Baikunthpur	Belacoba	Gourikone	Pradhanpara /Bhullapra	22/BLC	155.0
30	Northern	Baikunthpur	Belacoba	Gourikone	Sepaipara-Sahebpara	21/BLC	155.0
31	Northern	Cooch Behar	Coochbehar-I	Nagurhat	Rasikbeel Forest Village	167/FPC Misc.	87.50
32	Northern	Cooch Behar	Pundibari	Patlakhawa	Singimari Pachinirpar	1/COB/SF/FPC	87.50
33	Northern	Cooch Behar	Mathabhanga	Mathabhanga	Tekunia Bhajanerchara	61/FPC Misc.	80.00
34	Northern	Jalpaiguri	Dalgaon	Dalgaon	Lera FV	67/JFMC	180.0
35	Northern	Jalpaiguri	Dalgaon	Dalgaon	Suni	64/JFMC	172.5
36	Northern	Jalpaiguri	Dalgaon	Dalmore	North Dalmore	38/JFMC	172.5
37	Northern	Jalpaiguri	Dalgaon	Dalmore	South Dalmore	39/FPC	172.5
38	Northern	Jalpaiguri	Dalgaon	Dalmore	West Dalmore	47/JFMC	172.5
39	Northern	Jalpaiguri	Lataguri	Lataguri	Jharmatiali	3/JFMC	172.5
40	Northern	Jalpaiguri	Lataguri	Borodighi	Chawaphelly	45/JFMC	172.5
41	Northern	Jalpaiguri	Moraghat	Khuntimari	Khoklong FV	60/JFMC	172.5
42	Northern	Jalpaiguri	Nathua	Gadhiarkuthi	Gadhiarkuthi	10/JFMC	172.5
43	Northern	Jalpaiguri	Nathua	Gadhiarkuthi	Garialtari	9/JFMC	172.5
44	Wildlife North	Wildlife III	Kodalbasti	Mantharam	Mantharam	57/Misc	155.0
45	Wildlife North	Wildlife III	Kodalbasti	Mantharam	Dakshin Satali	214/Misc	155.0
46	Wildlife North	Wildlife III	Chilapata	Mendabari	Uttar Mendabari 2 NO.	62/FPC	145.0
47	Wildlife North	Wildlife III	Chilapata	Chilapata	Deodanga	5/FPC	145.0
48	Wildlife North	Wildlife III	Madarihat	North Khairbari	North Khairbari (FV)	206/M	145.0
49	Wildlife North	Wildlife III	Madarihat	Dhumchi	Dangapara	30/Misc	145.0
50	Wildlife North	Wildlife III	Madarihat	Dhumchi	Dhumchi FV	209/ Misc	145.0



**South Bengal**

Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
1	Central	Bankura North	Radhanagar	Panchal	Krishnasayer	322/FPC/BKN/92-93	127.5
2	Central	Bankura North	Chhatna	Jhantipahari	Jamthol	554/FPC/BKN/97-98	125.0
3	Central	Bankura North	Radhanagar	Balarampur	Chuamosina-II	395/FPC/BKN/92-93	125.0
4	Central	Bankura North	Radhanagar	Balarampur	Neemdanga	17/FPC/BKN/89-90	125.0
5	Central	Bankura North	Sonamukhi	Hamirhati	Bhula	223(A)/BKN/2002-03	125.0
6	Central	Bankura North	Sonamukhi	Indkata	Dhadkidanga	329A/BKN/2002-03	125.0
7	Central	Bankura North	Sonamukhi	Sonamukhi	Ganganidanga	351/BKN/92-93	125.0
8	Central	Bankura North	Beliatore	Beliatore	Kayma	143/BKN/90-91	122.5
9	Central	Bankura North	Beliatore	Brindabanpur	Nazirdanga	180/BKN/ 90 - 91	122.5
10	Central	Bankura North	Beliatore	Brindabanpur	Sawlia	472/BKN/ 94 - 95	122.5
11	Central	Bankura North	Beliatore	Khag	Benachapra	471/BKN/94-95	122.5
12	Central	Bankura North	Beliatore	Kundalia	Danari, Sirsha, Mahuldanga	540/BKN/ 96 - 97	122.5
13	Central	Bankura North	Sonamukhi	Sonamukhi	Kochdih Telipara	440/BKN/94-95	122.5
14	Central	Bankura North	Sonamukhi	Sonamukhi	Rapat	398/BKN/92-93	122.5
15	Central	Bankura North	Sonamukhi	Sonamukhi	Ratnapur Jasara Kusumkanali	431/BKN/93-94	122.5
16	Central	Bankura North	Beliatore	Beliatore	Madhabpur	285/BKN/91-92	115.0
17	Central	Bankura North	Beliatore	Kundalia	Amlabaid Banmadhabpur	361/BKN/ 92 - 93	115.0
18	Central	Bankura North	G. Ghati	Ukhradihi	Balikhun	283/BKN/91-92	115.0
19	Central	Bankura North	Radhanagar	Panchal	Kalaberia	292/FPC/BKN/91-92	115.0
20	Central	Bankura North	Saltora	Murlu	Searbaid No. - 1	224/BKN/90-91	115.0
21	Central	Bankura North	Saltora	Saltora	Ghoswamidih	213/BKN/90-91	115.0
22	Central	Bankura North	Beliatore	Beliatore	Mukutigram	369/BKN/92-93	105.0
23	Central	Bankura North	Sonamukhi	Indkata	Anantabati	328/BKN/92-93	105.0
24	Central	Bankura North	Sonamukhi	Indkata	Dhansimla Station	327/BKN/92-93	105.0
25	Central	Bankura North	Sonamukhi	Indkata	Rajdaha	335/BKN/92-93	105.0



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
26	Central	Bankura North	Sonamukhi	Indkata	Rani bandh	333/BKN/92-93	105.0
27	Central	Bankura North	Beliatore	Brindabanpur	Kodma	297/BKN/ 91-92	102.5
28	Central	Bankura North	Beliatore	Brindabanpur	Shri Krishnapur	470/BKN/ 94 - 95	102.5
29	Central	Bankura South	Indpur	Hatagram	Sayed	163/BKS	160.0
30	Central	Bankura South	Indpur	Indpur	Poramouli	111/BKS	160.0
31	Central	Bankura South	Indpur	Chingra	Barachingra	161/BKS	155.0
32	Central	Bankura South	Bankura	Punisoile	Digsuli, Beriakhmar	223/BKS	147.5
33	Central	Bankura South	Bankura	Bankura	Angaria	219/BKS	145.0
34	Central	Bankura South	Bankura	Bankura	Benajira Narattampur	338/BKS	145.0
35	Central	Bankura South	Bankura	Bankura	Chalkjagadalla	317/BKS	145.0
36	Central	Bankura South	Bankura	Bankura	Taribeterdhi, Basulitora, Searbada	215/BKS	145.0
37	Central	Bankura South	Indpur	Hatagram	Dhagara	201/BKS	145.0
38	Central	Bankura South	Indpur	Indpur	Niamatpur	630/BKS	145.0
39	Central	Bankura South	Hirbundh	Hirbundh-I	Gobarda	520/BKS	145.0
40	Central	Bankura South	Indpur	Mohisdobra	Gourbazar-I	383/BKS	135.0
41	Central	Bankura South	Indpur	Indpur	Paharpur Dharampur	601/BKS	127.5
42	Central	Bankura South	Khatra	Khatra-I	Bantilla-1	115/BKS	127.5
43	Central	Bankura South	Bankura	Punisoile	Brindabani	480/BKS	125.0
44	Central	Bankura South	Bankura	Ratanpur	Gangari, Lauladabka	152/BKS	125.0
45	Central	Bankura South	Bankura	Ratanpur	Motherboni Kolargram	134/BKS	125.0
46	Central	Bankura South	Bankura	Ratanpur	Ramkrishnapur	117/BKS	125.0
47	Central	Bankura South	Indpur	Chingra	Nagalberia	264/BKS	125.0
48	Central	Bankura South	Indpur	Hatagram	Bramandiha	404/BKS	125.0
49	Central	Bankura South	Indpur	Indpur	Bhatra Tharkajore, Moukuri	606/BKS	125.0
50	Central	Bankura South	Bankura	Punisoile	Napitbandh Adibasi	587/BKS	122.5
51	Central	Panchet	Bishnupur	Basudevnpur	Basudevnpur	61/BKN	245.0
52	Central	Panchet	Bishnupur	Bishnupur - II	Jamdahara, Bamunbandh	267/BKN	200.0



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
53	Central	Panchet	Bishnupur	Bishnupur - II	Jhantibani	186/BKN	177.5
54	Central	Panchet	Bishnupur	Chougan	Pansuli	396/BKN	177.5
55	Central	Panchet	Bishnupur	Bishnupur - I	Dhangasole, Lohari	132/BKN	157.5
56	Central	Panchet	Bishnupur	Basudevpur	Chuasole	128/BKN	155.0
57	Central	Panchet	Bishnupur	Basudevpur	Tribanka Mohila	453/BKN	155.0
58	Central	Panchet	Bishnupur	Bishnupur - II	Jadavnagar, Banjamuna	187/BKN	155.0
59	Central	Panchet	Bishnupur	Chougan	Siromonipur, Kangore	400/BKN	155.0
60	Central	Panchet	Bishnupur	Hereparbat	Lagardanga, Lotihir	38/BKN	155.0
61	Central	Panchet	Onda	Onda	Madanmohanpur, Hatibandh	44/PSC	155.0
62	Central	Panchet	Bishnupur	Bishnupur - II	Agardah, Kumradaha	266/BKN	135.0
63	Central	Panchet	Bishnupur	Bishnupur - II	Kantabari, Bauridanga	43/BKN	135.0
64	Central	Panchet	Bishnupur	Bishnupur - II	Bhedua, Benabandi	62/BKN	132.5
65	Central	Panchet	Bishnupur	Chougan	Chougan Mohila	397/BKN	132.5
66	Central	Panchet	Bishnupur	Hereparbat	Bandhgaba, Ghutboni	36/BKN	132.5
67	Central	Panchet	Bishnupur	Hereparbat	Ichbari, Damdama, Baburdanga	53/BKN	132.5
68	Central	Panchet	Bishnupur	Hereparbat	Kamarpukur, Digmardanga	37/BKN	132.5
69	Central	Panchet	Onda	Chingani	Amarpur, Chaulabandh, Ambari	23/PSC	132.5
70	Central	Panchet	Onda	Chingani	D. Para	269/BKN	132.5
71	Central	Panchet	Onda	Krishnagar	Madhabpur, Kamarkata, Jambada	127/BKN	125.0
72	Central	Panchet	Bishnupur	Bishnupur - I	Bankati	56/BKN	112.5
73	Central	Panchet	Bishnupur	Bishnupur - I	Jharla	63/BKN	112.5
74	Central	Panchet	Bishnupur	Bishnupur - I	Peddya, Khuliamuri	130/BKN	112.5
75	Central	Panchet	Bishnupur	Bishnupur - I	Ghugimura, Binodbari	129/BKN	110.0
76	Central	Panchet	Bishnupur	Chougan	Khudirampalli	40/PSC	110.0



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
77	North West	Malda	Malda	Malda	Halna	6/M/MR	85.0
78	North West	Malda	Gazole	Singhabad	Tilasan	2/M/GL	62.5
79	North West	Malda	Malda	Rajadighi	Kharnuna Malancha	1/M/MR	40.0
80	South East	Birbhum	Bolpur	Illambazar	Billamangal	50/BP/BIR	200.0
81	South East	Birbhum	Rajnagar	Aligarh	Mahishagram	73/R/BIR	155.0
82	South East	Birbhum	Dubrajpur	Hetampur	Belbuni	156/DP/BIR	147.5
83	South East	Birbhum	Dubrajpur	Khairasole	Jahidpur	77/DP/BIR	147.5
84	South East	Birbhum	Bolpur	Illambazar	Jamboni	2/BP/BIR	132.5
85	South East	Birbhum	Bolpur	Illambazar	Lakhipur	1/BP/BIR	132.5
86	South East	Birbhum	Rajnagar	Aligarh	Kurulmatia	72/R/BIR	132.5
87	South East	Birbhum	Dubrajpur	Khairasole	Bhardi	84/DP/BIR	125.0
88	South East	Burdwan	Panagarh	Aduria	Aduria Amarpur	14/BDN/FPC/PG	200.0
89	South East	Burdwan	Durgapur	Molandighi	Rakshitpur/Bistupur	24/BDN/FPC/DG	192.5
90	South East	Burdwan	Durgapur	Arrah	Arrah	65/BDN/FPC/DG	155.0
91	South East	Burdwan	Durgapur	Arrah	Rupganj	33/BDN/FPC/DG	155.0
92	South East	Burdwan	Durgapur	Gopalpur	Rajkumum	31/BDN/FPC/DG	155.0
93	South East	Burdwan	Durgapur	Gopalpur	Trilokchandrapur	37/BDN/FPC/DG	155.0
94	South East	Burdwan	Durgapur	Shibpur	Kajladihi, Ajoypally	66/BDN/FPC/DG	155.0
95	South East	Burdwan	Durgapur	Gopalpur	Gopalpur	23/BDN/FPC/DG	147.5
96	South East	Burdwan	Durgapur	Gopalpur	Keshabpur, Pathardiha	32/BDN/FPC/DG	135.0
97	South East	Burdwan	Panagarh	Aduria	Kalikapur	4B/BDN/FPC/PG	135.0
98	South East	Burdwan	Panagarh	Kasba	Kasba	66/BDN/FPC/PG	135.0
99	South East	Burdwan	Durgapur	Basudha	Ajodhya-Bannabagram, Bistupur, Nimtikuri	36/BDN/FPC/DG	132.5
100	South East	Burdwan	Durgapur	Molandighi	Molandighi	28/BDN/FPC/DG	132.5
101	South East	Burdwan	Guskara	Pratappur	Amrargarh	54/BDN/FPC/GK	125.0
102	South East	Burdwan	Durgapur	Gopalpur	Domra/Sundiara	68/BDN/FPC/DG	122.5
103	South East	Burdwan	Durgapur	Arrah	Kuldiha	34/BDN/FPC/DG	110.0



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
104	South East	Burdwan	Durgapur	Basudha	Telipara	38/BDN//FPC/DG	110.0
105	South East	Burdwan	Durgapur	Molandighi	Akandara	27/BDN/FPC/DG	110.0
106	South East	Burdwan	Durgapur	Shibpur	Kherobari	30/BDN/FPC/DG	110.0
107	South East	Burdwan	Panagarh	Aduria	Chora,Dangapara Patharkuchi	20/BDN/FPC/PG	110.0
108	South East	Burdwan	Panagarh	Aduria	Choto-Ramchandrapur, Arjuri	22A/BDN/FPC/PG	110.0
109	South East	Burdwan	Panagarh	Aduria	Hedogoria	1/BDN/FPC/PG	110.0
110	South East	Burdwan	Panagarh	Kanksa	Dhabaru	16/BDN/FPC/PG	110.0
111	South East	Burdwan	Panagarh	Soain	Debsala A	9A/BDN/JFMC/PG	110.0
112	South East	Burdwan	Guskara	Bhalki	Bhalki	64/BDN/FPC/GK	102.5
113	South East	Burdwan	Guskara	Pratappur	Babuisole	44/BDN/FPC/GK	102.5
114	South East	Burdwan	Panagarh	Kanksa	Geradaha	17/BDN/FPC/PG	90.0
115	South East	Burdwan	Guskara	Bhalki	Dombandhi	53/BDN/FPC/GK	80.0
116	South East	Durgapur	Ukhra	Kantaberia	Madhaiganj	4/FPC/DGP	170.0
117	South East	Durgapur	Ukhra	Kantaberia	Bargoria	1/FPC/DGP	125.0
118	South East	Durgapur	Ukhra	Kantaberia	Kantaberia Dhabani	12/FPC/DGP	125.0
119	South East	Durgapur	Ukhra	Tilaboni	Bhatmura	22/FPC/DGP	125.0
120	South East	Durgapur	Asansol	Gourandi	Panuria (Lalbandh)	25/FPC/DGP	102.5
121	South East	Durgapur	Asansol	Sarishatali	Khairboni, Jamjuri, Shyampur, Sirisdanga	13/FPC/DGP	102.5
122	South East	Durgapur	Ukhra	Fuljhore	Haribazar Pardai	20/FPC/DGP	85.0
123	South East	Durgapur	Ukhra	Fuljhore	Jemua	19/FPC/DGP	82.5
124	South West	Kangsabati North	Hura	Keshargarh	Keshargarh	2269/15-7	155.0
125	South West	Kangsabati North	Hura	Rakab	Rahamda	190/M	155.0
126	South West	Kangsabati North	Puncha	Puncha	Rangametya	280/M	155.0
127	South West	Kangsabati North	Raghunathpur	Raghunathpur-I	Paharpur-Jorka	113-M	155.0



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
128	South West	Kangsabati North	Puncha	Jambad	Pirra	278/FPC-15	135.0
129	South West	Kangsabati North	Hura	Bishpuria	Samukgaria	283/M	132.5
130	South West	Kangsabati North	Hura	Hura	Dariakata	79/M	132.5
131	South West	Kangsabati North	Hura	Keshargarh	Aralkocha	176/M	132.5
132	South West	Kangsabati North	Hura	Keshargarh	Bandartanga	180/M	132.5
133	South West	Kangsabati North	Hura	Keshargarh	Dudhpenia	188/M	132.5
134	South West	Kangsabati North	Hura	Keshargarh	Korkota	187/M	132.5
135	South West	Kangsabati North	Hura	Rakab	Karrudoba	189/M	132.5
136	South West	Kangsabati North	Puncha	Gopalpur	Dewli	272/FPC-15	132.5
137	South West	Kangsabati North	Puncha	Gopalpur	Layamara	284/FPC-15	132.5
138	South West	Kangsabati North	Puncha	Jambad	Dharampur	266/M	132.5
139	South West	Kangsabati North	Puncha	Panipathar	Deorang	265/M	132.5
140	South West	Kangsabati North	Raghunathpur	Neturia	Bagmara	248/F-15	132.5
141	South West	Kangsabati North	Raghunathpur	Neturia	Erakusum-Khowardanga	395/F-15	132.5
142	South West	Kangsabati North	Raghunathpur	Neturia	Kochbel-Kalabali	252/F-15	132.5
143	South West	Kangsabati North	Raghunathpur	Neturia	Nutandi-Patharberia	394/F-15	132.5
144	South West	Kangsabati North	Raghunathpur	Neturia	Rangadahar-Lavamanpur	399/FPC-15	132.5
145	South West	Kangsabati North	Raghunathpur	Neturia	Shyampur-Gorpanchokot - Cholaberia-Pukduara	251/F-15	132.5
146	South West	Kangsabati North	Raghunathpur	Santuri	Chairabari	2969/15-7	132.5
147	South West	Kangsabati North	Raghunathpur	Santuri	Patharbandh	2964/FPC-15	132.5
148	South West	Kangsabati South	Manbazar-I	Manbazar	Hariharpur	24C/28-96	200.0
149	South West	Kangsabati South	Manbazar-I	Kenda	Kuda	68B/28-96	160.0
150	South West	Kangsabati South	Manbazar-I	Sindurpur	Bhalubasa	120/28-96	160.0
151	South West	Kangsabati South	Manbazar-I	Manbazar	Bhurasol	14E/28-96	132.5
152	South West	Kangsabati South	Manbazar-I	Sindurpur	Janara	14C/28-96	125.0
153	South West	Kangsabati South	Manbazar-I	Sindurpur	Kumardih	120F/28-96	125.0
154	South West	Kangsabati South	Manbazar-I	Sindurpur	Kashidi	120D/28-96	117.5



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
155	South West	Kangsabati South	Manbazar-I	Manbazar	Bagaldhora	120C/28-96	110.0
156	South West	Kangsabati South	Manbazar-I	Manbazar	Susni-Porasigora	14Q/28-96	110.0
157	South West	Kangsabati South	Manbazar-I	Manbazar	Udaypur	14R/28-96	110.0
158	South West	Kangsabati South	Manbazar-I	Kenda	Bijoydih	99A/28-96	102.5
159	South West	Kangsabati South	Manbazar-I	Manbazar	Jalhari	230C/28-96	102.5
160	South West	Kangsabati South	Manbazar-I	Manbazar	Menidibangram	120C/28-96	102.5
161	South West	Kangsabati South	Manbazar-I	Sindurpur	Kadma	14/28-96	95.0
162	South West	Kangsabati South	Manbazar-I	Sindurpur	Kuardih	120E/28-96	92.5
163	South West	Kangsabati South	Manbazar-I	Kenda	Jangidiri	212/FPC	80.0
164	South West	Kangsabati South	Manbazar-I	Sindurpur	Chokya	14W/28-96	80.0
165	South West	Kangsabati South	Manbazar-I	Sindurpur	Majhihira	14E/28-96	72.5
166	South West	Kangsabati South	Manbazar-I	Sindurpur	Maoragora	216/28-96	70.0
167	South West	Kangsabati South	Manbazar-I	Kenda	Keshia	68A/28-96	62.5
168	South West	Purulia	Joypur	Talmu	Chirkarmu-Arageria	51/PR of 90-91	125.0
169	South West	Purulia	Joypur	Talmu	Ekduar	132/PR of 94-95	102.5
170	South West	Purulia	Joypur	Talmu	Damru	133/PR of 94-95	87.5
171	South West	Purulia	Joypur	Talmu	Baramalka	172/PR of 97-98	65.0
172	South West	Purulia	Joypur	Bangidiri	Bangidiri-Simultar	43/PR of 90-91	60.0
173	South West	Purulia	Joypur	Bangidiri	Kalikapur-Kawahara	44/PR of 90-91	60.0
174	South West	Purulia	Joypur	Talmu	Assanya	49/PR of 90-91	55.0
175	Western	Kharagpur	Hijli	Hijli	Ajodhyagarh (Rangamatia)	116/WM	155.0
176	Western	Kharagpur	Hijli	Hijli	Ajodhyagarh (Keshuria)	116/WM	135.0
177	Western	Kharagpur	Hijli	Khajra	Jamsole	479/WM	135.0
178	Western	Kharagpur	Belda	Keshiary	Jhantageria	167/WM	132.5
179	Western	Kharagpur	Belda	Narayangarh	Binai (N)	88/WM	132.5
180	Western	Kharagpur	Belda	Narayangarh	Daharpur	36/WM	132.5
181	Western	Kharagpur	Hijli	Hijli	Brikabhanupur	265/KGP	132.5
182	Western	Kharagpur	Hijli	Hijli	Paschimpatri	166/WM	132.5



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
183	Western	Kharagpur	Hijli	Khajra	Harinakhuri Telebhanga	35/WM	132.5
184	Western	Kharagpur	Hijli	Khajra	Ghritagram	476/WM	127.5
185	Western	Kharagpur	Hijli	Khajra	Barsole	477/WM	125.0
186	Western	Kharagpur	Belda	Kashipur	Jamuna	354/WM	112.5
187	Western	Kharagpur	Hijli	Khajra	Lengamara	480/WM	112.5
188	Western	Kharagpur	Hijli	Porapara	Porapara	22/WM	112.5
189	Western	Kharagpur	Belda	Keshiary	Betlota	285/KGP	110.0
190	Western	Kharagpur	Hijli	Hijli	Purbapathri	85/WM	110.0
191	Western	Medinipur	Chandrakona	Andharnayan	Pataisole	81/FPC	115.0
192	Western	Medinipur	Chandrakona	Andharnayan	Chhototara	480/FPC	95.0
193	Western	Medinipur	Chandrakona	Andharnayan	Keudi	80/FPC	95.0
194	Western	Medinipur	Chandrakona	Andharnayan	Sakhabai	368/FPC	95.0
195	Western	Medinipur	Chandrakona	Andharnayan	Gurahara	333/FPC	92.5
196	Western	Medinipur	Chandrakona	Andharnayan	Dakhinsole	78/FPC	72.5
197	Western	Medinipur	Chandrakona	Dhamkuria	Balarampur	250/FPC	72.5
198	Western	Medinipur	Godapeasal	Anandapur	Lepsa, Kanchgeria	246/FPC	50.0
199	Western	Medinipur	Midnapore	Baghasole	Tasarara, Jamboni, Chakighata	113/FPC	50.0
200	Western	Medinipur	Arabari	Gopalbundh	Solidiha-Jarakendi	105/FPC	32.5
201	Western	Medinipur	Godapeasal	Anandapur	Talchhara	488/FPC	30.0
202	Western	Medinipur	Nayabasad	Nayabasad	Bhula	9/FPC	20.0
203	Western	Medinipur	Arabari	Gopalbundh	Dolong	366/FPC	10.0
204	Western	Rupnarayan	Amlagora	Pathrisole	Khudiasole	20(E)/FPC	170.0
205	Western	Rupnarayan	Hoomgarh	Jogardanga	Maita	24 (A)/FPC	170.0
206	Western	Rupnarayan	Amlagora	Raskundu	Hurhuria	352/FPC	155.0
207	Western	Rupnarayan	Amlagora	Raskundu	Metala	335/FPC	155.0
208	Western	Rupnarayan	Amlagora	Raskundu	Porahari	181/FPC	155.0
209	Western	Rupnarayan	Amlagora	Pathrisole	Kastogura	235/FPC	135.0



Sl. No.	Circle	Division	Range	Beat	FPC	Reg No	Score Total
210	Western	Rupnarayan	Amlagora	Raskundu	Fulsason	11/FPC	135.0
211	Western	Rupnarayan	Amlagora	Raskundu	Jadavnagar	179/FPC	132.5
212	Western	Rupnarayan	Hoomgarh	Jogardanga	Hirigeria Bankati	24(B)/FPC	125.0
213	Western	Rupnarayan	Hoomgarh	Jogardanga	Malibandhi	410/FPC	125.0
214	Western	Rupnarayan	Amlagora	Chandabila	Dhannyadiha- Gariki	242/FPC/RPS	110.0
215	Western	Rupnarayan	Amlagora	Chandabila	Ichorkonda	236/FPC/RPS	110.0
216	Western	Rupnarayan	Garbeta	Nohari	Ekariya & Fulmanipur	1/FPC	110.0
217	Western	Rupnarayan	Hoomgarh	Jogardanga	Jogardanga Kurkutbandhi	160/FPC	105.0
218	Western	Rupnarayan	Hoomgarh	Jogardanga	Lalaitpur Basudevpur	21/FPC	105.0
219	Western	Rupnarayan	Hoomgarh	Jogardanga	Mansingha, Bagdoba	310/FPC	105.0
220	Western	Rupnarayan	Hoomgarh	Jogardanga	Dhobasole	21/FPC	102.5
221	Western	Rupnarayan	Amlagora	Raskundu	Dhanghori	178/FPC	92.5
222	Western	Rupnarayan	Amlagora	Pathrisole	Chandrer Bankati	20(J)/FPC/RPS	90.0
223	Western	Rupnarayan	Amlagora	Pathrisole	Lapuria	311/FPC	90.0
224	Western	Rupnarayan	Amlagora	Raskundu	Bhairabsole	22(Y)/FPC	90.0
225	Western	Rupnarayan	Amlagora	Pathrisole	Namo-Pathrisole	241/FPC	80.0
226	Western	Rupnarayan	Amlagora	Pathrisole	Panchmoldanga	20(C)/FPC/RPS	80.0
227	Western	Rupnarayan	Amlagora	Raskundu	Kadambandhi	354/FPC	80.0
228	Western	Rupnarayan	Hoomgarh	Jogardanga	Jangleabadi Mohanpur, Baulara	155/FPC	80.0
229	Western	Rupnarayan	Hoomgarh	Jogardanga	Nerasole	46/FPC	50.0
230	Western	Rupnarayan	Garbeta	Shyamnagar	Pachadahara, Daldali, Koyma	396/FPC	42.5

Abstract

Sl. No.	Circle	Division	Divisional Management Unit (DMU)	Total Allotted	Allotment For 1st & 2nd Batch (50%)	Total Selection made (80%)	Selection (1st & 2nd Batch)	Total Circle
1	Western	Medinipur	Medinipur DMU	55	28	13	13	56
2		Rupnarayan	Rupnarayan DMU	45	23	27	27	
3		Kharagpur	Kharagpur DMU	20	10	16	16	
4		Jhargram	Jhargram DMU	35	17	0	0	
5	South-West	Purulia	Purulia DMU	35	18	7	7	51
6		Kangsabati North	Kangsabati North DMU	30	15	24	24	
7		Kangsabati South	Kangsabati South DMU	30	15	20	20	
8	Central	Bankura North	Bankura North DMU	55	28	44	28	76
9		Bankura South	Bankura South DMU	45	22	36	22	
10		Panchet	Panchet DMU	45	23	36	26	
11		Burdwan	Burdwan DMU	35	18	28	28	
12	Durgapur	Durgapur DMU	10	5	8	8		
13	Birbhum	Birbhum DMU	10	5	8	8		
14	North-West	Malda	Malda DMU	5	3	4	3	3
15	Hill	Kurseong	Kurseong DMU	15	8	12	12	12
16		Darjeeling	Darjeeling DMU	10	5	3	0	21
17	Baikunthpur	Baikunthpur DMU	15	8	12	8		
18	Jalpaiguri	Jalpaiguri DMU	20	10	16	10		
19	Coochbehar	Coochbehar DMU	0	0	3	3	7	
20	Willfe (North)	Wildlife III	Wildlife III DMU	15	7	12		7
21	Buxa Tiger Reserve	Buxa Tiger Reserve East	Buxa Tiger Reserve East DMU	10	5	8	5	10
22		Buxa Tiger Reserve West	Buxa Tiger Reserve West DMU	10	5	8	5	
TOTAL				550	278	345	280	280



## Annexure-VII

APO for 2013-14

## WORK PROGRAMME

## WEST BENGAL FOREST AND BIODIVERSITY PROJECT

FOR 2013-14

Activity	Unit	Rate	Total Phy	Total Fin	Phase I Phy	Phase I Fin	Phase II Phy	Phase II Fin	Phase III Phy	Phase III Fin
<b>Procurement / Construction</b>										
<b>1 Afforestation and Allied Works</b>										
1D Production of Quality Planting Material	No.	3,125,000.00	20.00	62,500,000	2.00	6,250,000	15.00	46,875,000	3.00	9,375,000
1D1 Capital cost of setting up Hi-tech Central Nursery	No.	937,500.00	20.00	18,750,000	5.00	4,687,500	15.00	14,062,500	0.00	0
1D2 Capacity expansion of existing Hi-tech Central Nursery	No.	5.00	300,000.00	1,500,000			225,000.00	1,125,000	75,000.00	375,000
1D3 Prodn. of 1 yr old qnty clone @ 2000/ha 1st yr	No.	5.00	7,360,000.00	36,800,000			5,520,000	27,600,000	1,840,000	9,200,000
1D4 Prodn of 1 yr old qnty seedling @ 2000/ha 1st yr	No.	5.00		119,550,000		10,937,500		89,662,500		18,950,000
<b>2 Biodiversity Conservation</b>										
<b>2B Man-Animal conflict mitigation</b>										
2B1 Elephant/ Gaur in the North and South West Bengal	No.	3,500,000.00	1.00	3,500,000			0.00	0	1.00	3,500,000
Mobile squad in the north	No.	1,000,000.00	2.00	2,000,000			0	2,000,000	0.00	0
Vehicle for patrolling	No.	62,500.00	5.00	312,500			3.00	187,500	2.00	125,000
Public address system for	No.	125,000.00	5.00	625,000			3.00	375,000	2.00	250,000
Radio communication set for	No.	5,000.00	25.00	125,000			15.00	75,000	10.00	50,000
Search light with battery	No.	7,500.00	25.00	187,500			15.00	112,500	10.00	75,000
Walkie-talkie	No.	125,000.00	5.00	625,000			3.00	375,000	2.00	250,000
Night vision binoculars	No.	162,500.00	5.00	812,500			75.00	187,500	50.00	325,000
Watch tower	No.	2,500.00	125.00	312,500			3.00	187,500	2.00	125,000
Field gear against rain/cold	No.	62,500.00	5.00	312,500			3.00	187,500	2.00	125,000
Public address system for	No.	125,000.00	5.00	625,000			15.00	75,000	10.00	50,000
Radio communication set for	No.	5,000.00	25.00	125,000			15.00	75,000	10.00	50,000
Search light with battery	No.	7,500.00	25.00	187,500			15.00	112,500	10.00	75,000
Walkie-talkie	No.	125,000.00	5.00	625,000			3.00	375,000	2.00	250,000
Night vision binoculars	No.	162,500.00	5.00	812,500			75.00	187,500	50.00	325,000
Watch tower	No.	2,500.00	125.00	312,500			3.00	187,500	2.00	125,000
Field gear against rain/cold	No.	62,500.00	5.00	312,500			3.00	187,500	2.00	125,000
<b>2B2 Leopard in the North Bengal</b>										
Rescue	m2	625.00	250.00	156,250			175.00	109,375	75.00	46,875
Nylon net for capturing	No.	50,000.00	10.00	500,000			6.00	300,000	4.00	200,000
Transport cage	No.	5,000.00	50.00	250,000			30.00	150,000	20.00	100,000
Protective gear for staff	No.	2,500.00	50.00	125,000			30.00	75,000	20.00	50,000
Field gear against rain/cold	No.	1,875,000.00	2.00	3,750,000			2.00	3,750,000	0.00	0
Speed boats/spare engine	No.	250,000.00	2.00	500,000			2.00	500,000	0.00	0
Transport cage, squeeze cage	No.	125,000.00	2.00	250,000			2.00	250,000	0.00	0
Radio communication set	No.	62,500.00	2.00	125,000			2.00	125,000	0.00	0
Public address system and eco-	No.	5,000.00	30.00	150,000			20.00	100,000	10.00	50,000
Search light with separate	No.	625.00	400.00	250,000			300.00	187,500	100.00	62,500
Nylon net for capturing	m2	5,000.00	30.00	150,000			20.00	100,000	10.00	50,000
Protective gear for staff	No.	375,000.00	5.00	1,875,000			3.00	1,125,000	2.00	750,000
<b>2B4 Smaller animals in the Central Bengal</b>										
Rescue	No.	18,750.00	18.00	337,500			10.00	187,500	8.00	150,000
Trap cage for small animals	No.	25,000.00	12.00	300,000			8.00	200,000	4.00	100,000
Bird cage	No.	87,500.00	12.00	1,050,000			8.00	700,000	4.00	350,000
Snake trapping stick, fridge and	No.	375.00	360.00	135,000			250.00	93,750	110.00	41,250
Net for trapping animals	m2			21,403,750		0		13,553,125		7,850,625



Activity		Unit	Rate	Total Phy	Total Fin	Phase I Phy	Phase I Fin	Phase II Phy	Phase II Fin	Phase III Phy	Phase III Fin
3	Community Development										
	3A 3A1 Meeting	No.	12,500.00	300.00	3,750,000			300.00	3,750,000	0.00	0
	3B 3B1 Microplan	No.	12,500.00	300.00	3,750,000			300.00	3,750,000	0.00	0
	3C Income Generation Activities										
4	3C1 IGA	No.	625,000.00	5.00	3,125,000			5.00	3,125,000	0.00	0
	NGO Services				10,625,000				10,625,000		0
	Community Development										
	Institutional Capacity Development										
	4A Base line survey of the State's forest resources at the start of Project										
	4A1 Survey of resources	Ha	25.00	150,000.00	3,750,000			150,000.00	3,750,000	0.00	0
	4A2 Survey of socio-economic conditions	Ha	12.50	150,000.00	1,875,000			150,000.00	1,875,000	0.00	0
	Training & Capacity Building of Project Implementing Officials, Field &										
	4B1 Package-I for Senior Officers										
	Study tour/Training	Head	531,250.00	20.00	10,625,000			0.00	0	20.00	10,625,000
	Study tour/Training	Times	187,500.00	10.00	1,875,000			0.00	937,500	5.00	937,500
	4B2 Package-II for Middle and Junior level Officers										
	Training	Long Term	125,000.00	5.00	625,000			0.00	0	5.00	625,000
	Training	Short Term	62,500.00	5.00	312,500			0.00	0	5.00	312,500
4C	4B3 Package-III for Junior level Officers and FRs										
	Training	Indian Institute	62,500.00	14.00	875,000			14.00	875,000	0.00	0
	Instructions	Field	37,500.00	30.00	1,125,000			30.00	1,125,000	0.00	0
	4B4 Package-IV for Frontline staff and FPC/EDC/SHG										
	Training	PRA, microplan	37,500.00	400.00	15,000,000			0.00	11,250,000	100.00	3,750,000
	Training	Microfinance, Accounting	37,500.00	345.00	12,937,500	5.00	187,500	110.00	4,125,000	230.00	8,625,000
	Infrastructure Development for TPOF (Social Forestry), training,										
	4C1 Construction of Administrative Buildings										
	Construction of Beat Officer Office Complex (1)	No.	468,750.00	9.00	4,218,750			9.00	4,218,750	0.00	0
	Construction of Beat Officer Office Complex (2)	No.	625,000.00	6.00	3,750,000			6.00	3,750,000	0.00	0
	Construction of RO's Office Complex	No.	812,500.00	3.00	2,437,500			3.00	2,437,500	0.00	0
	Expansion of existing administrative building	Sq.ft	2,500.00	14,400.00	36,000,000			8,000.00	20,000,000	6,400.00	16,000,000
	Building at Salt Lake	Sq.ft	3,750.00	5,000.00	18,750,000			3,500.00	13,125,000	1,500.00	5,625,000
	Administrative Building at Siliguri	Sq.ft	3,125.00	20,000.00	62,500,000			18,000.00	56,250,000	2,000.00	6,250,000



Activity		Unit	Rate	Total Phy	Total Fin	Phase I Phy	Phase I Fin	Phase II Phy	Phase II Fin	Phase III Phy	Phase III Fin
4C2	Equipment for GIS/MIS Pilot Project	LS	62,500,000.00	1.00	62,500,000		0	1.00	62,500,000	0.00	0
	GIS Pilot Project										
	Equipment										
	Purchase of vehicles including motorcycles for better mobility of	No.	1,250,000.00	10.00	12,500,000		0	5.00	6,250,000	5.00	6,250,000
4C3	Purchase of Vehicles	No.	62,500.00	100.00	6,250,000		0	50.00	3,125,000	50.00	3,125,000
	Vehicle Purchase										
	Purchase of Motorcycle										
	Miscellaneous management inputs										
4C4	Incremental staff DMU	MY	300,000.00	50.00	15,000,000		0	25.00	7,500,000	25.00	7,500,000
	Semi Skilled										
	Incremental staff DMU	MY	150,000.00	25.00	3,750,000		0	15.00	2,250,000	10.00	1,500,000
	Semi Skilled										
	Incremental staff PMU	MY	300,000.00	4.00	1,200,000	0.25	75,000	2.00	600,000	1.75	525,000
	Semi Skilled										
	Incremental staff PMU	MY	150,000.00	2.00	300,000	0.25	37,500	1.00	150,000	0.75	112,500
	Extension Workers	No.	12,500.00	120.00	1,500,000		0	60.00	750,000	60.00	750,000
	Audit (PMU)	LS	5,000.00	1.00	5,000		0	0.00	0	1.00	5,000
	Audit (DMU)	LS	5,000.00	33.00	165,000		0	0.00	0	33.00	165,000
	Audit (JFMC,EDC)	LS	5,000.00	300.00	1,500,000		0	0.00	0	300.00	1,500,000
	PMU operation cost	LS	12,500,000.00	0.20	2,500,000	0.02	250,000	0.00	0	0.18	2,250,000
4D	PMU operation cost	LS	5,000,000.00	0.20	1,000,000	0.02	100,000	0.00	0	0.18	900,000
	PMU operation cost										
	Travel expenses	LS	5,000,000.00	0.20	1,000,000	0.02	100,000	0.00	0	0.18	900,000
	Forestry Research Activities										
	Field Research on Nursery and Plantation techniques and	No.	1,125,000.00	1.00	1,125,000		0	0.50	562,500	0.50	562,500
	Nursery Technique Protocol										
	Study										
	Plantation Model Protocol	No.	1,125,000.00	1.00	1,125,000		0	0.50	562,500	0.50	562,500
	Study										
	Research work in Tree Improvement Programme (Tree Breeding)	No.	3,375,000.00	1.00	3,375,000		0	0.50	1,687,500	0.50	1,687,500
	Institutional Capacity Development										
	Procurement / Construction										
Consulting services	Base cost		37,600,000.00	1.00	37,600,000		0	0.75	28,200,000	0.25	9,400,000
	Price escalation		3,600,000.00	1.00	3,600,000		0	0.75	2,700,000	0.25	900,000
	Physical contingency		4,200,000.00	1.00	4,200,000		0	0.75	3,150,000	0.25	1,050,000
Administration cost	Consulting services										
	Administration Cost										
	Salary for PMU		7,560,000.00	1.00	7,560,000		0	0.75	5,670,000	0.25	1,890,000
	Allowance Reimbursements		500,000.00	1.00	500,000		0	0.75	375,000	0.25	125,000
	Hiring of Vehicles		2,160,000.00	1.05	2,268,000	0.05	108,000	0.75	1,620,000	0.25	540,000
	Hiring of Office		1,200,000.00	1.40	1,680,000	0.40	480,000	0.75	900,000	0.25	300,000
	Electricity		600,000.00	1.20	720,000	0.20	120,000	0.75	450,000	0.25	150,000
	Telephone		250,000.00	1.00	250,000		0	0.75	187,500	0.25	62,500
	Miscellaneous Expenses		5,000,000.00	1.22	6,100,000	0.22	1,100,000	0.75	3,750,000	0.25	1,250,000
	DMU / PMU admin costs		50,330,000.00	1.00	50,330,000		0	0.75	37,747,500	0.25	12,582,500
	Interest during Construction (Const.)		3,000,000.00	1.00	3,000,000		0	0.75	2,250,000	0.25	750,000
	Commitment Charge		3,500,000.00	1.00	3,500,000		0	0.75	2,625,000	0.25	875,000
GRAND TOTAL	Administration cost										
GRAND TOTAL					564,338,000		13,495,500		413,121,875		137,720,625

