

WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION SOCIETY
OFFICE OF THE CHIEF PROJECT DIRECTOR
LB-2, SECTOR-III, SALT LAKE, KOLKATA-700098
NOTICE INVITING QUOTATION

NIQ. NO. 6/WBFBCP-2015-16 vide no. 471 /WBFBCP/ 1-15 / 2015 dated 12.02.2016

Quotation is invited from experienced, bonafide and reputed Individuals/Companies/ Firms for providing professional services in connection tax related matter for the account of West Bengal Forest & Biodiversity Conservation Society, as detailed below:-

Professional services to be provided.

1. Uploading TDS Return/ Revised Return (Quarterly) Salary
2. Uploading TDS Return/ Revised Return (Quarterly) Non- salary
3. Uploading Revised Return of TDS for correction/ rectification/ addition.
4. Downloading Justification Report regarding to TDS
5. TDS Certificate Generate & Print out
6. Uploading STDS Return (Monthly)
7. Uploading Professional Tax (Yearly)
8. Way Bill Generation (As & when Required)
9. Misc. Item related with Tax Matter.
10. To provide guidelines in the above matters as and when required

The intending bidders are requested to quote rate for each items separately. Necessary guidelines to be provided in the above matters as and when required.

The quotation should be submitted in the office of WBFBC Project either directly or by mail on or before 22nd February, 2016.


17/02/16
Additional Project Director
Implementation
WBFBC Project

Copy to Notice Board of the Office of

1. The Chief Project Director, West Bengal Forest and Biodiversity Conservation Society
2. The Principal Chief Conservator of Forests (HOFF), West Bengal


17/02/16
Additional Project Director
Implementation
WBFBC Project