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Government of West Bengal
Office of the Principal Chief Conservator of Forests &
Chief Project Director
West Bengal Forest and Biodiversity Conservation Project
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NOTICE INVITING QUOTATION

NIQ. NO. 9 / No. 2116 /WBFBCP/ 19-1 / 2015 dated 15 .06.2017

Sealed Quotation is invited from bonafide Web-Developer/ IT Firm/ companies having valid trade license, for providing professional service with regard to online application to create & automate the "**Monitoring and Review Control System (MRCS) of Plantation Journal**" along with the facility to analyse all Data & generate various reports as and when required by the West Bengal Forest and Biodiversity Conservation Project through the existing website w.w.w.wfbfbc.org.

A. JOB DESCRIPTION:-

1. To develop a module to monitor all the Plantation Journal systematically and regularly.
2. The interface should be designed in such way so that all the details can be monitored effectively.
3. Developing an efficient Communication medium with PMU to DMU for reviewing the Plantation Journal Review.
4. One click report generation on review status.

B. Scope of Work.

Users:

1. PMU
2. DFO
3. Computer Operator at Division Offices

C. PMU USER:

- i) In this section the application will have an option "Review". Through this function PMU can see the list of authorised journal.
- ii) The review report of those journals will generate online. PMU user can accept the review report or can reject multiple times with the pre-defined comments for rejection.
- iii) On rejection the Complete Plantation will back to DFO login for verification.

D. Report Format: 1

- i) <Division>
- ii) <Authorised Journal>
- iii) <Total Reviewed>
- iv) <Approved>
- v) <Not Approved>
- vi) <Action Taken>

E. Report Format: 2

- i) <Division Name>
- ii) <DFO Name>
- iii) <Status>: Blank(Pending)/Approved/Not Approved/Reviewed (No. of times the journal is reviewed)

- iv) <Journal ID>
- v) <Range>
- vi) <Beat>
- vii) <Area>
- viii) <No. of Seedlings>
- ix) **The Action for the report will be "Review"**: On click the preview of the Journal will open . PMU can mark the review status as Approved or Not Approved.
- x) The list of required modification will be available in drop down with the option of multiple selection.

F. DFO USER:

- i) DFO can only can see the list of Plantation Journal with the below form of reports:
 - List of Incomplete Plantation Journal
 - List of Complete Plantation Journal
 - List of Plantation Journal Reviewed by PMU
 - Review pending by PMU
 - List of rejected Plantation Journal by PMU with the reason
- ii) DFO can take further action against the rejected Plantation Journal. The rejected Plantation Journal will be reflected as incomplete in DFO login. DFO can pass the rejected plantation journal to computer operator login with the comments for further action.

G. Report Format: 1

- i) <Status>
- ii) <Journal ID>
- iii) <Range>
- iv) <Beat>
- v) <Area>
- vi) <No. of Seedlings>
- vii) The Action will be "Edit":

H. Computer Operator User:

- i) The user only can see the list of rejected plantation journal with the comments of rejection. He can do the further modifications as directed.

I. PMU Overall Report Generation:

- i) PMU can generate the report division was as per the below format:
- ii) <Division>
- iii) <Authorised Journal>
- iv) <Total Reviewed>
- v) <Approved>
- vi) <Not Approved>
- vii) <Action Pending>
- viii) <Review Times>

J. Development and Timeline:-

- i) The application "**Monitoring and Review Control System (MRCS) of Plantation Journal**" has to be developed with open source programming languages & database.
- ii) The development should be such that modules developed in future may be properly integrated with this application.
- iii) The application should be developed within 1 months from the date of issue of work order.

- iv) The maintenance of the application has to be done for a period of 1 (one) year from the date of submission of the main application takes either more or less time than 1 month, duly accepted by Quotation Inviting Authority, the period of 1 (one) year will be counted from actual date of submission of the application.

K. Hosting:-

The complete application will be hosting in the existing cloud space of the existing website w.w.w.wfbcp.org. of West Bengal Forest and Biodiversity Conservation Project.

L. TENURE OF JOB:-

The tenure of the job will be for one year from the date of Work Order. However, the job may be renewed, if satisfactory, after review of the professional services provided.

M. LAST DATE AND TIME FOR SUBMISSION OF OFFER:-

The sealed quotation for the work should be submitted within **23rd June, 2017 by 3:00PM** in the office of the Chief Project Director, West Bengal Forest and Biodiversity Conservation Project, **LB-2, Sector-III, Salt lake, Kolkata-700106.**

N. QUOTING THE RATE FOR THE WORK:-

The rate should be quoted for the entire project as mentioned above, inclusive of all taxes. TDS, service Tax etc. will be deducted as per current Government order from the bill.

The sealed offers should only be submitted along with a forwarding letter addressed to the undersigned in his own Letter Head of the Firm/Agency. Notice Inviting Quotation Number & Date must be written in bold on the sealed envelope and submitted **on or before 23rd June, 2017 by 3:00PM.**

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever. Moreover, participating in the Quotation process does not under any circumstances imply any commitment for work order from the undersigned.

The sealed quotation will be **opened after 24th June, 2017** in the office chamber of the undersigned.


Project Director

Monitoring & Evaluation
WBFBC Project

Copy to Notice Board of the Office of

1. The Chief Project Director, West Bengal Forest and Biodiversity Conservation Society
2. The Principal Chief Conservator of Forests (HOFF), West Bengal


Project Director

Monitoring & Evaluation
WBFBC Project